

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting  
December 8, 2025

A regular meeting of the Frederick Area Board of Education was called to order on December 8, 2025, at 6:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein and Alex Hart; Absent: Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Other members of the community were present via Zoom and in-person; a full list is available in the business office.

The meeting began with all present reciting the Pledge of Allegiance.

Stacey Bretsch spoke during public comment.

2026-056 Motion by Achen, second by Hart to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

The following reported to the Board: Jeff Kosters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8 Principal, Shauna Severson: Business Manager.

The Business Manager and Superintendent met with the School Finance & Accountability Board on Wednesday, November 12 to present the waiver for the FY24 General Fund excess. The SFA Board recommended a 10% penalty in the amount of \$9,265 be imposed on the district. The recommendation was considered at the South Dakota Legislature Appropriations Committee and it was suggested that the SFA Board reconsider the penalty and suggested no penalty for our district. No meeting has been set to re-consider the penalty at this time, but will need to be done by December 31, 2025.

2026-057 Motion by Ellwein, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. November 10, 2025 Regular and November 24, 2025 Special Meeting Minutes
- b. November 2025 Financial Report
- c. November 2025 Payroll
- d. District Bills

### **Financial Report:**

**General Fund-** Bal 11-1-25: \$50,461.69; Receipts: \$378,781.48; Disbursements: \$192,516.08; Bal 11-30-25: \$236,727.09. **Investments:** Bal 11-1-25: \$1,031,814.24; Interest: \$11,288.74; Bal 11-30-25: \$1,043,102.98 **Ending Fund Balance:** \$1,279,830.07.

**Imprest Fund:** Bal 11-1-25: \$3,194.48.; Receipts: \$2,319.52; Disbursements: \$148.00; Bal 11-30-25: \$5,366.00.

**Capital Outlay Fund:** Bal 11-1-25: \$314,333.56; Receipts: \$223,720.45; Disbursements: \$341.72; Bal 11-30-25: \$537,712.29. **Investments:** Bal 11-1-25: \$2,615,519.41; Interest: \$23,661.37; Bal 11-30-25: \$2,639,180.78. **Ending Fund Balance:** \$3,176,893.07.

**Special Education Fund- Checking:** Bal 11-1-25: \$65,641.30; Receipts: \$74,381.46; Disbursements: \$28,363.52; Bal 11-30-25: \$111,659.24. **Investments:** Bal 11-1-25: \$1,279,239.75; Interest: \$14,295.40; Bal 11-30-25: \$1,293,535.15. **Ending Fund Balance:** \$1,405,194.39.

**Food Service Fund:** Bal 11-1-25: \$31,713.25; Receipts: \$12,297.81; Disbursements: \$13,551.21; Bal 11-30-25 \$30,459.85.

**Drivers Ed Fund:** Bal 11-30-25: \$4,747.60.

**Custodial Funds:** Bal 11-1-25: \$62,265.76; Receipts: \$11,854.75; Disbursements: \$4,635.22; 11-30-25 \$69,485.29.

**Ovid J Stevens Scholarship: Checking:** Bal 11-30-25 \$.85. **Investments:** Bal 11-1-25: \$21,627.99; Interest: \$279.62; Bal 11-30-25: \$21,907.61. **Ending Fund Balance:** \$21,908.46.

**Claims approved:** General Fund salaries 97,864.34; Special Education salaries 16,214.21; Food Service salaries 5,038.80; AFLAC-supplemental insurance 1,874.73; American Funds-retirement 225.00; Delta Dental-insurance 2,303.66; EFTPS-federal income tax/Social Security/Medicare 31,703.91; ID Shield-identify theft, 8.45; Northern Plains

Insurance Pool-insurance 20,822.50; Optilegra-insurance 373.00; SDRS-retirement 17,905.92; SDRS Supplemental-retirement 3,483.33; Security Benefits-retirement 2,739.18; The Standard-life insurance 186.12; Total: \$200,738.35.

Bills approved: **General Fund:** Aberdeen Awards-awards 140.00; Agtegra-fuel 2,279.48; Amazon Capital Services-Supplies 310.13; Best Western-SF-all state/conference travel 654.00; Cahill Bauer & Associates-FY25 Audit 6,750.00; Cash-Wa Distributing Fargo Division-FFVP 943.35; Cedar Shore Resort-supt travel 131.35; Century Business Products-Copier Overage/Supplies 244.68; Churchill, Manolis, Freeman, Kludt & Burns-legal 1,321.92; Coca Cola Bottling-concessions 357.00; Cole Papers Inc-supplies 933.75; Community Store-supplies 6.99; Discovery Education-reading curriculum 2,115.00; Farmers Union Oil-parts 341.13; Flying J-fuel 52.09; FASD Imprest Fund-Misc. 148.00; Foreman Sales & Service-Bus Repair 474.05; Hanna, Sadie-conference travel 68.00; Hauff Mid America-supplies 41.05; House of Glass-door repairs 469.66; JVT-Phone 247.07; JW Pepper-msuic 93.62; Kusters, Jeff-conference travel 92.00; Mcquillen Creative Group-publishings 103.74; Merchant Services-CC Processing Fees 107.50; Mid-American Research Chemical-supplies 1,830.26; Midstates Group-awards 80.00; Midwest Pest Control-pest control 74.00 Montana-Dakota Utilities Co.-Utilities 3,814.96; Napa Central-bus parts 36.45; NSU-job fair 100.00; Pantorium Cleaners Inc-supplies 163.40; Poppler Music-music 116.88; Prorate Services-annual DOT testing renewal 100.00; Ramkota Hotel Pierre-conference travel 241.60; Shell Oil-fuel 36.42; Swank-k12 streaming/licensing 1000.00; Taylor Music-Supplies/Repairs 556.97; Teachers Pay Teachers-Curriculum Supplements 25.70; Town of Frederick-utilities 646.90; Track Star USA-coaching materials 60.00; USPS-stamps 21.40; Wal-Mart-Supplies 104.22. **Capital Outlay Fund:** Century Business Products-copier lease 306.66. **Special Education Fund:** Avera St Luke's-OT/PT 4,911.44; Eventbrite-conference registration 160.00; Johnson, Morgan-Conference Travel 178.13.

**Food Service Fund:** Cash-Wa Distributing - Fargo Division-food 5,326.75; Child & Adult Nutrition-commodities processing 494.55; Community Store-food 10.29; Ken's Super Fair Foods-Food 27.84; The Meathouse-beef processing 810.00; Pantorium Cleaners Inc-Supplies 100.00; School Nutrition Association-membership 57.00. **Imprest Fund:** First National Bank-band meals 118.00; North Area Honor Band-registration fee 30.00. **Custodial Funds:** Amazon Capital Services-FBLA Supplies 131.56/FFA Supplies 534.87; Caribou-FBLA supplies 74.56; Dollar Tree-FFA supplies 58.41; Hobby Lobby-FFA supplies 12.40; Kens-FFA supplies 137.14; Nelson Nursery-FFA wreath fundraiser 4,100.35; Pizza Ranch-LRC meeting 91.91; The Watering Can-FFA supplies 133.00.

2026-058 Motion by Hart, second by Ellwein to amend Policy KL. All voted Aye. Motion carried.

2026-059 Motion by Achen, second by Hart to set the date and time of the 2026 School Board Election – June 2, 2026 from 7 a.m. to 7 p.m.. All voted Aye. Motion carried.

2026-060 Motion by Ellwein, second by Achen to approve the 2025-2026 School-Wide Plan. All voted Aye. Motion carried.

2026-061 Motion by Hart, second by Ellwein to approve the resignation of Janelle Barondeau – Teacher, effective at the end of the school year. All voted Aye. Motion carried.

2026-062 Motion by Achen, second by Hart to approve the interest transfers to Capital Outlay \$17,410.50 and Special Education \$10,024.23. All voted Aye. Motion carried.

2026-063 Motion by Ellwein, second by Hart to offer and approve a contract to Brock Pashen for Winter Grounds Maintenance - \$13.92/hr. All voted Aye. Motion carried.

The board would like to congratulate Zander Hoffman, Jacob Kindelspire and Westyn Thorpe for being named FB All-Conference and Erik Losure, Honorable Mention; the FFA Ag Sales team: Case Bretsch, Katie Bretsch, Winston Clark, and Tate Dosch for competing in Rapid City at the State LDE contests; Katie Bretsch and Adi Lloyd for being selected to the NE Area Honor Band; Case Bretsch for qualifying for the National Powerlifting Competition; Mileah Holmes for being selected as the Frederick Area Junior Snow Queen, Gage Russo – Snow Prince and Scarlett Huettl – Snow Princess; and to Janelle Barondeau for her service and dedication to the Frederick Area School for 32 years.

2026-064 Motion by Hart, second by Achen to go into executive session at 6:17 p.m. for 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlosser declared the board out of executive session at 6:29 p.m.

2026-065 Motion by Achen, second by Ellwein to adjourn at 6:29 p.m. All voted Aye. Motion carried.

---

Rich Schlosser, President

---

Shauna Severson, Business Manager