

OFFICIAL BOARD PROCEEDINGS  
FREDERICK AREA SCHOOL DISTRICT #6-2  
SEPTEMBER 10, 2018

The meeting was called to order on September 10, 2018 at 8:00pm by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Alex Hart and Rich Achen. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

President Schlosser welcomed visitor Marty Morlock.

Action 18-037 Motion by Nickelson, second by Ellwein to approve the agenda as presented. All aye, carried.

Action 18-038 Motion by Ellwein, second by Achen to approve consent agenda which included the following items as presented: minutes of meeting held August 13, 2018; August 2018 financial report, agency accounts and investments; August 2018 District bills and payroll. All aye, carried.

Ending August 31, 2018	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	UNEMP FUND	TRUST & AGENCY FUND
<b>Beginning checking balance</b>	<b>\$404,435.43</b>	<b>\$124,866.23</b>	<b>\$550,898.63</b>	<b>\$7,639.57</b>	<b>\$687.62</b>	<b>\$96.38</b>	<b>\$19,090.52</b>	<b>\$76,415.10</b>
<u>Revenue:</u>								
Taxes	\$1,563.18	\$320.49	\$188.53	\$3.10				
Local Sources	\$1,068.86				\$5,192.40			\$1,714.56
Interest	\$41.28							
Federal & State	\$77,805.86							
Total Revenue	\$80,479.18	\$320.49	\$188.53	\$3.10	\$5,192.40	\$0.00		\$1,714.56
<u>Disbursements</u>								
Bills	\$31,282.41	\$165,620.59	\$1,888.30		\$257.98			\$13,759.42
Payroll	\$110,014.55		\$9,046.17		\$625.23			
Total Disbursements	\$141,296.96	\$165,620.59	\$10,934.47		\$883.21	\$0.00		\$13,759.42
<b>Total checking balance</b>	<b>\$343,617.65</b>	<b>(\$40,433.87)</b>	<b>\$540,152.69</b>	<b>\$7,642.67</b>	<b>\$4,996.81</b>	<b>\$96.38</b>	<b>\$19,090.52</b>	<b>\$64,370.24</b>
<b>Beginning investment balance</b>	<b>\$349,383.95</b>	<b>\$1,641,018.55</b>	<b>\$456,175.05</b>	<b>\$45,189.23</b>				
Interest	\$208.05	\$623.90						
<b>Total investment balance</b>	<b>\$349,592.00</b>	<b>\$1,641,642.45</b>	<b>\$456,175.05</b>	<b>\$45,189.23</b>				
<b>Ending Fund Balance</b>	<b>\$693,209.65</b>	<b>\$1,601,208.58</b>	<b>\$996,327.74</b>	<b>\$52,831.90</b>	<b>\$4,996.81</b>	<b>\$96.38</b>	<b>\$19,090.52</b>	<b>\$64,370.24</b>

**Claims approved:** August Payroll – General Fund salaries 61,446.70; Special Education salaries 4,860.49; Food Service salaries 447.51. EFTPS, federal income tax/Social Security/Medicare 18,324.87; AFLAC, supplemental insurance 708.03; American Funds, retirement 1,095.50; Delta Dental, insurance 1,525.96; Reliastar Life, insurance 220.44; SD Retirement 11,126.65; SD Retirement Supplemental, 465.50; Security Benefits, retirement 367.50; VSP, vision insurance 247.64, Wellmark, health insurance 18,849.16.

**General Fund:** ABERDEEN AMERICAN NEWS, subscription 173.71; AGTEGRA, gasoline 18.35; AMAZON, supplies 771.43; ANLIKER, JENNIFER, education reimbursement 90.00; ARTHURS, CRYSTAL, education reimbursement 287.25; AUTO VALUE ABERDEEN, parts/supplies 45.94; BARONDEAU, JANELLE, education reimbursement 170.00; BLEDSOE FAMILY CHIROPRACTIC CLINIC, DOT physical 80.00; COLE PAPERS, supplies 417.35; COMPLETE TRACK AND FIELD, coach training 99.00; CRAWFORD TRUCKS & EQUIPMENT, parts 162.98; CWD, Fresh Fruits & Vegetables 287.52; EDGENUITY, user license 600.00; ELLENDALE TRUE VALUE, supplies 19.59; FARMERS UNION OIL ELLENDALE, parts 29.37; FARNAM'S GENUINE PARTS, supplies 195.40; FOREMAN SALES AND SERVICE, parts 1,359.48; GDI NEWS, publishing 343.35; HOYLE, JENNIFER, education reimbursement 276.39; JAMES VALLEY TELECOMMUNICATIONS, telephone 282.46; JM ELECTRIC INC, repairs/supplies 265.89; JOHNSON CONTROLS, service agreement 11,380.65; LABESKY, ELIZABETH, education reimbursement 131.01; LITTLE, JENNIFER, education

reimbursement 240.00; MAC'S INC, repairs 9.54; MEIDINGER, MELISSA , education reimbursement 195.00; MENARDS, parts 226.01; MERCHANT SERVICES, lunch payment fees 52.66; MONTANA-DAKOTA UTILITIES, electric 2,393.93; MORLOCK, MARTY, education reimbursement 500.00; NIAAAA, AD training 150.00; NORTH CENTRAL SPECIAL ED COOP, local share assessment 5,000.00; O'REILLY AUTO PARTS, parts 508.92; PANTORIUM CLEANERS, supplies 217.65; PHILIP PIT STOP, gasoline 21.32; PODOLL, CAITLIN, education reimbursement 40.00; POMP'S TIRE SERVICE INC, repairs 302.55; REALLY GOOD STUFF, supplies 307.92; RINGGENBERG, JESSICA, education reimbursement 85.00; RUNNING'S SUPPLY INC, supplies/repairs 87.91; SANFORD HEALTH OCCU MEDICINE, DOT physical 100.00; SCHOOL SPECIALTY, art supplies 1,821.79; SCHWAN WELDING & BOILER REPAIR, repairs 118.00; SD HIGH SCHOOL ACTIVITIES ASSN, membership dues 155.00; SD HIGH SCHOOL COACHES ASSN, membership fees 40.00; SD DEPT OF TRANSPORTATION, outdoor advertising permit 24.00; SUMPTION, SARAH, education reimbursement 40.00; TEACHERS PAY TEACHERS, subscriptions 560.00; TOWN OF FREDERICK, utilities 215.92; TRUST AND AGENCY FUND, Imprest reimbursement 1,368.35; TSCHOSIK, PAULA, education reimbursement 340.83; ULMER, MAGGIE, education reimbursement 345.00; UNITED STATES POSTAL SERVICE, postage 8.90; WALMART, supplies 55.42; WEST INTERACTIVE SERVICE CORP, School Messenger 1,440.00; WOODMAN REFRIGERATION, repairs 572.45; WORKERS' COMPENSATION FUND, 2017-2018 audited premium 1,052.00; ZINTER, TONYA, education reimbursement 195.00. **Capital Outlay Fund:** A & B BUSINESS SOLUTIONS, printing contract 630.34; ABEBOOKS.COM, textbooks 16.30; AMAZON, playground equipment 21.00; AMERICAN TIME, clocks 146.84; APPLE, ipad covers 1,999.00; BOB ROSS CONSTRUCTION, snow bars 2,800.00; DICKEY RURAL TELEPHONE COOP, computer equipment 26,510.70; FINISHING TOUCH DESIGN STUDIO, carpet 1,761.80; FIRST NATIONAL BANK, 603 5th St Frederick, SD 124,402.60; LANG'S AUDIO, TV & APPLIANCE, appliances 4,099.94; MENARDS ABERDEEN, pump/window blinds 597.71; PEARSON EDUCATION INC, textbooks 450.75; RUNNING'S SUPPLY INC, lawn equipment 98.95; SCHOOL SPECIALTY, classroom furniture 2,012.28. **Special Education Fund:** DEPENDABLE SANITATION INC, shredding 18.00; NORTH CENTRAL SPECIAL ED COOP, local share assessment 8,344.43; TEACHERS PAY TEACHERS, subscriptions 40.00; UNITED STATES POSTAL SERVICE, postage 1.63. **Food Service Fund:** BLUE RIBBON MAINTENANCE SUPPLIES, supplies 579.85; CWD, food/supplies 4,627.17; PANTORIUM CLEANERS INC, supplies 42.58.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

Action 18-039 Motion by Nickelson, second by Hart to approve Open Enrollment Applications #19-12 and #19-13. All aye, carried.

Action 18-040 Motion by Nickelson, second by Achen to deny Open Enrollment Application #19-14. All aye, carried.

Action 18-041 Motion by Hart, second by Ellwein to approve receipt of public school exemption applications #18-7, #18-8 and #18-9. All aye, carried.

Action 18-042 Motion by Ellwein, second by Hart to accept the amended 2018-2019 employment agreement for Zachary Kosters. All aye, carried.

Action 18-043 Be it hereby resolved that the Board of Education of the Frederick Area School District does authorize participation in the Associated School Boards Protective Trust and ratifies the South Dakota School District Benefits Fund Participation Agreement. Achen – yes; Ellwein – yes; Hart – yes; Nickelson – yes; Schlosser – yes. Carried.

Action 18-044 Motion by Ellwein, second by Achen to approve items as surplus and authorize the Business Manager to dispose of the items. All aye, carried.

Discussion was held regarding the installation of snow bars on the west side of the gymnasium. No action taken.

Action 18-045 Action by Hart, second by Achen to move \$150,000.00 in Capital Outlay funds from the money market to checking account. All aye, carried.

Action 18-046 Be it hereby resolved that the school board of the Frederick Area School District 6-2, after duly considering the proposed budget and its amendments thereto, does hereby adopt its annual budget for the fiscal year July 1, 2018 to June 30, 2019 as published with the approved amendments: Revenue – General Fund from \$1,462,742 to \$1,533,575, Capital Outlay from \$789,170 to \$804,498, Special Education from \$482,990 to \$483,390 – total revenue from \$2,814,382 to \$2,909,943; Expenditures – General Fund from \$1,926,395 to \$1,931,088, Capital Outlay from \$598,172 to \$613,101, Special Education from \$214,883 to \$214,396 – total expenditures from \$2,890,007 to \$2,909,142.

BE IT FURTHER RESOLVED THAT the Frederick Area School District 6-2 does hereby authorize the County Auditor to spread a tax levy upon the assessed valuation of the Frederick Area School District 6-2. Achen – yes; Ellwein – yes; Hart – yes; Nickelson – yes; Schlosser – yes. Carried.

Action 18-047 Motion by Nickelson, second by Ellwein to adopt the following policies: Policy D – Section D Description; Policy DA – Fiscal Management Goals; Policy DB – Budget; Policy DBB – Fiscal Year; Policy DBDA – General Fund

Balance; Policy DC – Taxing and Borrowing Authority/Limitations; Policy DE – Revenues from Tax Sources; Policy DFA – Revenues from Investments and Policy DG – Depository of Funds. All aye, carried.

Action 18-048 Motion by Hart, second by Achen to approve Policy GCDB – Criminal Background Checks. All aye, carried.

Discussion was held regarding future policies for the Business Office.

The school board would like to congratulate the 2018 Homecoming Royalty – King Trevor Sumption and Queen Brooklyn Podoll. The board also expresses appreciation to Ray Bower and Troy Millard for the use of their lift, the Frederick Fire Department for their swift response to the false alarms and to Rich Schlosser for work on the playground over the summer.

Action 18-049 Motion by Nickelson, second by Ellwein to adjourn at 9:32pm. All aye, carried.

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Richard Schlosser, President

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Janel Wagner, Business Manager