

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 APRIL 8, 2019

The meeting was called to order on April 8, 2019, at 7:00pm by President Rich Schlosser. Members present were Alex Hart, Dan Nickelson and Jon Ellwein. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 18-129 Motion by Ellwein, second by Hart to approve the agenda as presented. All aye, carried.

Enter Richard Achen at 7:01pm.

Action 18-130 Motion by Hart, second by Nickelson to approve consent agenda which included the following items as presented: minutes of meeting held March 11, 2019; March 2019 financial report, agency accounts and investments; District bills and March 2019 payroll. All aye, carried.

Ending March 31, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
<b>Beginning checking Balance</b>	<b>\$146,684.81</b>	<b>\$346,251.72</b>	<b>\$651,469.80</b>	<b>\$7,798.67</b>	<b>\$2,025.96</b>	<b>\$96.38</b>	<b>\$59,171.17</b>
<u>Revenue:</u>							
Taxes	\$28,627.24	\$24,172.74	\$16,149.60				
Local Sources	\$225.22				\$3,630.80		\$3,413.54
Interest	\$38.74						\$2.23
Federal & State	\$73,244.29		\$222.31		\$2,905.79		
Total Revenue	\$102,135.49	\$24,172.74	\$16,371.91	\$0.00	\$6,536.59	\$0.00	\$3,415.77
<u>Disbursements</u>							
Bills	\$19,871.79	\$50,810.74	\$9,807.43		\$4,164.13		\$12,405.23
Payroll	\$121,300.86		\$14,790.67		\$3,767.61		
Total Disbursements	\$141,172.65	\$50,810.74	\$24,598.10	\$0.00	\$7,931.74	\$0.00	\$12,405.23
<u>Transfers</u>							
Transfer-Gen Fund to Food Service	(\$2,000.00)				\$2,000.00		
Transfer-Gen Fund to Drivers Education	(\$700.00)					\$700.00	
Transfer to investments			(\$500,000.00)				
Transfer-Cap Outlay to Gen Fund	\$150,000.00	(\$150,000.00)					
Transfer-Gate Revenue to Gen Fund	\$8,005.00						(\$8,005.00)
Total Net Transfers	\$155,305.00	(\$150,000.00)	(\$500,000.00)	\$0.00	\$2,000.00	\$700.00	(\$8,005.00)
<b>Total checking balance</b>	<b>\$262,952.65</b>	<b>\$169,613.72</b>	<b>\$143,243.61</b>	<b>\$7,798.67</b>	<b>\$2,630.81</b>	<b>\$796.38</b>	<b>\$42,176.71</b>
<b>Beginning investment balance</b>	<b>\$358,494.60</b>	<b>\$1,493,634.20</b>	<b>\$456,175.05</b>	<b>\$45,189.23</b>			
Interest	\$10,232.90						
Transfer from checking			\$500,000.00				
<b>Total investment balance</b>	<b>\$368,727.50</b>	<b>\$1,493,634.20</b>	<b>\$956,175.05</b>	<b>\$45,189.23</b>			
<b>Ending Balance</b>	<b>\$631,680.15</b>	<b>\$1,663,247.92</b>	<b>\$1,099,418.66</b>	<b>\$52,987.90</b>	<b>\$2,630.81</b>	<b>\$796.38</b>	

March 2019 Payroll – General Fund salaries 70,616.45; Special Education salaries 9,427.42; Food Service salaries 1,867.95. EFTPS, federal income tax/Social Security/Medicare 21,477.69; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,115.50; Delta Dental, insurance 1,612.74; Express Collections, garnishment 431.92; Reliastar Life, insurance 261.78; Security Benefits, retirement 417.50; VSP, vision insurance 270.28; Wellmark, health insurance 18,640.00, SD Retirement 12,417.40; SD Retirement Supplemental, 465.50.

**General Fund:** All Partitions & Parts, repairs 93.25; Agtegra, gasoline/diesel 4,302.73; Amazon, supplies 51.48; Brown County Treasurer, property taxes-home 1,334.38; Bytespeed LLC, repairs 50.00; Cole Papers Inc, supplies 736.62; Community Store, supplies 20.43; CWD, FFVP 394.74; Dakota Electronics, alarm maintenance 60.00; Division of Criminal Investigation, background check 43.25; Farnam's Genuine Parts Inc, repairs 841.19; GDI News, publishing 261.53; Holiday Station Stores, gasoline 21.81; James Valley Telecommunications, telephone 252.67; Johnson Controls, HVAC service contract 11,380.65; Jostens Inc, graduation supplies 142.40; JW Pepper & Son Inc, supplies 84.98; Kessler's, supplies 90.99; Leola School District, North Border cost share 1,049.00; Mac's Inc, repairs 80.02; Main Street Station, cell phone/repairs 385.00; McLeod's Printing & Office Supply, check blanks/election supplies 282.76; Menards, supplies 298.76; Merchant Services, lunch payment fees 28.81; Mid-American Research Chemical, supplies 536.22; Midstates Group, track banner 252.50; Montana-Dakota Utilities Co, electricity 3,548.66; O'Reilly Auto Parts, repairs 14.80; Pantorium Cleaners Inc, supplies 128.35; Podoll, Lance, mileage 211.68; Ramkota Hotel, hotel 300.00; Running Supply Inc, supplies 65.21; School Specialty, supplies 10.27; SD High School Activities Association, participation fees 660.00; SDCA, conference registration fee 300.00; Sportboardz, track record board 715.00; Town of Frederick, utilities 200.68; Trust & Agency Account, Imprest 486.00; Tschosik, Paula, Family Fun Night supplies 489.70; United States Postal Service, postage 11.62. **Capital Outlay Fund:** A&B Business Solutions, printer contract 630.34; Amazon, textbooks 38.28; Follett School Solutions Inc, textbooks 657.00; MyOncore.com, food service software subscription 499.00; School Specialty, folding chairs/racks 6,854.32; Wordware Inc, lunch program software 1,512.00. **Food Service Fund:** Amazon, supplies 12.99; Blue Ribbon Maintenance Supplies, supplies 350.75; Child & Adult Nutrition, food 329.13; CWD, food/supplies 3,630.10; Pantorium Cleaners Inc, supplies 40.80.

The following reports were presented:

- A. Jeff Kusters, Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg, K-8 Principal
- C. Janel Wagner, Business Manager

Action 18-131 Motion by Achen, second by Ellwein to approve 2019 Head Golf coach contract for Jeff Kusters at \$4,772.07. All aye, carried.

Action 18-132 Motion by Nickelson, second by Hart to approve 2019 Drama Club advisor contract for Jessica Ringgenberg at \$1,243.52. All aye, carried.

Action 18-133 Motion by Ellwein, second by Achen to surplus the previous set of girls' basketball uniforms and place a value of \$25 per set – which includes both light and dark tops and bottoms, and \$10 per jersey for those that do not have a matching pair, and authorize the Business Manager to dispose of the items. All aye, carried.

Action 18-134 Be it hereby resolved that the Board of Education of the Frederick Area School District does authorize membership in the South Dakota Activities Association for 2019-2020. Ellwein-yes, Achen-yes, Schlosser-yes, Nickelson-yes, Hart-yes. Carried.

Mrs. Ringgenberg presented applications received for the Stevens and Gelling scholarships. Recipients were selected based on application criteria. Awardees will be announced at Awards Night in May.

Action 18-135 Be it hereby resolved that the Board of Education of the Frederick Area School District does authorize participation in the Associated School Boards Protective Trust Workers' Compensation Fund. Ellwein-yes, Achen-yes, Schlosser-yes, Nickelson-yes, Hart-yes. Carried.

Action 18-136 Be it hereby resolved that the Board of Education of the Frederick Area School District does authorize participation in the Associated School Boards Protective Trust and ratifies the South Dakota School District Benefits Fund Participation Agreement. Achen – yes; Ellwein – yes; Hart – yes; Nickelson – yes; Schlosser – yes. Carried.

Action 18-137 Motion by Nickelson, second by Achen to elect three deductible options for the SDSDBF Group Health Plan. All aye, carried.

Action 18-138 Motion by Hart, second by Ellwein to purchase upright freezer from CWD per quote. All aye, carried.

Action 18-139 Motion by Ellwein, second by Achen to adopt the Frederick Area School District Child Nutrition Program Procurement Plan. All aye, carried.

Mrs. Wagner presented information regarding changes to governmental accounting standards, which will require the school to make changes to some Trust & Agency accounts, including the FYI account. She explained the plans to close out the FYI account and transfer fiscal responsibilities to Frederick Forward.

Mr. Kusters invited Mr. Jason Boddicker from Johnson Controls by telephone to discuss options to update the fire alarm system. Mr. Boddicker will obtain quotes for panel and device replacement that will be presented at the May meeting. No action taken.

Action 18-140 Motion by Achen, second by Ellwein to enter into Executive Session per SDCL 1-25-2 (2) personnel matters at 8:13pm. All aye, carried.

President Schlosser declared board out of executive session at 10:11pm.

Action 18-141 Motion by Achen, second by Nickelson to approve the 2019-2020 Negotiated Agreement. All aye, carried.

Exit Jessica Ringgenberg at 10:11pm.

Action 18-142 Motion by Nickelson, second by Achen to offer 2019-2020 certified contracts per negotiated agreement with salaries to be published in July. All aye, carried.

Action 18-143 Motion by Ellwein, second by Hart to offer 2019-2020 non-certified employment agreements with salaries to be published in July. All aye, carried.

Action 18-144 Motion by Hart, second by Nickelson to offer 2019-2020 administrative contacts to Jeff Kusters, Jessica Ringgenberg, Christine Kusters, Janel Wagner and Julie Brotzel. All aye, carried.

The school board would like to recognize the following Northern South Dakota Science and Mathematics Fair participants Sofia Losure and Jocelynn Ellwein for receiving an Honorable Mention; Simon Selzler for receiving an Outstanding Achievement award; and the Junior High Quiz Bowl team Kierah Nickelson, Levi Little, Nolan Jensen and Stephen Achen for a third place finish. A special thank you to Hunter Bretsch and Matt Olson for their community service for assisting with flood preparation.

Action 18-145 Motion by Nickelson, second by Achen to adjourn at 10:14pm. All aye, carried.

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Rich Schlosser, President

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Janel Wagner, Business Manager