

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

May 13, 2024

A regular meeting of the Frederick Area Board of Education was called to order on May 13, 2024, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein and Eric Sumption; Absent: Alex Hart. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Dan Miller (via phone), Marty Morlock, Chad Huff, Matt Beaner and Troy Millard.

The meeting began with all present reciting the Pledge of Allegiance.

2024-102 Motion by Achen, second by Ellwein to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

Motion 2024-103 Motion by Ellwein, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. April 15, 2024 Regular Meeting Minutes and Special Meeting Minutes with the revision to the regular meeting minutes to reflect the correct amounts for Imprest Fund Revenue to \$696.25 and Disbursements to \$825.25; no change to checking balance
- b. April 2024 Payroll
- c. April 2024 Financial Report
- d. May 2025 Bills

Financial Report:

General Fund- Checking: Bal 4-1-24: \$283,289.03; Receipts: \$115,902.00; Disbursements: \$173,891.18; Bal 4-30-24: \$225,299.85. **Investments:** Bal 4-1-24: \$510,202.88; Interest: \$37,031.22; Bal 4-30-24: \$547,234.10. **Ending Fund Balance:** \$772,533.95.

Imprest Fund: Bal 4-1-24: \$4,209.75; Receipts: \$825.25; Disbursements: \$2,663.00; Bal 4-30-24: \$2,372.00.

Capital Outlay Fund- Checking: Bal 4-1-24: \$634,659.94; Receipts: \$29,326.40; Disbursements: \$13,193.70; Bal 4-30-24: \$650,792.64. **Investments:** Bal 4-1-24: \$2,053,800.96. **Ending Fund Balance:** \$2,704,593.60.

Special Education Fund- Checking: Bal 4-1-24: \$19,536.62; Receipts: \$12,005.69; Disbursements: \$25,241.14; Transfer from Investments: \$75,000.00; Bal 4-30-24: \$81,301.17. **Investments:** Bal 4-30-24: \$1,443,913.67; Transfer to Checking: \$75,000.00; Bal 4-30-24: \$1,368,913.67. **Ending Fund Balance:** \$1,450,214.84.

Food Service Fund: Bal 4-1-24: \$4,770.08; Receipts: \$7,917.04; Disbursements: \$14,441.47; Bal 4-30-24 (\$1,754.35).

Drivers Ed Fund: Bal 4-1-24: \$1,750.04; Disbursements: \$2,273.00; Bal 4-30-24: (\$522.96)

Custodial Fund: Bal 4-1-24: \$66,016.45; Receipts: \$10,843.30; Disbursements: \$8,882.30; Bal 4-30-24 \$67,977.45.

Ovid J Stevens Scholarship- Checking: Bal 4-30-24 \$.85. **Investments:** Bal 4-30-24: \$25,773.29. **Ending Fund Balance:** \$25,774.14.

Claims approved: General Fund salaries 86,949.83; Special Education salaries 14,789.68; Food Service salaries 3,429.84; Drivers Ed salaries 1,660.67. EFTPS, federal income tax/Social Security/Medicare 28,653.96; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 638.89; Delta Dental, insurance 2,219.30; Northern Plains Insurance Pool 15,610.47; The Standard, life insurance 243.28; Security Benefits, retirement 2,177.78; Optilegra, vision insurance 470.57; SD Retirement 15,978.06; SD Retirement Supplemental, 3,811.55. Total: \$177,760.69

Bills approved: **General Fund:** Aberdeen Asphalt-snow removal, 935.00; Aberdeen Awards-awards, 144.43; Agtegra-fuel, 4,359.31; Amazon-supplies, 1,967.08; Best Western Ramkota-SF- state fccla travel, 1,539.86; BP-fuel, 179.59; CWD-FFVP food, 674.20; Centricity-fccla uniforms, 587.00; Century Business Products-copier overage, 348.11; Coffee Cup-fuel, 147.68; Cole Papers-custodial supplies, 1,030.48; Dakota Outdoors-weight room maintenance, 1,296.31; Delta Airlines-fccla nlc flights, 2,435.40; Imprest Fund-misc., 2,663.00; FBLA-nlc registration, 1,526.00; Foreman Sales & Service-bus maintenance, 3,698.17; GDI News-publishing, 359.27; Grammarly-subscription, 139.95; Hub City Roofing-roof repair, 210.00; JVT-phone, 238.66; Jensen Rock & Sand-north entrance maintenance, 393.78; Johnson Controls Fire Protection-fire alarm maintenance, 1,288.61; JW Pepper-music, 39.79; Kesslers-hs nutrition supplies, 58.18; Menards-

maintenance supplies, 68.72; Merchant Services-cc processing fees, 111.74; Microsoft Store-tech software, 10.51; Mid-American Research Chemical-maintenance supplies, 1,072.13; Midstates Group-music plaques, 159.00; Midwest Pest Control-pest control, 47.50; Montana-Dakota Utilities-utilities, 5,430.75; Pantorium Cleaners-supplies, 133.40; Pirate Ship-postage, 12.48; Ramkota Hotel-Pierre-business mgr conference, 234.00; Rinse & Go-bus cleanings, 80.50; SASD-supt summer conference/title ix training, 800.00; Scholastic-books, 75.71; Schwan Electric-electric work, 519.09; SDASBO-spring conference registration, 100.00; Sioux Falls Ford-expedition repair, 895.79; STG Travel-fbla nlc travel, 6,608.00; Taylor Music-repair, 31.00; Teachers Pay Teachers-curriculum supplements, 58.48; Town of Frederick-utilities, 722.61; Uniforms Today-fccla uniforms, 2,073.60; Zinter, Tonya-education reimbursement, 145.00. **Capital Outlay Fund:** Century Business Products-copier lease, 306.66; Teaching Strategies-curriculum, 3,783.00. **Special Education Fund:** Avera-OT/PT, 5,162.73. **Food Service Fund:** CWD-food/supplies, 4,779.83; Community Store-food, 7.88; Pantorium Cleaners-kitchen supplies, 92.35. **Drivers Education Fund:** Agtegra-fuel, 67.97. **Imprest Fund:** Arthurs, Crystal-fccla meal money, 35.00; Britton-Hecla School-track entries, 150.00; Faulkton Area School-golf entry, 40.00; First National Bank-state fbla/fccla meal money, 1,605.00; Gettysburg-golf entry, 60.00; Groton Area School-track entry, 150.00; Ipswich School-track entry, 125.00; Mobridge School-track entry, 150.00; Oakes Public School-track entry, 300.00; Severson, Shauna-conference meal money, 48.00. **Custodial Fund:** Aberdeen Awards-lrc awards, 1,377.43; Breakdown Sports-gbb camp, 260.00; BSN Sports-fb supplies, 224.50; First National Bank-post prom refunds, 70.00; Jimmy Johns-fbla meal, 247.07; Kens-prom food, 82.16; Kesslers-prom food/concessions, 294.10; MB, LLC-bbb camp shirts, 1,089.96; NSU-gbb camp, 235.00; QQP-graphic design track, 67.50; SD FBLA-fbla tshirts, 75.00; Severson, Shauna-fbla slc food/supplies, 34.38; Taylor Mehlhaff Kicking-fb camp, 260.00; Ulmer, Maggie-food reimbursement teacher slush, 40.00; WalMart-fccla supplies, 53.53; World's Finest Chocolate-music fundraiser, 1,527.50; X-Grain Sportswear-track apparel, 1,240.00.

The following reports were presented:

Jeff Kosters: Superintendent/9-12 Principal/Athletic Director
Jessica Ringgenberg: K-8 Principal
Shauna Severson: Business Manager
Achen: Building with JLG/Colliers and Huff Construction

The Preliminary Budget for fiscal year 2025 was presented.

Investments were discussed.

A Summer Grounds Maintenance position was discussed.

2024-104 Motion by Achen, second by Sumption to approve the following transfers: \$3,000.00 from Ovid Stevens Savings to Checking, \$10,000.00 from General Fund to Food Service Fund and \$2,258.00 from General Fund to Drivers Ed Fund. All voted Aye. Motion carried.

2024-105 Motion by Sumption, second by Achen to approve the Cahill Bauer & Associates Audit Contract for fiscal year 2024. All voted Aye. Motion carried.

2024-106 Motion by Sumption, second by Ellwein to approve Resolution 2024-004 – 2023-2024 Supplemental Budget. Upon roll call, all present voted Aye. Motion carried.

BE IT RESOLVED, by the school board of the Frederick Area School District that the budget in the General, Capital Outlay and Special Education Funds be supplemented as follows:
10 1121 000 120, Sub Salaries – JH, \$2,615.00; 10 1142 901 111, Certified Staff Salaries – Title I Prek, \$21,200.00; 10 1142 901 210, Social Security – Title I Prek, \$3,244.00; 10 1142 901 220, Retirement – Title I PreK, \$2,544.00; 10 1142 901 230; Health/Life Insurance – Title I Prek; \$6,466.00; 10 2227 902 472; Software – Title II; \$1,755.00; 10 2317 000 319, Audit Services, \$375.00; 10 2329 000 472, Non-Instructional Comp. Software – Admin Asst, \$1881.00; 10 2559 000 323, Repairs & Maint – Transportation, \$20,244.00; 10 6100 010 334, Travel – Male Activities Co-op, \$3,084.00; General Fund Total: \$63,408.00. 21 2546 000 520, Security Repairs & Maint – Buildings, \$12,986.00; 21 2559 000 323, Repairs & Maintenance – Transportation, \$7,785.00; 21 6900 309 479, Non-Consumable Supplies – Combined Act., \$3,052.00; Capital Outlay Total: \$23,823.00. 22 2172 000 319, Occupational Therapy, \$5,500.00; Special Education Total: \$5,500.00.

Supplements will be funded by the General, Capital Outlay and Special Education revenues and cash on hand.

2024-107 Motion by Sumption, second by Ellwein to vote on the following SDHSAA ballots: Chris Long-West River At-Large Representative, Chuck Wilson-Native American At-Large Representative and Yes to Amendment No.1. All voted Aye. Motion carried.

2024-108 Motion by Ellwein, second by Sumption to approve the following 2024-2025 contracts. All voted Aye. Motion carried.

- a. Certified Contracts: Jennifer Anliker, Crystal Arthurs, Janelle Barondeau, Jennifer Dallmann, Ashley Gibbs, Sadie Hanna, Morgan Johnson, Christine Kusters, Sharon Langley, Jennifer Little, Melissa Meidinger, Marty Morlock, Brock Pashen, Jennifer Pashen, Caitlin Podoll, Ashley Schmidt, Sarah Sumption, Maggie Ulmer and Tonya Zinter.
- b. Non-Certified Work Agreements: Rich Bakeberg-Transportation, Mark Christianson-Transportation, Michelle Dosch-Paraprofessional, Misty Dosch-Paraprofessional, Janet Elsen-Paraprofessional, Kristi Feil- Assistant Custodian, Ashley Gunther-Assistant Cook, Faye Gunther-Head Cook, Jeff Kusters-Transportation, Zachary Kusters-Head Custodian, Marty Morlock-Grounds Maintenance, Tanya Pies-Paraprofessional, Lance Podoll-Transportation, Traci Reineke-Paraprofessional, Keith Underberg-Transportation, Amanda Wolbeck-Paraprofessional/Library.
- c. Administrative Contracts: Julie Brotzel-Technology Coordinator, Christine Kusters-Special Education Director, Jeff Kusters-Superintendent/9-12 Principal/Athletic Director/Transportation Director, Jessica Ringgenberg-PK-8 Principal, Shauna Severson-Business Manager, Stacey Sumption-Administrative Assistant.
- d. FASD Coaching/Extra-Curricular Contracts: Crystal Arthurs-FCCLA Advisor, Janelle Barondeau-Head Cross Country/Assistant Track, Wayne Haas-Assistant Track, Jeff Kusters-Head Golf/Drivers Education, Marty Morlock-Head Track, Brock Pashen-Yearbook Advisor, Megan Russo-Assistant Track, Shauna Severson-FBLA Advisor, Sarah Sumption-Assistant Cross Country/Science Fair.
- e. Leola/Frederick Co-op Coaching Contracts: Jeff Kusters-Head Football/ Head Girls Basketball, Marty Morlock-JH Football, Don Nickelson-JH Boys Basketball, Brock Pashen-Head Boys Basketball, Troy Podoll-JH Girls Basketball, Alex Sumption-Assistant Boys Basketball, Sarah Sumption-Assistant Girls Basketball, Warren Sumption-JH Boys Basketball.

2024-109 Motion by Achen, second by Ellwein to offer and approve Assistant Volleyball Contract to Alura Johnson for the 2024-25 school year. All voted Aye. Motion carried.

2024-110 Motion by Sumption, second by Ellwein to amend the 2024-25 School Calendar. All voted Aye. Motion carried.

The Board would like to recognize Paula Tschosik on her retirement after 17 years with the district; JH boys Jaxon Ellwein, Jayden Ellwein, Howard Sumption and Jace Thorpe on breaking the school records for the 4x1, 4x2, Short Medley and 4x4; Laura Sumption and Milo Sumption for breaking the school records for Javlin and to Gabby Millard for qualifying for the National FCCLA Conference.

2024-111 Motion by Achen, second by Ellwein to adjourn at 7:59 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager