

OFFICIAL BOARD PROCEEDINGS
 FREDERICK AREA SCHOOL DISTRICT #6-2
 DECEMBER 10, 2018

The meeting was called to order on December 10, 2018, at 6:00pm by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, and Rich Achen. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

President Schlosser welcomed visitor Julie Brotzel.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 18-079 Motion by Ellwein, second by Achen to approve the agenda as amended: reword #10 Transfer Fund Balance to Fund Transfers. All aye, carried.

Action 18-080 Motion by Ellwein, second by Nickelson to approve consent agenda which included the following items as presented: minutes of meeting held November 12, 2018 and November 14, 2018; November 2018 financial report, agency accounts and investments; District bills and November 2018 payroll. All aye, carried.

Ending November 30, 2018	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY
Beginning checking Balance	\$155,356.32	\$84,073.90	\$510,511.38	\$7,666.76	(\$831.44)	\$96.38	\$756,873.30	\$44,124.14
Revenue:								
Taxes	\$255,050.46	\$254,068.70	\$152,691.18		\$5,119.15			
Local Sources	\$239.21	\$1,245.47						\$10,111.89
Interest	\$37.77							\$3.01
Federal & State	\$68,530.10		\$359.58		\$3,606.98			
Total Revenue	\$323,857.54	\$255,314.17	\$153,050.76	\$0.00	\$8,726.13	\$0.00	\$740,948.60	\$10,114.90
Disbursements								
Bills	\$23,109.18	\$8,191.02	\$1,052.80		\$5,387.24			\$8,108.96
Payroll	\$126,006.89		\$17,395.62		\$5,391.48			
Total Disbursements	\$149,116.07	\$8,191.02	\$18,448.42		\$10,778.72		\$186,534.23	\$8,108.96
Transfers								
Transfer-General to Food Svc	(\$10,000.00)				\$10,000.00			
Transfer-Cap Outlay to General	\$11,500.00	(\$11,500.00)						
Total Net Transfers	\$1,500.00	(\$11,500.00)			\$10,000.00			
Total checking balance	\$331,597.79	\$319,697.05	\$645,113.72	\$7,666.76	\$7,115.97	\$96.38	\$1,311,287.67	\$46,130.08
Beginning investment balance	\$353,653.16	\$1,492,895.39	\$456,175.05	\$45,189.23			\$2,347,912.83	
Interest	\$246.26	\$738.81						
Total investment balance	\$353,899.42	\$1,493,634.20	\$456,175.05	\$45,189.23			\$2,348,897.90	
Ending Balance	\$685,497.21	\$1,813,331.25	\$1,101,288.77	\$52,855.99	\$7,115.97	\$96.38	\$3,660,185.57	

November Payroll – General Fund salaries 73,698.72; Special Education salaries 11,229.88; Food Service salaries 3,107.17. EFTPS, federal income tax/Social Security/Medicare 23,253.85; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,115.50; AMI, garnishment 738.16; Delta Dental, insurance 1,612.74; Reliastar Life, insurance 220.44; SD Retirement 13,178.36; SD Retirement Supplemental, 465.50; Security Benefits, retirement 417.50; VSP, vision insurance 279.16, Wellmark, health insurance 18,640.00.

General Fund: Agtegra, fuel 6,141.72; ASBSD, training 356.42; Bytespeed, repairs 810.00; Cenex Zip Trip, fuel 36.72; Churchill, Manolis, Freeman, Kludt & Burns, legal fees 1,021.48; Cole Papers, supplies 1,017.67; Community Store, supplies 78.86; CWD, food 398.59; Dakota Fluid Power, repairs 180.45; Days Inn, travel 55.00; Eide Bailly, audit 4,664.00; Ellendale True Value, supplies 30.96; Farnam's Genuine Parts, repairs 62.15; Foreman Sales & Service, repairs 1,065.55; Game Film Network, program 90.00; GDI News, publishing 223.47; Glazier Clinics, training 124.00; James Valley Telecommunications, telephone 510.96; JM Electric, installation 337.41; Kessler's, supplies 130.05; Leola School District, field painting 300.00; Mac's, repairs 94.63; Menards, supplies/repairs 380.99; Merchant Services, lunch payment fees 91.58; Meyers Auto, repairs 35.00; Mid-American Research Chemical, supplies 598.10; Montana-Dakota Utilities, electricity 3,431.96; Mueller, Jeff, volleyball clock 15.00; North East Area Health Education Center, CPR training 180.00; O'Reilly Auto Parts, repairs 254.15; Pantorium Cleaners, supplies 250.70; Podoll, Lance, mileage 335.16; Pomp's Tire Service, repairs 407.37; Ringenberg, Jessica, supplies 31.50; Scholastic Reading Club, workbooks 93.50; School Specialty, supplies 69.04; Schwan Welding & Boiler Repair, repairs 306.30; South Dakota Farmers Union, CPR training 543.00; South Dakota Medicaid, admin fee 55.04; Town of Frederick, utilities 175.60; Trust & Agency Account, Imprest reimbursement 595.63; United States Postal Service, postage 7.22; Wagner, Janel, meals 15.00. **Capital Outlay Fund:** A&B Business Solutions, printer contract 630.34; American Time, clock 146.84; Connecting Point Computer Center, Smart TV 475.00; Riverside Technologies, laptop bags 2,100.00. **Special Education Fund:** Avera St Lukes, occupational therapy 1,904.00; Trust & Agency Account, Imprest reimbursement 30.00. **Food Service Fund:** Blue Ribbon Maintenance Supplies, supplies 503.88; Child & Adult Nutrition, food 67.34; Community Store, food 21.92; CWD, food/supplies 3,598.29; Pantorium Cleaners, supplies 36.04.

Enter Alex Hart at 6:02pm.

Julie Brotzel presented a quote for security system upgrades. The proposed upgrades cannot be funded by federal grants. Brown County has offered to loan us a few items so we can optimize the use of some of our current equipment.

Action 18-081 Motion by Ellwein, second by Nickelson to approve the quote from CommTech to purchase security equipment for \$12,258.89. All aye, carried.

Exit Julie Brotzel at 6:09pm.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Janel Wagner – Business Manager
- D. Dan Nickelson – North Central Special Education Cooperative update

Exit Rich Schlosser at 6:40pm. Dan Nickelson began presiding the meeting.

Action 18-082 Motion by Hart, second by Achen to approve items as surplus and authorize the Business Manager to dispose of the items. All aye, carried.

Action 18-083 be it hereby resolved that the Board of Education of the Frederick Area School District 6-2 does adopt the supplemental budget for 2018-2019:

<u>CAPITAL OUTLAY FUND</u>			
MEANS OF FINANCE:		CASH ON HAND	\$60,760
			\$60,760
EXPENDITURES:	1131	LAPTOPS	\$43,000
	2546	SECURITY EQUIPMENT	\$12,260
	6900	FITNESS CENTER	\$5,500
			\$60,760

Ellwein-yes, Achen-yes, Hart-yes, Nickelson-yes. Carried.

Action 18-084 Motion by Hart, second by Achen to make the following fund transfers: move \$1,772.66 from General Fund to Trust & Agency-Fitness Center and \$4,042.77 from General Fund to Trust & Agency-Imprest. All aye, carried.

Action 18-085 Motion by Ellwein, second by Achen to approve Agreement for Jim Dumire – Main Street Station. All aye, carried.

Action 18-086 Motion by Ellwein, second by Hart to accept Public Notices as presented. All aye, carried.

Action 18-087 Motion by Achen, second by Hart to appoint Rich Schlosser as the ASBSD Legislative Action Network member. All aye, carried.

Action 18-088 Motion by Achen, second by Ellwein to approve the following policies as presented: DFB – Revenues from School-Owned Real Estate; DI – Fiscal Accounting and Reporting; and GBCB – Staff Conduct. All aye, carried.

The school board would like to congratulate Brooklyn Podoll as the Frederick Area Senior Snow Queen and Marissa Sumption as the Frederick Area Junior Snow Queen. Thank you to Ms Labesky and the students for a wonderful performance at the Christmas concert.

Action 18-089 Motion by Ellwein, second by Achen to enter Executive Session pursuant SDCL 1-25-1(1) for Personnel matters at 6:56pm. All aye, carried.

Nickelson declared board out of Executive Session at 7:20pm.

Action 18-090 Motion by Achen, second by Ellwein to adjourn at 7:21pm. All aye, carried.

Richard Schlosser, President

Janel Wagner, Business Manager