

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 AUGUST 10, 2020

The meeting was called to order on August 10, 2020, at 7:04 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, and Richard Achen. Alex Hart was excused. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public are allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 20-031 Motion by Achen, second by Ellwein to approve the agenda as amended: add Lake Region Conference custodial fund as #11; move original #11-#13 to #12-#14. All aye, carried.

Action 20-032 Motion by Nickelson, second by Ellwein to approve consent agenda which included the following items as presented: minutes of meeting held July 13, 2020 and July 30, 2020; July 2020 financial report, district bills and July 2020 payroll. All aye, carried.

Ending July 31, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	CUSTODIAL FUND
<b>Beginning checking Balance</b>	<b>\$674,576.24</b>	<b>\$265,647.10</b>	<b>\$301,064.50</b>	<b>\$8,196.59</b>	<b>\$931.92</b>	<b>\$3,500.00</b>
Revenue:						
Taxes	\$49,596.06	\$11,826.43	\$5,667.49			
Local Sources	\$2,586.01	\$200.00				
Intermediate Sources	\$496.79					
Interest	\$51.64					\$0.19
Federal & State	\$38,888.23					
<b>Total Revenue</b>	<b>\$91,618.73</b>	<b>\$12,026.43</b>	<b>\$5,667.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.19</b>
Disbursements						
Bills	\$60,163.28	\$12,410.17	\$654.04	\$876.00	\$19.00	\$126.50
Payroll	\$99,395.07		\$9,624.40	\$702.12		
<b>Total Disbursements</b>	<b>\$159,558.35</b>	<b>\$12,410.17</b>	<b>\$10,278.44</b>	<b>\$1,578.12</b>	<b>\$19.00</b>	<b>\$126.50</b>
<b>Total checking balance</b>	<b>\$606,636.62</b>	<b>\$265,263.36</b>	<b>\$296,453.55</b>	<b>\$6,618.47</b>	<b>\$912.92</b>	<b>\$3,373.69</b>
<b>Beginning investment balance</b>	<b>\$258,036.75</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>			
Interest	\$15.19					
<b>Total investment balance</b>	<b>\$258,051.94</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>			
<b>Ending Balance</b>	<b>\$864,688.56</b>	<b>\$2,048,897.56</b>	<b>\$1,542,628.60</b>	<b>\$6,618.47</b>	<b>\$912.92</b>	

**Claims approved:** July 2020 Payroll – General Fund salaries 54,420.52; Special Education salaries 5,846.81, Food Service 51.62. EFTPS, federal income tax/Social Security/Medicare 16,870.06; AFLAC, supplemental insurance 917.74; American Funds, retirement 1,140.02; Delta Dental, insurance 1,545.80; Express Collections, garnishment 495.67; The Standard, life insurance 264.43; Security Benefits, retirement 925.26; VSP, vision insurance 261.72; Wellmark, health insurance 16,610.00; SD Retirement 9,906.68; SD Retirement Supplemental, 465.26.

**General Fund:** Aberdeen American News, subscription 185.55; Amazon Capital Services, supplies 374.59; BlueTarp Financial/Mac's, repairs 28.87; Cole Papers Inc, supplies 361.46; Counselor Keri, counseling materials 52.60; Crawford Trucks & Equipment Inc, repairs 723.49; Custodial Account-FASD, Imprest reimbursement 126.50;

Dakota Broadcasting, advertising 499.80; Dakota Supply Group, filters 882.34; Demco Inc, supplies 476.92; DRN, tech support 69.50; EAI Education, supplies 129.95; Ellendale True Value, supplies 19.99; Farnam's Genuine Parts Inc, repairs 847.67; Foreman Sales & Service Inc, repairs 590.33; GDI News, publishing 589.83; Graphic Edge, lifting club shirts 495.02; Hauff Mid America Sports, sports equipment 789.15; Heuer Publishing Inc, Oral Interp script 37.00; Innovative Office Solutions LLC, supplies 889.06; James Valley Telecommunications, telephone 239.73; Jostens Inc, yearbooks 759.00; Menards, supplies 742.95; Merchant Services, online lunch pymnt fees 40.80; Mid-American Research Chemical, supplies 3,217.03; Montana-Dakota Utilities Co, electricity 2,085.68; NFHS Learning Center, coach training 35.00; Northwest Pipe Fittings Inc, filters 379.75; Oriental Trading, supplies 30.89; Pepsi-Cola, concession supplies 670.31; Pomp's Tire Service Inc, repairs 72.00; Running Supply Inc, repairs 7.27; Scholastic Inc, subscriptions 453.87; SchoolMate, elem planners 195.25; School Specialty, supplies 1,111.72; SD High School Golf Coaches Association, membership 10.00; SDBCA, membership 22.65; SDFBCA, membership 20.00; SDHSCA, membership 140.00; SDSTE, annual membership 30.00; South Dakota Department of Education, FY2020 FFVP overpayment 6.68; Teachers Pay Teachers, lesson planning 655.00; Town of Frederick, utilities 320.04; United States Postal Service, postage 23.95; WalMart, supplies 251.92. **Capital Outlay Fund:** A&B Business Solutions, managed print contract 986.41; Cash-Wa Distributing, popcorn popper base/disposer 2,499.12; CommTech Inc, security cameras 42.37; Counselor Keri, counseling materials 66.00; Demco Inc, library partitions 1,886.26; Foreman Sales & Service Inc, bus 63,750.00; Graphic Edge, GBB jerseys 528.36; Hauff Mid America Sports, sports equipment 590.00; Innovative Office Solutions LLC, chair mats 280.87; M-F Athletics, javelins 795.50; Menards, drill/window blinds 695.45; Northwest Pipe Fittings Inc, faucets/water dispensers 12,179.11; Price Plumbing, disposer/water dispensers installation 794.00; Riverside Technologies Inc, access point replacement 18,075.82; School Specialty, classroom chairs 713.08; Target, chair/filing cabinet 124.98. **Special Education Fund:** McGraw-Hill LLC, classroom supplies 200.21; Teachers Pay Teachers, lesson planning 50.00. **Food Service Fund:** Ganje, Kristin, lunch money refund 18.80; Himanga, Alan, lunch money refund 97.25; Selzler, Darcy, lunch money refund 15.30. **Imprest checks:** Brown County Sheriff, fingerprinting 40.00; Division of Criminal Investigation, background checks 86.50.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

The board discussed the Back to School Plan. No action taken.

Action 20-033 Motion by Achen, second by Ellwein to approve policy updates as presented: BDDG – Minutes, DB – Budget, DI – Fiscal Accounting and Reporting, DIB – Types of Funds, DIC – Financial Reports and Statements, DIE – Audits, DJ – Purchasing Procedures and DJC – Bidding Requirements. All aye, carried.

Action 20-034 Motion by Nickelson, second by Achen to remove policy DJF – Purchasing Procedures (now inclusive in Policy DJ). All aye, carried.

Action 20-035 Motion by Ellwein, second by Achen to accept Open Enrollment application #21-10. All aye, carried.

Action 20-036 Action by Ellwein, second by Nickelson to approve the opening of the Lake Region Conference custodial fund account. All aye, carried.

Action 20-037 Motion by Achen, second by Nickelson to approve the amendment of salaries on contracts for extracurricular advisors, bus drivers and coaches. All aye, carried.

The school board would like to extend their appreciation to Brad and Alex Hart for their work on the removal of the old playground equipment in preparation for the upcoming remodeling project.

Action 20-038 Motion by Ellwein, second by Achen to adjourn at 7:56 p.m. All aye, carried.

---

Rich Schlosser, President

---

Janel Wagner, Business Manager