

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 OCTOBER 14, 2019

The meeting was called to order on October 14, 2019, at 7:00 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Richard Achen and Alex Hart. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg, and Business Manager Janel Wagner. Visitor present was Assistant Custodian Thersia Cox.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. Thersia Cox, Assistant Custodian, asked the school board if there was an issue with two churches renting the school's floor cleaning equipment as they have done in the past. All board members agreed this was OK. Exit Thersia Cox at 7:02 p.m.

Action 19-029 Motion by Achen, second by Nickelson to approve the agenda as amended: change #13 to Intent to Return to Resident District Notification; renumber Executive Session to #15 and Adjournment to #16. All aye, carried.

Action 19-030 Motion by Hart, second by Ellwein to approve consent agenda which included the following items as presented: minutes of meeting held September 9, 2019; September 2019 financial report, agency accounts and investments; District bills and September 2019 payroll. All aye, carried.

Ending September 30, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
<b>Beginning checking Balance</b>	<b>\$358,665.08</b>	<b>\$271,773.55</b>	<b>\$330,671.24</b>	<b>\$7,798.67</b>	<b>\$7,627.69</b>	<b>\$669.82</b>	<b>\$35,624.16</b>
<u>Revenue:</u>							
Taxes	\$2,671.45	\$2,699.40	\$1,803.78				
Local Sources	\$4,875.20		\$50.00		\$3,677.30		\$3,961.11
Intermediate Sources	\$630.77						
Interest	\$37.18						\$1.41
Federal & State	\$35,823.00				\$1,798.28		
<b>Total Revenue</b>	<b>\$44,037.60</b>	<b>\$2,699.40</b>	<b>\$1,853.78</b>	<b>\$0.00</b>	<b>\$5,475.58</b>	<b>\$0.00</b>	<b>\$3,962.52</b>
<u>Disbursements</u>							
Bills	\$42,933.69	\$83,579.96	\$10,050.18		\$5,914.65		\$5,993.66
Payroll	\$130,271.17		\$16,612.29		\$4,495.05		
<b>Total Disbursements</b>	<b>\$173,204.86</b>	<b>\$83,579.96</b>	<b>\$26,662.47</b>	<b>\$0.00</b>	<b>\$10,409.70</b>	<b>\$0.00</b>	<b>\$5,993.66</b>
<b>Total checking balance</b>	<b>\$229,497.82</b>	<b>\$190,892.99</b>	<b>\$305,862.55</b>	<b>\$7,798.67</b>	<b>\$2,693.57</b>	<b>\$669.82</b>	<b>\$33,593.02</b>
<b>Beginning investment balance</b>	<b>\$408,697.52</b>	<b>\$1,493,634.20</b>	<b>\$956,175.05</b>	<b>\$17,189.23</b>			
Interest	\$10,874.62						
<b>Total investment balance</b>	<b>\$419,572.14</b>	<b>\$1,493,634.20</b>	<b>\$956,175.05</b>	<b>\$17,189.23</b>			
<b>Ending Balance</b>	<b>\$649,069.96</b>	<b>\$1,684,527.19</b>	<b>\$1,262,037.60</b>	<b>\$24,987.90</b>	<b>\$2,693.57</b>	<b>\$669.82</b>	

**Claims approved:** September 2019 Payroll – General Fund salaries 76,135.23; Special Education salaries 10,841.64; Food Service salaries 2,393.06. EFTPS, federal income tax/Social Security/Medicare 23,848.43; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,265.02; Delta Dental, insurance 1,693.50; Express Collections, garnishment 526.40; Reliastar Life, insurance 261.78; Security Benefits, retirement 1,075.26; VSP, vision insurance 278.88; Wellmark, health insurance 17,914.00, SD Retirement 13,843.04; SD Retirement Supplemental, 465.26.

**General Fund:** Aberdeen School District 6-1, tuition 1,828.80; Auto Value Aberdeen, repairs 17.54; Churchill, Manolis, Freeman, Kludt & Burns LLP, fees 140.00; Cole Papers Inc, supplies 1,099.89; Community Store, supplies 10.97; CWD, FFVP 732.88; Dakota Electronics, maintenance 60.00; Dakota Outdoors, repairs 668.43; Do-All Insulation, repairs 675.00; Eide Bailly LLP, audit 9,000.00; Farmers Union Oil, repairs 18.94; Farnam's Genuine Parts Inc, repairs 723.28; Foreman Sales & Service, inspection/repairs 3,427.47; GDI News, publishing 247.69; Green Iron Equipment, repairs 100.44; Grote Roofing Co Inc, repairs 1,866.50; James Valley Telecommunications, telephone 259.46; Johnson Controls Fire Protection LP, repairs 2,667.14; JW Pepper & Son Inc, supplies 20.00; Ken's Alignment, repairs 313.76; Kessler's, supplies 8.38; Ketterling Photography, photos 97.50; Leola School District 44-2, field painting 429.80; Mac's Inc, repairs 85.94; Main Street Station, repairs 510.00; Menards, repairs 98.23; Merchant Services, fees 30.90; Mid-American Research Chemical, supplies 1,063.89; Montana-Dakota Utilities Co, electric 3,321.88; My Place Hotel, travel; 154.00; Northwestern Area School District, supplies 75.00; O'Reilly Auto Parts, repairs 45.54; Pantorium Cleaners Inc, supplies 284.80; Ringgenberg, Jessica, travel 73.60; Running Supply Inc, supplies 6.47; SASD, dues 30.00; School Specialty, supplies 5.50; Schwan Welding & Boiler Repair, repairs 143.25; Sumption, Sarah,

education reimbursement 40.00; Taylor Music Inc, repairs 246.97; Town of Frederick, utilities 373.32; Trust & Agency Account, Imprest reimbursement 2,361.88; Tschosik, Paula, travel 20.00; Wagner, Janel, travel 54.00; Amazon, supplies 27.98; Corner Station, gasoline 19.47; Governors Inn, travel 82.00; United States Postal Service, postage 11.00. **Capital Outlay Fund:** A&B Business Solutions, managed print 649.56; CommTech, security lock upgrades 5,972.24; Amazon, supplies 648.91; DRN, server equipment 509.00; JM Electric Inc, dishwasher/camera install 1,308.66. **Special Education Fund:** Anliker, Jennifer, mileage 63.00; Kusters, Christine, travel 74.00; Trust & Agency Account, Imprest reimbursement 100.00. **Food Service Fund:** Child & Adult Nutrition, food 57.26; Community Store, food 57.25; CWD, food/supplies 5,277.14; Pantorium Cleaners Inc, supplies 80.34; WalMart, supplies 12.99.

The following reports were presented:

- A. Jeff Kusters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. North Central Special Education Cooperative – no report given

Action 19-031 Motion by Achen, second by Nickelson to change regular meeting time from 7:00 p.m. to 6:00 p.m. for the months of November 2019 through March 2020. All aye, carried.

Ms. Wagner reported upcoming changes that will be occurring for the current Trust and Agency accounts due to new governmental accounting standards. No action taken.

Action 19-032 Motion by Nickelson, second by Ellwein to close the Earl and Marvel Gelling Trust accounts at First National Bank as the accounts now have been depleted and no other funds are available. All aye, carried.

Action 19-033 Motion by Ellwein, second by Achen to approve the quote from Cyberschool to begin creating a new school website with a July 1, 2020 launch date. All aye, carried.

Action 19-034 Motion by Nickelson, second by Hart to approve the District Improvement Plan as presented. All aye, carried.

Action 19-035 Motion by Hart, second by Achen to approve the following policies: BA – Board Operational Goals; BB – School Board Legal Status; BBA – School Board Powers and Duties; BBB – School Board Elections; BBBA – Board Member Qualifications; BBBB – Board Member Oath of Office; BBC – Board Member Resignation/Removal From Office; DLB – Salary Deductions; DLC – Expense Reimbursements and GBC – Staff Ethics. All aye, carried.

Action 19-036 Motion by Ellwein, second by Nickelson to approve the Intent to Return to Resident District Notification. All aye, carried.

No formal recognitions of appreciation and accomplishments were noted.

Action 19-037 Motion by Achen, second by Ellwein to enter Executive Session per SDCL 1-25-2 (1) Employee Matter at 8:41 p.m. All aye, carried.

Exit Executive Session at 9:04 p.m.

Action 19-038 Motion by Achen, second by Hart to adjourn at 9:04 p.m. All aye, carried.

---

Rich Schlosser, President

---

Janel Wagner, Business Manager