

OFFICIAL BOARD PROCEEDINGS
 FREDERICK AREA SCHOOL DISTRICT #6-2
 MARCH 11, 2019

The meeting was called to order on March 11, 2019, at 6:00pm by President Rich Schlosser. Members present were Richard Achen and Jon Ellwein. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 18-114 Motion by Ellwein, second by Achen to approve the agenda as amended: add #20-3 and #20-4 to item #14. All aye, carried.

Action 18-115 Motion by Achen, second by Ellwein to approve consent agenda which included the following items as presented: minutes of meeting held February 11, 2019; February 2019 financial report, agency accounts and investments; District bills and February 2019 payroll. All aye, carried.

Ending February 28, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
Beginning checking Balance	\$219,183.20	\$335,638.11	\$655,565.11	\$7,791.91	\$3,157.46	\$96.38	\$55,648.81
<u>Revenue:</u>							
Taxes	\$16,079.98	\$18,097.56	\$12,065.12	\$6.76			
Local Sources	\$623.60	\$10.00			\$4,568.60		\$5,646.68
Interest	\$45.96						
Federal & State	\$61,988.21		\$41.00		\$2,904.30		
Total Revenue	\$78,737.75	\$18,107.56	\$12,106.12	\$6.76	\$7,472.90	\$0.00	\$5,646.68
<u>Disbursements</u>							
Bills	\$14,712.67	\$7,493.95	\$1,624.00		\$4,709.79		\$2,124.32
Payroll	\$136,523.47		\$14,577.43		\$3,894.61		
Total Disbursements	\$151,236.14	\$7,493.95	\$16,201.43		\$8,604.40		\$2,124.32
Total checking balance	\$146,684.81	\$346,251.72	\$651,469.80	\$7,798.67	\$2,025.96	\$96.38	\$59,171.17
Beginning investment balance	\$357,341.77	\$1,493,634.20	\$456,175.05	\$45,189.23			
Interest	\$1,152.83						
Total investment balance	\$358,494.60	\$1,493,634.20	\$456,175.05	\$45,189.23			
Ending Balance	\$505,179.41	\$1,839,885.92	\$1,107,644.85	\$52,987.90	\$2,025.96	\$96.38	

February 2019 Payroll – General Fund salaries 81,774.99; Special Education salaries 9,215.69; Food Service salaries 1,963.71. EFTPS, federal income tax/Social Security/Medicare 24,455.91; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,115.50; Delta Dental, insurance 1,612.74; Midwest Credits, garnishment 212.22; Reliastar Life, insurance 261.78; SD Retirement 13,752.68; SD Retirement Supplemental, 465.50; Security Benefits, retirement 417.50; VSP, vision insurance 270.28, Wellmark, health insurance 18,640.00.

General Fund: A&B Business Solutions, staples 83.90; Amazon, supplies 82.98; Auto Value Aberdeen, repairs 34.95; Bricks Tv & Appliance, repairs 438.33; Cole Papers Inc, supplies 1,003.88; Crawford Trucks & Equipment Inc, repairs 709.89; CWD, FFVP 716.42; Dakota Supply Group, repairs 312.60; Farnam's Genuine Parts Inc, repairs 640.86; GDI News, publishing 272.07; Graves IT Solutions, service call 45.00; Green Iron Equipment, repairs 278.71; Hoffman, Andrew, BB ref 150.00; James Valley Telecommunications, telephone 256.18; Jostens Inc, yearbook deposit 1,081.60; Mac's Inc, repairs 13.79; Main Street Station, repairs/cell phone reimbursement 325.00; Matheson Tri-Gas Inc, repairs 24.26; Menards, supplies/repairs 168.23; Merchant Services, lunch payment fees 41.90; Mid-American Research

Chemical, supplies 39.37; Montana-Dakota Utilities Co, electricity 5,362.62; Myer, Beverly, BB ref/clock 85.00; Myer, Shekota, BB ref 100.00; National Interscholastic Athletic Administrators Assoc, coach training 125.00; North Central Special Education Cooperative, local share assessment 5,000.00; Northern State University, online curriculum 162.45; Pantorium Cleaners Inc, supplies 128.35; Podoll, Lance, mileage 264.60; Running Supply Inc, repairs 24.99; SD High School Activities Association, rule books 32.00; SDASBO, conference registration 75.00; SDIAAA, conference fee 340.00; Sumption, Warren, BB ref 90.00; Taylor Music Inc, supplies 91.00; Town of Frederick, utilities 195.72; Trust & Agency Account, Imprest reimbursement 992.04; United States Postal Service, postage 38.10; Weisser, Valerie, BB book 45.00. **Capital Outlay Fund:** A&B Business Solutions, printing contract 630.34; Amazon, textbooks 241.33; Foreman Sales & Service, minibus 49,900.00; K-Log Inc, folding chair 32.28; Thriftbooks.com, textbook 6.79. **Special Education Fund:** Avera St Lukes, occupational therapy 1,400.00; North Central Special Education Cooperative, local share assessment 8,344.43. **Food Service Fund:** Blue Ribbon Maintenance Supplies, supplies 139.05; Child & Adult Nutrition, food 163.06; CWD, food/supplies 3,821.22; Pantorium Cleaners Inc, supplies 40.80.

Enter Dan Nickelson and Alex Hart at 6:13pm.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg, K-8 Principal

Action 18-116 Motion by Achen, second by Nickelson to set regular school board meetings to be held monthly on the second Monday at 7:00pm. All aye, carried.

Action 18-117 Motion by Hart, second by Nickelson to open certified staff negotiations for 2019-2020. All aye, carried.

Action 18-118 Motion by Ellwein, second by Nickelson to accept the resignation of Renata Winburn, effective March 14, 2019. All aye, carried.

Action 18-119 Motion by Hart, second by Achen to approve Assistant Track coaching contracts for Lincoln Flakus at \$3,162.31 and Joshua Bauska at \$3,131.00. All aye, carried.

Action 18-120 Motion by Nickelson, second by Ellwein to approve Drivers Education teacher contract for Jeff Kosters at \$2,000.00 for 30 hours classroom instruction and \$20.00 per hour for 6 hours driving instruction per student. All aye, carried.

Action 18-121 Motion by Ellwein, second by Hart to amend the 2019-2020 school calendar as presented. All aye, carried.

Action 18-122 Motion by Ellwein, second by Achen to schedule April 12, 2019 as a make-up day for snow days. All aye, carried.

Action 18-123 Motion by Nickelson, second by Hart to approve Open Enrollment applications #20-2, #20-3 and #20-4. All aye, carried.

Action 18-124 Motion by Nickelson, second by Achen to approve the following fund transfers: \$700.00 from General Fund to Drivers Education; \$2,000.00 from General Fund to Food Service; \$150,000.00 from Capital Outlay to General Fund; and transfer \$500,000.00 Special Education from checking to SD FIT. All aye, carried.

Action 18-125 Motion by Nickelson, second by Hart to appoint the 2019 election board for Frederick Community Center as Debbie Gustafson (Superintendent), Mavis Cox and Diane Bruns; and for Westport Town Hall as Laura Adema (Superintendent), Lisa Ham and Kathy Schanaman; and to set compensation at \$210.00 salary; \$.42/mile; \$15.00 required training session; \$5 cell phone use for Westport Superintendent; and \$15.00/hour for an alternative, if required. All aye, carried.

Action 18-126 Motion by Achen, second by Ellwein to adopt policies DIAB-E Rate Records Retention, DID-Inventories, DIE-Audits, DJ-Purchasing, DM-Cash in School Buildings, GBA-Equal Opportunity Employment, GBCA-Staff Conflict of Interest, GEBC-Use of Alcohol, Drugs, and Controlled Substances, and JEFA-Senior Privileges. All aye, carried.

Action 18-127 Motion by Hart, second by Nickelson to enter into Executive Session per SDCL 1-25-2 (2) personnel matters at 7:01pm. All aye, carried.

President Schlosser declared board out of executive session at 8:08pm.

The school board would like to recognize the basketball teams for an excellent season.

Action 18-128 Motion by Ellwein, second by Nickelson to adjourn at 8:11pm. All aye, carried.

Rich Schlosser, President

Janel Wagner, Business Manager