

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 MARCH 9, 2020

The meeting was called to order on March 9, 2020, at 6:00 p.m. by President Rich Schlosser. Members present were Dan Nickelson and Richard Achen. Alex Hart was excused. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, Business Manager Janel Wagner, Janel Achen of Insurance Plus and Ken Bridger of Associated School Boards of South Dakota.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 19-073 Motion by Achen, second by Nickelson to approve the agenda with amendment: remove #20-9 from item 13. All aye, carried.

Enter Jon Ellwein at 6:09 p.m.

Action 19-074 Motion by Nickelson, second by Achen to approve consent agenda which included the following items as presented: minutes of meeting held February 12, 2020; February 2020 financial report, agency accounts and investments; District bills and February 2020 payroll. All aye, carried.

Ending February 29, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
<b>Beginning checking Balance</b>	<b>\$146,883.62</b>	<b>\$235,777.70</b>	<b>\$178,948.62</b>	<b>\$9,732.12</b>	<b>\$669.82</b>	<b>\$45,468.33</b>
Revenue:						
Taxes	\$26,853.66	\$28,117.72	\$13,915.25			
Local Sources	\$6,520.60	\$10.00		\$3,039.20		\$1,430.50
Intermediate Sources	\$540.64					
Interest	\$21.72					\$1.78
Federal & State	\$82,641.21	\$9,521.16	\$573.55			
<b>Total Revenue</b>	<b>\$116,577.83</b>	<b>\$37,648.88</b>	<b>\$14,488.80</b>	<b>\$3,039.20</b>	<b>\$0.00</b>	<b>\$1,432.28</b>
Disbursements						
Bills	\$20,764.63	\$992.95	\$12,147.46	\$3,870.30		\$759.37
Payroll	\$149,415.67		\$17,168.96	\$3,242.53		
<b>Total Disbursements</b>	<b>\$170,180.30</b>	<b>\$992.95</b>	<b>\$29,316.42</b>	<b>\$7,112.83</b>	<b>\$0.00</b>	<b>\$759.37</b>
<b>Total checking balance</b>	<b>\$93,281.15</b>	<b>\$272,433.63</b>	<b>\$164,121.00</b>	<b>\$5,658.49</b>	<b>\$669.82</b>	<b>\$46,141.24</b>
<b>Beginning investment balance</b>	<b>\$445,325.68</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>			
Interest	\$1,722.97					
<b>Total investment balance</b>	<b>\$447,048.65</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>			
<b>Ending Balance</b>	<b>\$540,329.80</b>	<b>\$2,056,067.83</b>	<b>\$1,410,296.05</b>	<b>\$5,658.49</b>	<b>\$669.82</b>	

**Claims approved:** February 2020 Payroll – General Fund salaries 92,078.84; Special Education salaries 11,256.74; Food Service salaries 2,393.25. EFTPS, federal income tax/Social Security/Medicare 28,663.49; AFLAC, supplemental insurance 917.74; American Funds, retirement 1,265.02; Delta Dental, insurance 1,693.50; Express Collections, garnishment 534.30; AMI, garnishment 989.22; The Standard, life insurance 265.55; Security Benefits, retirement

1,100.26; VSP, vision insurance 267.09; Wellmark, health insurance 15,843.00; SD Retirement 12,093.90; SD Retirement Supplemental, 465.26.

**General Fund:** Aberdeen School District 6-1, ATEC tuition 1,524.00; American Red Cross Training Services, training 1,300.00; Beck, Bo, ref 141.00; BlueTarp Financial/Mac's, repairs 64.00; Bunke, Luke, ref 195.00; Cash-Wa Distributing, FFVP 544.17; Cole Papers Inc, supplies/recycling receptacle 1,273.77; Crawford Trucks & Equipment Inc, repairs 491.69; Dumire, James, repairs 390.00; Farnam's Genuine Parts Inc, repairs 886.40; Foreman Sales & Service Inc, repairs 236.84; GDI News, publishing 114.03; Hase Plumbing, Heating & Air, repairs 1,769.54; Hoffman, Andrew, ref 190.00; Innovative Office Solutions LLC, supplies 8.82; James Valley Telecommunications, telephone 247.04; Johnson Controls, HVAC service agreement 11,722.35; Jostens Inc, yearbook 1,050.15; Kusler, Jay, ref 120.00; Lehmann, Shekota, ref 240.00; Menards, repairs/supplies 120.27; Merchant Service, online lunch payment fees 36.83; Mid-American Research Chemical, supplies 481.71; Montana-Dakota Utilities Co, electricity 4,069.29; North Central Special Education Cooperative, in-service 243.75; O'Reilly Auto Parts, repairs 20.47; Pantorium Cleaners Inc, supplies 226.90; Rozell, Paul, ref 120.00; Running Supply Inc, repairs 34.87; SDASBO, registration fee 75.00; South Dakota Medicaid, admin fee 73.64; Southeast Area Cooperative, registration fee 185.00; Sumption, Austin, ref 145.00; Town of Frederick, utilities 278.79; Trust & Agency Account, Imprest reimbursement 381.00; Waverly-South Shore School District, GBB region share 89.71; Weisser, Valerie, basketball book 60.00. **Capital Outlay Fund:** A&B Business Solutions, managed print 649.56; American Time, clock 155.12; Anliker, Jennifer, mileage 25.20; iBoss Inc, filtering software 1,295.00. **Special Education Fund:** Avera St Luke's, physical/occupational therapy 2,555.96; Bain, Larissa, mileage 63.00; USD Center for Disabilities, registration fee 175.00. **Food Service Fund:** Cash-Wa Distributing, food/supplies 3,220.59; Community Store, food 2.98; Pantorium Cleaners Inc, supplies 48.11.

Enter Marty Morlock at 6:12 pm.

Janel Achen presented a proposal and quote for property, liability and work comp insurance for Fiscal Year 2021. Ken Bridger presented information about the school's current property, liability and work comp policies.

The following reports were presented:

- A. Jeff Kusters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

Action 19-075 Motion by Achen, second by Ellwein to change the regular board meeting time to 7:00 p.m. on the second Monday of each month. All aye, carried.

Action 19-076 Motion by Ellwein, second by Nickelson to open negotiations for Fiscal Year 2021. All aye, carried.

Action 19-077 Motion by Nickelson, second by Ellwein to approve school bus use by Sand Lake at \$17.00 per hour, per bus plus fuel expenses. All aye, carried.

Action 19-078 Motion by Ellwein, second by Achen to approve Assistant Track Coach contracts for Lincoln Flakus at \$3,322.64 and Wayne Haas at \$3,491.10. All aye, carried.

Action 19-079 Motion by Nickelson, second by Achen to approve Employment Agreement for Morgan Hoffman as a long-term SPED substitute at \$100.00/day beginning November 30, 2020; when SD teaching certificate is issued, this agreement will revert to a teaching contract All aye, carried.

The school board recognized receipt of Public-School Exemption Certificate #20-8.

Action 19-080 Motion by Ellwein, second by Nickelson to adopt policies BCF – Advisory Committees To The Board, BK – Evaluation of School Board Operational Procedures, CC – Administrative Organization Plan, CCB – Lines of Authority And Staff Relations, GA – Personnel Goals, GB – General Reference Policy and GBCBB – Employee Use of Networking Sites. All aye, carried.

Action 19-081 Motion by Ellwein, second by Nickelson to enter into Executive Session per SDCL 1-25-2 (1) for employee matters at 7:41 p.m. All aye, carried.

President Schlosser declared Board out of Executive Session at 8:22 p.m.

The School Board and Administration would like to thank The People's Store of Forbes for the generous donation to the Music program. Congratulations to the basketball teams for a great season.

Action 19-082 Motion by Nickelson, second by Ellwein to adjourn at 8:22 p.m. All aye, carried.

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Rich Schlosser, President

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Janel Wagner, Business Manager