

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 DECEMBER 10, 2019

The meeting was called to order on December 10, 2019, at 6:05 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Richard Achen and Alex Hart. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg, and Business Manager Janel Wagner. Visitors present were teachers Jennifer Little, Tonya Zinter and Maggie Ulmer.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 19-048 Motion by Achen, second by Nickelson to approve the agenda as presented. All aye, carried.

Action 19-049 Motion by Hart, second by Ellwein to approve consent agenda which included the following items as presented: minutes of meeting held November 11, 2019; November 2019 financial report, agency accounts and investments; District bills and November 2019 payroll. All aye, carried.

Ending November 30, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
<b>Beginning checking Balance</b>	<b>\$119,628.99</b>	<b>\$188,054.42</b>	<b>\$293,988.83</b>	<b>\$7,798.67</b>	<b>\$1,470.97</b>	<b>\$669.82</b>	<b>\$50,593.08</b>
<b>Revenue:</b>							
Taxes	\$240,449.45	\$251,879.47	\$168,313.57				
Local Sources	\$1,555.48	\$621.56			\$3,380.00		\$4,445.56
Intermediate Sources	\$672.55						
Interest	\$30.90						\$2.05
Federal & State	\$55,903.57		\$43.00		\$3,820.40		
Total Revenue	\$298,611.95	\$252,501.03	\$168,356.57	\$0.00	\$7,200.40	\$0.00	\$4,447.61
<b>Disbursements</b>							
Bills	\$20,974.09	\$2,040.56	\$169.18		\$3,696.13		\$10,146.94
Payroll	\$132,511.86		\$18,100.72		\$4,821.12		
Total Disbursements	\$153,485.95	\$2,040.56	\$18,269.90	\$0.00	\$8,517.25	\$0.00	\$10,146.94
<b>Transfers</b>							
Total Net Transfers	\$0.00	(\$290,000.00)	(\$290,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total checking balance</b>	<b>\$264,754.99</b>	<b>\$148,514.89</b>	<b>\$154,075.50</b>	<b>\$7,798.67</b>	<b>\$154.12</b>	<b>\$669.82</b>	<b>\$44,893.75</b>
<b>Beginning investment balance</b>							
Interest	\$1,351.39						
Transfer from checking		\$290,000.00	\$290,000.00				
<b>Total investment balance</b>	<b>\$422,492.37</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>	<b>\$17,189.23</b>			
<b>Ending Balance</b>	<b>\$687,247.36</b>	<b>\$1,932,149.09</b>	<b>\$1,400,250.55</b>	<b>\$24,987.90</b>	<b>\$154.12</b>	<b>\$669.82</b>	

**Claims approved:** November 2019 Payroll – General Fund salaries 76,987.98; Special Education salaries 11,929.17; Food Service salaries 2,637.77. EFTPS, federal income tax/Social Security/Medicare 24,611.52; AFLAC, supplemental insurance 917.74; American Funds, retirement 1,265.02; Delta Dental, insurance 1,693.50; Express Collections, garnishment 568.21; AMI, garnishment 988.90; Reliastar Life, insurance 261.78; Security Benefits, retirement 1,000.26; VSP, vision insurance 290.34; Wellmark, health insurance 17,616.00; SD Retirement 14,150.25; SD Retirement Supplemental, 465.26.

**General Fund:** Aberdeen School District 6-1, ATEC tuition 1,828.80; Agtegra, diesel/gasoline 4,759.43; Amazon Capital Services, supplies 324.90; Churchill, Manolis, Freeman, Kludt & Burns LLP, legal services 948.49; Cole Papers Inc, supplies 541.36; Crawford Trucks & Equipment Inc, repairs 36.97; CWD, Fresh Fruits & Veggies program 459.90; DRN, repairs 208.50; Farnam's Genuine Parts Inc, repairs 212.79; Foreman Sales & Service, repairs 2,535.25; GDI News,

publishing 114.66; Green Iron Equipment, repairs 725.47; House of Glass Inc, repairs 51.87; HP Inc, repairs 675.00; Hutson, Betty Pat, vb game worker 15.00; James Valley Telecommunications, telephone 247.61; JW Pepper & Son Inc, music 10.49; King, Hunter, fb game worker 15.00; King, James, fb game worker 40.00; King, Jericho, fb game worker 15.00; Kosters, McKinley, fb game worker 15.00; Lapka, Patrick, fb game worker 15.00; McGaugh, Darin, fb game worker 15.00; Meidinger, Melissa, education reimbursement 94.00; Menards, supplies 29.23; Merchant Services, online lunch payment fees 49.08; Mid-American Research Chemical, supplies 322.74; Miedema, Bradley, education reimbursement 500.00; Montana-Dakota Utilities Co, electricity 3,385.72; Morlock, Ethan, fb game worker 30.00; Mueller, Jeff, fb game worker 15.00; Myer, Beverly, vb game worker 135.00; Pantorium Cleaners Inc, supplies 378.60; RealityWorks, supplies 197.75; Ringgenberg, Jessica, mileage 134.40; Rod Hoffman Construction, repairs 258.11; Running Supply Inc, repairs 19.41; Sieh, Gus, fb game worker 15.00; South Dakota Medicaid, administrative fee 58.61; Steven Lust Automotive, car wash 9.00; Stoecker, Keenan, vb game worker 30.00; Sumption, Austin, fb game worker 50.00; Sumption, Chris, fb game worker 15.00; Sumption, Gary, fb game worker 15.00; Sumption, Tristan, fb game worker 15.00; Sumption, Warren, fb game worker 65.00; Taylor Music Inc, repairs 30.00; Town of Frederick, utilities 276.49; Trust & Agency Account, Imprest reimbursement 545.61; United States Postal Service, postage 63.30; Woodman Refrigeration, Inc, repairs 275.00.

**Capital Outlay Fund:** A&B Business Solutions, managed print 649.56; Amazon Capital Services, library books 110.70; CommTech, security upgrade 3,548.92; DRN, switches 333.60; Menards, water heater 1,049.00; Northern State University, online curriculum 26.53; Price Plumbing, water heater installation 355.00. **Special Education Fund:** Anliker, Jennifer, mileage 37.80; Avera St Luke's, occupational/physical therapy 2,304.44; Trust & Agency Account, Imprest reimbursement 20.00. **Food Service Fund:** Child & Adult Nutrition, food 289.62; Community Store, food 23.42; CWD, food/supplies 3,140.64; Pantorium Cleaners Inc, supplies 74.40.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

Action 19-050 Motion by Nickelson, second by Ellwein to begin advertisement to seek candidates for an elementary teacher in response to Mrs. Bergan's retirement. All aye, carried.

Action 19-051 Motion by Achen, second by Hart to approve JH Assistant Boys Basketball coaching contracts for Warren Sumption and Bryson Thorpe at \$1,000.00 each. All aye, carried.

Action 19-052 Motion by Hart, second by Nickelson to authorize transfer of \$24,987.90 from Pension Fund to General Fund; and \$10,000 from General Fund to Food Service Fund. All aye, carried.

Action 19-053 Motion by Ellwein, second by Achen to discontinue and close the Pension Fund (24) per 2016 SD131 Section 25. All aye, carried.

Action 19-054 Motion by Nickelson, second by Hart to set the 2020 school board election date for April 14, 2020. All aye, carried.

Action 19-055 Motion by Nickelson, second by Ellwein to approve the following policies: BCA-Annual Board Organizational Meeting; BCE-Board Committees; BCG-School Attorney; BD-School Board Meetings; BDA-Electronic Communications by Board Members; BDC-Executive Sessions; BF-Board Policy Development; BFB-Preliminary Development of Policies; BFCA-Board Review of Regulations; BFD-Policy Dissemination; BFF-Suspension of Policies; and GCBDC-Jury Duty. All aye, carried.

The school board would like to congratulate the Football, Volleyball and Cross Country teams for receiving the Academic Team Achievement Award this past fall. Congratulations on a 1<sup>st</sup> place award at the STEAM competition in Leola. Team members include 8<sup>th</sup> graders Olivia Morlock, Laura Sumption, Maddie Sumption and Morgan Sumption. Mr. Kosters congratulated the board members for earning the ALL Award Plaque from the 2018-19 school year. It is ASBSD's board recognition program and stands for Act, Learn, Lead.

Action 19-056 Motion by Achen, second by Ellwein to adjourn at 6:44 p.m. All aye, carried.

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Rich Schlosser, President

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Janel Wagner, Business Manager