

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

May 8, 2023

A regular meeting of the Frederick Area Board of Education was called to order on May 8, 2023, at 7:00 p.m. by President Rich Schlosser. Other members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. David Clark, Brock Pashen and Tonya Zinter were also in attendance.

The meeting began with all present reciting the Pledge of Allegiance.

Public comment: David Clark commented on the Leola/Frederick Athletic Co-op.

Motion 2023-116 Motion by Achen, second by Ellwein to approve the agenda with the addition of action items: approve preschool sessions, approve parking lot quote and approve COVID plan; and the addition of a discussion item: FBLA. All aye, carried.

No conflict of interest disclosures.

The board performed the official canvass of the 2023 school board election.

Motion 2023-117 Motion by Achen, second by Hart to approve the official canvass of the school board election which was held on April 11, 2023 with the following results: Jonathan Ellwein 79 votes, Eric Sumption 74 votes and Derik Bretsch 28 votes. All votes Aye. Motion carried.

There were 704 registered voters in the Frederick Area School District 6-2 when registration closed, 95 people voted in the election which was 13.49% of the registered voters. The total cost of the election was \$1,490.46.

Jonathan Ellwein and Eric Sumption were declared winners of the election for a three-year term as school board members.

Motion 2023-118 Motion by Hart, second by Sumption to approve the following consent agenda items. All voted Aye. Motion carried.

- a. April 10, 2023 Regular Meeting Minutes
- b. April 2023 Financial Report, Custodial Accounts and Investments
- c. April 2023 Payroll
- d. May 2023 Bills

Financial Report:

General Fund- Checking: Bal 4-1-23: \$215,642.39; Receipts: \$161,851.08; Disbursements: \$153,037.62; Bal 4-30-23 \$224,455.85. **Investments:** Bal 4-1-23: \$302,064.42; Interest: \$1,208.13; Bal 4-30-23: \$303,272.55. **Ending Fund Balance:** \$527,728.40.

Imprest Fund: Bal 4-1-23: \$3,195.52; Receipts: \$1,867.73; Disbursements: \$1,087.25; Bal 4-30-23 \$3,976.00.

Capital Outlay Fund- Checking: Bal 4-1-23: \$654,870.72; Receipts: \$147,055.98; Disbursements: \$17,763.42; Bal 4-30-23 \$784,163.28. **Investments:** Bal 4-1-23: \$1,933,634.20. **Ending Fund Balance:** \$2,717,797.48.

Special Education Fund- Checking: Bal 4-1-23: \$39,2324.00; Receipts: \$27,165.77; Disbursements: \$24,733.20; Bal 4-30-23 \$41,666.57. **Investments:** Bal 4-1-23: \$1,446,175.05. **Ending Fund Balance:** \$1,487,841.62.

Food Service Fund: Bal 4-1-23: \$23,727.73; Receipts: \$3,374.65; Disbursements: \$10,065.41; Bal 4-30-23 \$17,036.97.

Drivers Ed Fund: Bal 4-1-23: \$2,166.35; Receipts: \$350.00; Disbursements: \$0; Bal 4-30-23 \$2,516.35.

Custodial Fund: Bal 4-1-23: \$25,432.13; Receipts: \$8,020.11; Disbursements: \$5,845.25; Bal 4-30-23 \$27,606.99.

Ovid J Stevens Scholarship: Bal 4-1-23: \$.85; Receipts: \$0; Disbursements: \$0; Bal 4-30-23 \$.85. **Investments:** Bal 4-1-23: \$26,471.58; **Ending Fund Balance:** \$26,472.43.

Claims approved: April 2023 Payroll – General Fund salaries 76,198.13, Special Education salaries 15,767.10, Food Service salaries 2,875.34. EFTPS, federal income tax/Social Security/Medicare 25,699.69; AFLAC, supplemental insurance 1,147.27; American Funds, retirement 1,536.18; Delta Dental, insurance 1,856.52; The Standard, life insurance

222.44; Security Benefits, retirement 1,308.22; Optilegra, vision insurance 422.72; Wellmark, health insurance 16,088.00; SD Retirement 14,671.04; SD Retirement Supplemental, 4,478.22. Total: \$162,270.87.

Bills approved: General Fund: Aberdeen Asphalt-snow removal, 4,785.00; Aberdeen Awards-cc awards, 156.00; Adema, Laura-election worker/mileage, 208.24; Agtegra-fuel, 3,892.79; Allegiant Air-Principal conference travel, 319.00; Amazon-supplies, 295.49; BP-fuel FCCLA, 173.85; Brotzel, Julie-election worker/mileage, 232.72; Bruns, Diane-election worker/mileage, 209.26; CWD-FFVP, 819.09; Century Business Products-copier overage, 316.66; Cole Papers-maintenance supplies, 817.12; Community Store-FACS supplies, 14.87; Cox, Mavis-election worker/mileage, 203.00; Dallmann, Jennifer-education reimbursement, 45.00; Eventbrite-Principal conference registration, 700.00; Farmers Union Oil Co.-bus maintenance, 86.35; FASD Imprest Fund-misc, 1,067.25; First National Bank-stop payment fee, 8.00; GDI News-publishing/election notices, 186.07; Grammarly-subscription, 139.95; Gustafson, Debbie-election worker/mileage, 214.20; JVT-telephone, 237.58; JW Pepper-music, 106.89; Kesslers-FACS supplies/build your base, 299.58; Ketterling Photography-track photos, 99.50; MDU-utilities, 4,622.84; Menards-maintenance supplies, 153.95; Merchant Services-lunch processing fees, 96.52; Pantorium Cleaners-supplies, 217.65; Podoll, Amy-election worker/mileage, 196.14; Price Plumbing-maintenance, 175.00; Ramkota Hotel Pierre-supt/business manager travel, 609.38; Runnings-transportation supplies, 46.65; SASD-supt summer conference, 200.00; Taylor Music-repairs, 35.00; The Dakota-FCCLA travel, 1,205.89; Town of Frederick-utilities, 643.30. **Capital Outlay Fund:** Amazon-library books, 402.15; Century Business Products-copier lease, 306.66. **Special Education Fund:** ABAeCARE-consultations, 641.25; Avera-PT/OT, 7,060.48; Geffre, Wendy-mileage, 71.40; Prometric-para test, 85.00; Riverside Insights-testing materials, 284.35; USD-autism training registration, 1000.00. **Food Service Fund:** CWD Fargo-food/supplies, 6,091.96; Community Store-food, 33.51; Pantorium Cleaners-supplies, 56.75; **Drivers Ed Fund:** Amazon-car supplies, 11.98. **Custodial Fund:** Aberdeen Awards-LRC, 1,156.00; Boston Fern-teacher slush, 26.63; Breakdown Sports-gbb camp, 253.72; FCCLA-uniforms, 320.00; NSU-gbb camp, 396.00; Pashen, Brock-bbb camp, 2,038.19; SDSU-gbb camp, 298.00; Skills and Drills-gbb camp, 425.00; Target-teacher slush, 51.11; Wal-Mart-teacher slush, 38.93; World's Finest Chocolate-music fundraiser, 2,054.07. **Imprest Fund:** Aberdeen Catholic Schools-track meet, 75.00; Camp Dream Makers-YMCA Camp, 528.00; Division of Criminal Investigation-background check, 43.25; Miller School District-track meet, 100.00; Redfield School District-track meet, 80.00; SD DOL-reemployment benefits, 107.00; Severson, Shauna-conference meals, 34.00; TF Riggs High School-track meet, 100.00.

The following reports were presented:

Jeff Kusters: Superintendent/9-12 Principal/Athletic Director
Jessica Ringgenberg: K-8 Principal
Shauna Severson: Business Manager
Achen/Hart: Building/Athletic Co-op

Severson presented the 2023-2024 Preliminary Budget. The proposed budget includes the following expenditures: General Fund \$2,331,798.00, Capital Outlay Fund \$870,078.00, Special Education Fund \$365,690.00, Food Service Fund \$107,607, Drivers Education Fund \$4,708.00. It is proposed to take the max levy for the General Education fund, lower the Special Education Fund levy from .833 to .6 and request \$627,800 in the Capital Outlay Fund. The request for Opt Out dollars suggested is only \$100,000 of the \$200,000 available Opt Out and the \$150,000 perpetual Opt Out. The state has adjusted the General Fund levies which are down compared to the current year. The estimated revenue from State Aid is \$772,346.00 with an estimate of 172 students.

Current investments were presented to the board.

Motion 2023-119 Motion by Achen, second by Ellwein to allow the Business Manager to reinvest First National Bank CDs and Money Market money that is in the best interest of the district; penalties will be deducted before making the new deposits. All voted Aye. Motion carried.

Starting up a FBLA (Future Business Leaders of America) chapter was discussed. The board requested financial information from the Business Manager and will be discussed further in June.

Motion 2023-120 Motion by Ellwein, second by Achen to vote for Randy Hartmann as Large School District Board of Education Member, Adam Shaw as Division III Representative and Yes for both Amendment 1 and 2. All voted Aye. Motion carried.

Motion 2023-121 Motion by Sumption, second by Hart to approve the leasing of Liveticket equipment for the 2023-2024 school year. All voted Aye. Motion carried.

Motion 2023-122 Motion by Hart, second by Sumption to approve the Food Service Procurement Plan and Code of Conduct. All voted Aye. Motion carried.

Motion 2023-123 Motion by Ellwein, second by Sumption to approve the addition of a custodial account: Concessions and moving \$1,885.62 from the General Fund. All voted Aye. carried.

Motion 2023-124 Motion by Ellwein, second by Sumption to approve the 2023-2024 bus driver contract addendums for Rich Bakeberg, Mark Christianson, Jeff Kusters, Lance Podoll and Keith Underberg. All voted Aye. Motion carried.

Motion 2023-125 Motion by Sumption, second by Achen to approve a \$10,000 life insurance policy to all employees from The Standard Life Insurance paid for 100% by the district. All voted Aye. Motion carried.

Motion 2023-126 Motion by Hart, second by Ellwein to approve the following 2023-2024 contracts. All voted Aye. Motion carried.

- a. Certified Contracts: Jennifer Anliker, Crystal Arthurs, Janelle Barondeau, Jennifer Dallmann, Ashley Gibbs, Morgan Johnson, Christine Kusters, Sharon Langley, Jennifer Little, Melissa Meidinger, Marty Morlock, Brock Pashen, Jennifer Pashen, Caitlin Podoll, Ashley Schmidt, Shauna Severson, Sarah Sumption, Paula Tschosik, Maggie Ulmer and Tonya Zinter.
- b. Non-Certified Employee Work Agreements: Rich Bakeberg-Transportation, Mark Christianson-Transportation, Michelle Dosch-Paraprofessional, Janet Elsen-Paraprofessional, Kristi Feil- Assistant Custodian, Ashley Gunther-Assistant Cook, Faye Gunther-Head Cook, Jeff Kusters-Transportation, Zachary Kusters-Maintenance, Marie Knutson-Paraprofessional, Lance Podoll-Transportation, Traci Reineke-Paraprofessional, Jessica Mardian-Paraprofessional, Keith Underberg-Transportation, Amanda Wolbeck-Paraprofessional.
- c. Administrative Contracts: Julie Brotzel-Technology Coordinator, Christine Kusters-Special Education Director, Jeff Kusters-Superintendent/9-12 Principal/Athletic and Transportation Director, Jessica Ringgenberg-PK-8 Principal, Shauna Severson-Business Manager, Stacey Sumption-Administrative Assistant.
- d. FASD Coaching and Extra-Curricular Contracts: Crystal Arthurs-FCCLA Advisor, Janelle Barondeau-Head Cross Country/Assistant Track, Wayne Haas-Assistant Track, Jeff Kusters-Head Golf, Marty Morlock-Head Track, Brock Pashen-Yearbook Advisor, Megan Russo-Assistant Track, Shauna Severson-Concessions Manager, Sarah Sumption-Assistant Cross Country/Science Fair.
- e. Leola/Frederick Co-op Coaching Contracts: Alura Johnson-Assistant Volleyball, Jeff Kusters-Head Football/Head Girls Basketball, Marty Morlock-Assistant Football, Don Nickelson-Junior High Boys Basketball, Brock Pashen-Head Boys Basketball, Troy Podoll-Junior High Girls Basketball, Alex Sumption-Assistant Boys Basketball, Sarah Sumption-Assistant Girls Basketball, Warren Sumption-Junior High Boys Basketball, Bryson Thorpe-Junior High Boys Basketball, Leesa Ware-Head Volleyball.

Motion 2023-127 Motion by Sumption, second by Ellwein to approve an E-Sports program available to students beginning the 2023-2024 school year. All voted Aye. Motion carried.

The approval of a two-year commitment to the Leola/Frederick Sports Co-op was not made. The board would like to have a further discussion with Leola's Board at the June Joint Meeting in Leola on Wednesday, June 7.

Motion 2023-128 Motion by Hart, second by Sumption to declare TVs, Wii equipment and utility carts surplus and appraise the TVs at \$50/each and everything else \$0. The list of surplus property is available in the office of the business manager. All voted Aye. Motion carried.

Motion 2023-129 Motion by Hart, second by Achen to approve the quote from Jensen Rock & Sand, Inc. for \$3,242.24 to grind and seal the cracks in the parking lot. All voted Aye. Motion carried.

Motion 2023-130 Motion by Sumption, second by Ellwein to approve 2 sessions (2 days/week each) for the Preschool Program. All voted Aye. Motion carried.

Motion 2023-131 Motion by Ellwein, second by Hart to approve the COVID Back-to-School Plan. All voted Aye. Motion carried.

The board would like to thank Ellen Schlosser for her years of service with her Buzy Bee's Preschool and Tom Arnold for filling in as the Assistant Custodian. The board would like to congratulate the following: State FCCLA Gold Top Superiors: Chloe Arneson, Jocelynn Ellwein, Gabby Millard, Clayton Peterson and Morgan Sumption; State FCCLA Silver recipients: Winston Clark, Jayden Ellwein, Noah Kippley, Alivia Little, Gavin Nickelson, Cole Peterson, Maddie Sumption, Jace Thorpe and Westyn Thorpe; State FCCLA Bronze recipients: Arabella Clark, Jillian Ellwein and Danika Lickfelt; Track & Field team on their success at Howard Wood: 4x400 boys relay placed fourth (Stephen Achen, Johnathan Bretsch, Gavin Nickelson and Brayden Sumption), 4x800 boys relay placed fifth (Stephen Achen, Jonathan Bretsch Noah Kippley and Brayden Sumption) and 4x800 girls relay placed tenth (Jillian Ellwein, Sofia Losure, Laura Sumption and Morgan Sumption). Congratulations to Jonathan Bretsch who beat the 400M record at the LRC track meet, which was the all-time Frederick record set in 1968 by Bruce Reisdorph. Finally, congratulations to the winners of the local Northeast Literacy Association contest for young authors, illustrators, reading challenge and poetry: Riley Anliker, Arabella Dosch, Andrew Schlosser, McKenna Sumption, Tristan Tschappat and Ellie Ulmer.

The board recessed from 8:51 p.m. to 8:56 p.m.

Motion 2023-132 Motion by Sumption, second by Hart to go into executive session at 8:56 p.m. for SDCL 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlosser declared the board out of executive session at 9:00 p.m.

Motion 2023-133 Motion by Sumption, second by Ellwein to adjourn at 9:00 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager