

OFFICIAL BOARD PROCEEDINGS
 FREDERICK AREA SCHOOL DISTRICT #6-2
 NOVEMBER 12, 2018

The meeting was called to order on November 12, 2018 at 6:00pm by President Rich Schlosser. Members present were Jon Ellwein, and Rich Achen. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

President Schlosser welcomed visitors Scott Meints, Julie Brotzel and Marty Morlock.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 18-062 Motion by Achen, second by Ellwein to approve the agenda as presented. All aye, carried.

Action 18-063 Motion by Ellwein, second by Achen to approve consent agenda which included the following items as presented: minutes of meeting held October 9, 2018; October 2018 financial report, agency accounts and investments; District bills and October 2018 payroll. All aye, carried.

Ending October 31, 2018	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
Beginning checking Balance	\$229,974.55	\$70,971.34	\$518,559.50	\$7,666.76	(\$798.80)	\$96.38	\$67,948.32
<u>Revenue:</u>							
Taxes	\$12,200.29	\$13,728.63	\$8,250.73				
Local Sources	\$438.90	\$1,325.00			\$5,081.80		\$12,141.31
Interest	\$35.27						\$3.40
Federal & State	\$48,291.00		\$31.76		\$4,531.42		
Total Revenue	\$60,965.46	\$15,053.63	\$8,282.49	\$0.00	\$9,613.22	\$0.00	\$12,144.71
<u>Disbursements</u>							
Bills	\$26,133.54	\$1,951.07	\$392.00		\$5,147.60		\$6,407.01
Payroll	\$139,012.03		\$15,938.61		\$4,498.26		
Total Disbursements	\$165,145.57	\$1,951.07	\$16,330.61		\$9,645.86		\$6,407.01
Total checking balance	\$125,794.44	\$84,073.90	\$510,511.38	\$7,666.76	(\$831.44)	\$96.38	\$73,686.02
<u>Investment</u>							
Beginning investment balance	\$353,444.46	\$1,492,269.34	\$456,175.05	\$45,189.23			
Interest	\$208.70	\$626.05					
Total investment balance	\$353,653.16	\$1,492,895.39	\$456,175.05	\$45,189.23			
Ending Balance	\$479,447.60	\$1,576,969.29	\$966,686.43	\$52,855.99	(\$831.44)	\$96.38	

October Payroll – General Fund salaries 83,097.68; Special Education salaries 9,853.69; Food Service salaries 2,317.58. EFTPS, federal income tax/Social Security/Medicare 25,017.40; AFLAC, supplemental insurance 818.07; American Funds, retirement 1,095.50; AMI, garnishment 738.16; Delta Dental, insurance 1,612.74; Reliastar Life, insurance 220.44; SD Retirement 14,875.76; SD Retirement Supplemental, 465.50; Security Benefits, retirement 417.50; VSP, vision insurance 278.88, Wellmark, health insurance 18,640.00.

General Fund: Agtegra, diesel/gasoline 4,900.33; Amazon, supplies 51.33; ASBSD, webinar 60.00; Best Western Empire Towers, travel 203.98; Bonn Express, car wash 10.65; Bricks TV & Appliance, repairs 445.62; Campbell, R Scott, football worker 45.00; Central States Transportation, CDL exam 90.00; Cole Papers Inc, supplies 937.88; COPE24, curriculum 365.95; CWD, FFVP 463.84; EdClub Inc, software license 99.75; Farnam's Genuine Parts Inc, repairs 201.64; Ferguson Enterprises Inc, repairs 150.28; Fire Safety First, inspection 200.00; Foreman Sales & Service, repairs 148.50; Frederick Forward, FYI cost share 1,800.00; GDI News, publishing 136.44; Hauff Mid America Sports, scorebooks 24.00; Hinz, Mason, football worker 15.00; House of Glass Inc, repairs 1,802.51; Hudson, Betty Pat, volleyball worker 30.00; James Valley Telecommunications, telephone 255.47; Jostens Inc yearbook/supplies 1,217.31; King, James, football worker 30.00;

Kings Mart East, gasoline 25.50; Learning ZoneXpress, curriculum 78.91; Mac's Inc, supplies 107.12; Main Street Station, repairs 270.00; Menards, supplies/repairs 314.70; Merchant Services, lunch payment fees 371.92; Mertz Lumber & Supply, supplies 59.80; Mid-American Research Chemical, supplies 743.47; Midstates Group, supplies 87.00; Moberge Regional Hospital & Clinics, DOT physical 173.00; Montana-Dakota Utilities Co, electric 3,466.65; Morlock, Isaac, football worker 15.00; Myer, Beverly, volleyball worker 120.00; Northeast Chiropractic, DOT physical 90.00; Northern State University, online curriculum 262.45; O'Reilly Auto Parts, repairs 16.66; Pantorium Cleaners Inc, supplies 377.55; Plank Road Publishing Inc, music 24.95; Playscripts Inc, play script 180.94; Podoll, Lance, mileage 328.44; Pomp's Tire Service Inc, repairs 63.00; Property/Liability Fund, insurance premium 580.00; Running Supply Inc, supplies 87.77; School Specialty, supplies 325.20; Schwan Welding & Boiler Repair, repairs 91.20; Sumption, Chris, football worker 30.00; Sumption, Gary, football worker 30.00; Sumption, Isaac, football worker 15.00; Sumption, Trevor, football worker 15.00; Sumption, Warren, football worker 30.00; Taylor Music Inc, repairs 95.00; Town of Frederick, utilities 174.37; Trust & Agency Account, Imprest reimbursement 773.10. **Capital Outlay Fund:** A&B Business Solutions, printer contract 630.34; Amazon, library books 176.79; Hauff Mid America Sports, girls BB uniforms 4,457.82; Menards, microwave 65.00; rSchool Today, schedule license 243.53; School Specialty, table 300.76; Trust & Agency Account, Imprest reimbursement 2,316.78. **Special Education Fund:** Avera St Lukes, therapy 952.00; Bain, Larissa, mileage 100.80. **Food Service Fund:** Blue Ribbon Maintenance Supplies, supplies 279.30; Child & Adult Nutrition, food 111.47; CWD, food/supplies 4,752.25; Pantorium Cleaners Inc, supplies 104.22; School Nutrition Association, membership dues 140.00.

Scott Meints presented information regarding our current security system and suggested future upgrades and enhancements. There may be a grant the school can apply for in December to assist in funding the upgrades, therefore no action was taken.

Enter Dan Nickelson at 6:16pm.

Julie Brotzel presented quotes for the purchase of 50 student laptops and carrying bags.

Action 18-064 Motion by Nickelson, second by Ellwein to approve the purchase of 50 student laptops and carrying bags with a total cost not to exceed \$43,000.00. All aye, carried.

The following reports were presented:

- A. Jeff Kusters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

Action 18-065 Motion by Nickelson, second by Ellwein to approve items as surplus and authorize the Business Manager to dispose of the items. All aye, carried.

Action 18-066 Motion by Nickelson, second by Achen to make the following fund transfers: move \$10,000.00 from General Fund to Food Service and \$11,500 from Capital Outlay to General Fund. All aye, carried.

Action 18-067 Motion by Ellwein, second by Achen to approve the transfer of the fund balance of the Letterman account to the Fitness Center account held in Trust & Agency. All aye, carried.

Action 18-068 Motion by Nickelson, second by Ellwein to close dormant Trust & Agency accounts named Class of 2007, Class of 2008, Class of 2012, Class of 2013, Class of 2014, Class of 2015, Class of 2016, Class of 2017, Class of 2018, Class of 2020, Class of 2021, Class of 2022, Yearbook, Letterman and Hub Area School Business Officials. All aye, carried.

Action 18-069 Motion by Achen, second by Ellwein to terminate the 2018-2019 contract for James Dumire as Bus Driver. All aye, carried.

Action 18-070 Motion by Ellwein, second by Nickelson to accept the following Employee Agreements: Richard Bakeberg, Bus Driver \$37.50/route; Jeff Kusters, Bus Driver \$43.74/route and Thersia Cox, Bus Driver \$43.74/route. All aye, carried.

Action 18-071 Motion by Nickelson, second by Achen to accept the amended 2018-2019 Employee Agreement for Keith Underberg. All aye, carried.

Action 18-072 Motion by Nickelson, second by Achen to accept the contract from Dan Duenwald for asbestos inspection. All aye, carried.

Action 18-073 Action by Nickelson, second by Ellwein to approve receipt of public school exemption application #18-10. All aye, carried.

Action 18-074 Motion by Achen, second by Ellwein to approve the Homeless Policy as presented. All aye, carried.

Action 18-075 Motion by Ellwein, second by Nickelson to approve the following policies as presented: DGA – Authorized Signatures; DGD – Credit Card Use and Electronic Transactions; DIB – Types of Funds; DIC – Financial Reports and Statements; DJB – Petty Cash Accounts; IC – School Year-School Calendar; ID – School Day; and IE – Organization of Instruction. All aye, carried.

Replacement of the current fire alarm panel was discussed with no action taken.

The school board would like to congratulate the Oral Interpretation, Football, Volleyball and Cross Country teams for finishing out excellent seasons. Congratulations to Brooklyn Podoll for finishing 39th at the state Cross Country meet. Mr. Morlock wanted to acknowledge and thank the Booster Club for the food provided at parent-teacher conferences.

Action 18-076 Motion by Achen, second by Ellwein to adjourn at 8:02pm. All aye, carried.

Richard Schlosser, President

Janel Wagner, Business Manager