

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 OCTOBER 8, 2018

The meeting was called to order on October 8, 2018 at 7:00pm by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, and Rich Achen. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Koters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 18-050 Motion by Ellwein, second by Nickelson to approve the agenda as amended: add 7i Approve Employment Contracts. All aye, carried.

Enter Alex Hart at 7:10pm.

Action 18-051 Motion by Nickelson, second by Achen to approve consent agenda which included the following items as presented: minutes of meeting held September 10, 2018; September 2018 financial report, agency accounts and investments; September 2018 District bills and payroll. All aye, carried.

Ending September 30, 2018	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY FUND
<b>Beginning checking balance</b>	\$343,617.65	(\$40,433.87)	\$540,152.69	\$7,642.67	\$4,996.81	\$96.38	\$64,370.24
<u>Revenue:</u>							
Taxes	\$3,656.52	\$2,550.82	\$1,460.54	\$24.09			
Local Sources	\$250.20				\$4,457.75		\$11,080.21
Interest	\$30.71						
Federal & State	\$44,832.17		\$55.00				
<b>Total Revenue</b>	\$48,769.60	\$2,550.82	\$1,515.54	\$24.09	\$4,457.75	\$0.00	\$11,080.21
<u>Disbursements</u>							
Bills	\$36,278.19	\$41,145.61	\$8,404.06		\$5,249.60		\$7,502.13
Payroll	\$126,134.51		\$14,704.67		\$5,003.76		
<b>Total Disbursements</b>	\$162,412.70	\$41,145.61	\$23,108.73		\$10,253.36	\$0.00	\$7,502.13
<u>Transfers</u>							
Transfer from Investments		\$150,000.00					
<b>Total Transfers</b>	\$0.00	\$150,000.00		\$0.00	\$0.00	\$0.00	
<b>Total checking balance</b>	\$229,974.55	\$70,971.34	\$518,559.50	\$7,666.76	(\$798.80)	\$96.38	\$67,948.32
<b>Beginning investment balance</b>	\$349,592.00	\$1,641,642.45	\$456,175.05	\$45,189.23			
Interest	\$3,852.46	\$626.89					
Transfer to checking		(\$150,000.00)					
<b>Total investment balance</b>	\$353,444.46	\$1,492,269.34	\$456,175.05	\$45,189.23			
<b>Ending Fund Balance</b>	\$583,419.01	\$1,563,240.68	\$974,734.55	\$52,855.99	(\$798.80)	\$96.38	\$67,948.32

**Claims approved:** September Payroll – General Fund salaries 73,881.50; Special Education salaries 10,122.52; Food Service salaries 2,005.20. EFTPS, federal income tax/Social Security/Medicare 22,519.02; AFLAC, supplemental insurance 818.07; American Funds, retirement 1,095.50; AMI, garnishment 738.16; Delta Dental, insurance 1,726.18; Reliastar Life, insurance 516.44; SD Retirement 12,107.47; SD Retirement Supplemental, 465.50; Security Benefits, retirement 417.50; VSP, vision insurance 278.88, Wellmark, health insurance 19,151.00.

**General Fund:** AGTEGRA, gasoline/diesel 6,354.43; ASBSD, region meeting registration fees 80.00; CHURCHILL, MANOLIS, FREEMAN, KLUFT, fees 135.00; COLE PAPERS INC, supplies 645.84; COMMUNITY STORE, science

supplies 10.46; CONOCO, gasoline 37.78; CWD, Fresh Fruits & Veggies 510.25; DAKOTA ELECTRONICS, alarm maintenance 60.00; DRAKE'S PLACE, gasoline 35.74; EIDE BAILLY LLP, FY18 audit 8,000.00; FARNAM'S GENUINE PARTS, parts 191.56; FOREMAN SALES AND SERVICE, parts 121.55; GDI NEWS, publishing 148.34; HAUFF MID-AMERICA SPORTS, basketballs 1,208.85; HEUER PUBLISHING LLC, oral interp script 16.75; JOHNSON CONTROLS FIRE PROTECTION, alarm maintenance 775.88; KETTERLING PHOTOGRAPHY, sports photos 109.50; LANGFORD AREA SCHOOL DISTRICT, LRC dues 300.00; LEARNING WITHOUT TEARS, classroom supplies 121.00; MAC'S INC, supplies 281.48; MARC, supplies 458.34; MENARDS, supplies/repairs 368.10; MICROSOFT STORE, software app 10.64; MONTANA-DAKOTA UTILITIES, electric 2,732.01; MY PLACE HOTEL, travel 114.00; O'REILLY AUTO PARTS, parts 4.04; PANTORIUM CLEANERS, supplies 104.50; PODOLL, LANCE, mileage 289.80; RUNNING'S, supplies 46.23; SANFORD HEALTH OCCUPATIONAL MEDICINE, DOT physical 100.00; SEWER DUCK, portable toilets 893.00; SEYER PLUMBING & HEATING, INC, repairs 130.00; SUMPTION, SARAH, education reimbursement 29.99; TAYLOR MUSIC, instrument repair 120.00; TOWN OF FREDERICK, utilities 303.57; TRUST AND AGENCY FUND, Imprest reimbursement 1,365.12; UNITED STATES POSTAL SERVICE, postage 17.87; USI, laminator repair 5.69; WAGNER, JANEL, meals 52.00. **Capital Outlay Fund:** A & B BUSINESS SOLUTIONS, contract 630.34; AMERICAN TIME, clock 132.17; RIDDELL/ALL AMERICAN SPORTS CORP, chain set 144.89; SCHOOL SPECIALTY, padlocks/swings 1,043.67. **Special Education Fund:** AVERA ST LUKES, occupational therapy 392.00. **Food Service Fund:** BERNARD FOOD INDUSTRIES, food 365.33; CHILD AND ADULT NUTRITION SERV, food 215.74; COMMUNITY STORE, food 36.73; CWD, food/supplies 4,336.44; PANTORIUM CLEANERS, supplies 31.56; SCHOOL SPECIALTY, supplies 6.03.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Dan Nickelson – North Central Special Education Cooperative meeting
- D. Jeff Kosters/Alex Hart/Rich Achen – Leola/Frederick Co-op committee meeting

Mr. Kosters presented a quote to replace the current fire panel. No action taken.

Action 18-052 Motion by Nickelson, second by Hart to approve items as surplus and authorize the Business Manager to dispose of the items. All aye, carried.

Action 18-053 Motion by Nickelson, second by Hart to appoint Rich Schlosser to represent FASD at the ASBSD Delegate Assembly. All aye, carried.

Action 18-054 Motion by Nickelson, second by Ellwein to accept the resignation of John Brotzel as Bus Driver. All aye, carried.

Action 18-055 Motion by Ellwein, second by Achen to accept the contract for Caitlin Podoll, Oral Interpretation Advisor \$1,028.18. All aye, carried.

Action 18-056 Motion by Nickelson, second by Ellwein to accept the amended 2018-2019 teaching contracts for Jennifer Little and Crystal Arthurs. All aye, carried.

Action 18-057 Motion by Ellwein, second by Nickelson to move regular board meeting start time from 7:00pm to 6:00pm beginning November 2018. All aye, carried.

Action 18-058 Action by Nickelson, second by Hart to accept four HVAC repair quotes from Johnson Controls. All aye, carried.

Action 18-059 Motion by Hart, second by Achen to accept the Employment Agreement for Keith Underberg, Bus Driver \$18.42/route and Coaching contract for Don Nickelson, Junior High Boys Basketball coach \$2,020.00. All aye, carried.

The school board would like to thank John Brotzel for his years of service to the school district.

Action 18-060 Motion by Ellwein, second by Nickelson to enter Executive Session for personnel matters pursuant to SDCL 1-25-2 at 8:28pm.

Exit Jessica Ringgenberg.

Exit Executive Session at 8:52pm.

Action 18-061 Motion by Ellwein, second by Hart to adjourn at 8:52pm. All aye, carried.