

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

October 9, 2023

A regular meeting of the Frederick Area Board of Education was called to order on October 9, 2023, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, and Eric Sumption; absent, Hart. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Sofia Losure, Jim Holbeck and Lee Dobrinz.

The meeting began with all present reciting the Pledge of Allegiance.

No one was present for public comment.

2024-035 Motion by Sumption, second by Achen to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2024-036 Motion by Sumption, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. September 11, 2023 Regular Meeting Minutes
- b. September 2023 Payroll
- c. September 2023 Financial Report
- d. October 2023 Bills

### **Financial Report:**

**General Fund- Checking:** Last Balance: \$298,095.21; End of the month adjustment between funds – Receipt: \$1,895.40; Bal 9-1-23: \$299,990.61; Receipts: \$74,888.45; Disbursements: \$178,297.75; Bal 9-30-23 \$196,581.31. **Investments:** Bal 9-1-23: \$683,392.73; Interest: \$1,244.43; Bal 9-30-23: \$684,637.16. **Ending Fund Balance:** \$881,218.47.

**Imprest Fund:** Bal 9-1-23: \$2,747.50; Receipts: \$2,287.50; Disbursements: \$2,692.12; Bal 9-30-23 \$2,342.88.

**Capital Outlay Fund- Checking:** Last Balance: \$920,544.19; End of the month adjustment between funds – Disbursement: \$1,895.40; Bal 9-1-23: \$918,648.79; Receipts: \$1,007.85; Disbursements: \$28,574.54; Bal 9-30-23 \$891,082.10. **Investments:** Bal 9-30-23: \$1,553,800.96. **Ending Fund Balance:** \$2,444,883.06.

**Special Education Fund- Checking:** Bal 9-1-23: \$70,684.49; Receipts: \$494.88; Disbursements: \$34,081.44; Bal 9-30-23 \$37,097.93. **Investments:** Bal 9-30-23: \$1,443,913.67. **Ending Fund Balance:** \$1,481,011.60.

**Food Service Fund:** Bal 9-1-23: \$3,729.71; Receipts: \$25,163.93; Disbursements: \$13,942.49; Bal 9-30-23 \$14,951.15.

**Drivers Ed Fund:** Bal 9-30-23 \$0.4.

**Custodial Fund:** Bal 9-1-23: \$31,886.92; Receipts: \$11,650.74; Disbursements: \$2,979.15; Bal 9-30-23 \$40,558.51.

**Ovid J Stevens Scholarship: Checking:** Bal 9-1-23: \$1000.85; Transfers to Savings: \$1000.00; Bal 9-30-23 \$.85.

**Investments:** Bal 9-1-23: \$24,499.86; Transfers in: \$1000.00; Bal 9-30-23: \$25,499.86. **Ending Fund Balance:** \$25,500.71.

**Claims approved:** General Fund salaries 85,139.20; Special Education salaries 15,350.68; Food Service salaries 3,833.89. EFTPS, federal income tax/Social Security/Medicare 28,573.89; AFLAC, supplemental insurance 1,147.27; American Funds, retirement 1,467.52; Delta Dental, insurance 1,949.16; Northern Plains Insurance Pool 16,779.55; The Standard, life insurance 245.55; Security Benefits, retirement 1,223.89; Optilegra, vision insurance 464.93; SD Retirement 15,692.38; SD Retirement Supplemental, 4,478.22. Total: \$176,346.13.

**Bills approved: General Fund:** Agtegra-fuel, 4,809.60; Amazon-supplies, 486.17; Arrowwood Resort-business manager travel, 222.40; ASBPT-workers comp FY23, 511.00; Best Western Ramkota-FCCLA travel, 550.00; Bledsoe-DOT physicals, 180.00; BSN Sports-FB supplies, 171.60; CWD-FFVP, 976.40; Churchill, Manolis, Freeman, Kludt & Burns-annual attorney meeting, 160.00; Cole Papers-custodial supplies, 882.26; Dunhams-PE equipment, 44.99; FASD Imprest Fund-misc., 2,692.12; FCCLA-polos, 960.00; First National Bank-returned check, 25.00; GDI News-publishing, 318.58; Generation Genius-lesson subscription, 120.00; JVT-sept phone, 236.59; JW Pepper-music supplies, 28.99; Ketterling

Photography-pictures, 137.50; MARC-maintenance supplies, 1,038.78; MDU-utilities, 3,381.79; Menards-transportation supplies, 14.48; Merchant Services-cc processing fees, 94.80; Mosyle-ipad management, 5.50; Pantorium Cleaners-supplies, 133.40; Pirate Ship-USPS postage, 4.09; Price Plumbing-service, 153.00; Runnings-transportation supplies, 42.45; SASD-AI training, 50.00; Scholastic-book fair, 1,042.44; Schwan Electric-service, 258.86; Sewer Duck-toilet rental, 1000.00; SD DOT-highway ad, 24.00; Shutterfly-plaque pictures, 13.84; Teachers Pay Teachers-curriculum supplements, 32.25; Town of Frederick-utilities, 651.34; USA Clean-maintenance supplies, 52.03; WalMart- supplies, 84.89. **Capital Outlay Fund:** Connecting Point-service/mileage, 3,117.10; Global Industries-water fountain, 825.84; Hauff Mid-America Sports-VB uniforms, 700.75; House of Glass-door service, 534.48; Marco-intercom system, 10,633.11. **Special Education Fund:** Avera-OT/PT, 6,688.82; Kosters, Christine-travel, 51.68. **Food Service Fund:** CWD-food/supplies, 4,610.50; Community Store-food, 33.73; Hebl, Jodi-lunch account refund, 35.45; Pantorium Cleaners-kitchen supplies, 84.85; SD DOE Child & Adult Nutrition-commodities processing, 543.40; Webstaurant Store-supplies, 89.59. **Imprest Fund:** Deutsch, Terry-FB ref/mileage, 154.16; Eureka School District-JH/JV FB jamboree, 100.00; Faulkton Area School District-XC meet, 35.00; First National Bank-book fair cash box, 200.00; First National Bank-business manager travel meals, 34.00; Foust, Paul-FB ref/mileage, 175.76; Gauer, Brad-FB ref/mileage, 268.82; Groton Area School District-LRC marching band festival, 40.00; Groton Area School District-XC meet, 50.00; Jundt, Rosa-VB ref, 100.00; Pauer Sound-excise tax on installation, 166.44; Schmidt, Mike-FB ref/mileage, 164.96; SD FCCLA-fall leadership registration, 650.00; Voeller, Logan-fridge, 175.00; Webster Area School District-XC meet, 40.00; Weismantel, Kelsey-VB ref/mileage, 162.22; Young, Mike-FB ref/mileage, 175.76. **Custodial Fund:** Amazon-XC, 75.96; Barondeau, Janelle-XC, 23.87; Beef Logic-concessions, 40.80; Coca Cola-concessions, 350.00; Community Store-concessions, 235.52; CWD Direct-concessions, 73.13; CWD-concessions, 150.79; FASD Booster Club-concessions proceeds, 448.00; Geffdog-BBB, 558.72; Geffdog-XC, 372.78; Kesslers-concessions, 31.81; Pizza Ranch-FB, 517.76; Sams Club-concessions, 219.73.

The following reports were presented:

Jim Holbeck and Lee Dobrinz: JLG Architects

Jeff Kosters: Superintendent/9-12 Principal/Athletic Director

Shauna Severson: Business Manager

2024-037 Motion by Sumption, second by Ellwein to amend the meeting start time to 6:00 p.m. for the regular board meetings November through March. All voted Aye. Motion carried.

2024-038 Motion by Achen, second by Ellwein to accept the resignation of Jessica Mardian - Paraprofessional. All voted Aye. Motion carried.

2024-039 Motion by Ellwein, second by Sumption to offer and approve the Employee Work Agreement offered to Misty Dosch – Paraprofessional at the rate of \$15.00/hr. All voted Aye. Motion carried.

The board would like to recognize the following accomplishments: The Girls Cross Country team placed 1<sup>st</sup> (third year in a row) at the Conference meet; Andrew Schlosser placed 1<sup>st</sup> in the JV division at the Conference meet.

2024-040 Motion by Ellwein, second by Sumption to adjourn at 8:48 p.m. All voted Aye. Motion carried.

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Rich Schlosser, President

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Shauna Severson, Business Manager