

UNOFFICIAL BOARD PROCEEDINGS
FREDERICK AREA SCHOOL DISTRICT #6-2
JULY 12, 2021

The board conducted the public hearing for the proposed budget of the Fiscal Year July 1, 2021 – June 30, 2022.

The meeting was called to order on July 12, 2021, at 7:06 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Richard Achen and Alex Hart. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kusters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 20-161 Motion by Nickelson, second by Hart to approve the agenda as amended: add Richard Achen to #10 Oath of Office to newly elected Board Members; move #23 Resolution for Opt-Out to #13 – move all items down one number; add Offer Coaching Contracts after Surplus Items. All aye, carried.

Action 20-162 Motion by Hart, second by Ellwein to approve minutes of the meetings held on June 14, 23, and 28, 2021. All aye, carried.

Oath of office was read and signed by Janel Wagner, Business Manager.

President Schlosser called a recess to begin annual organization meeting at 7:10 p.m.

Exit Dan Nickelson, enter Eric Sumption at 7:10 p.m.

Business Manager Wagner called the annual organization meeting to order at 7:10 p.m.

Oath of office was administered by Janel Wagner, Business Manager, to board members Richard Achen, Rich Schlosser and Eric Sumption.

Ms Wagner called for nominations for President.

Action 22-001 Motion by Sumption, second by Ellwein to nominate Rich Schlosser for President. It was moved by Achen, second by Hart to cease nominations and cast a unanimous vote for Rich Schlosser as President. All aye, carried.

President Schlosser now presided the meeting.

Action 22-002 Motion by Sumption, second by Achen to nominate Jon Ellwein as Vice President. It was moved by Hart, second by Sumption to cease nominations and cast a unanimous vote for Jon Ellwein as Vice President. All aye, carried.

Action 22-003 Action by Achen, second by Ellwein to approve Resolution for Opt Out and Vote to be Held. Roll call vote: Sumption-aye, Achen-aye, Ellwein-aye, Hart-aye, Schlosser-aye. Carried.

ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE OF \$200,000
RESOLUTION FOR OPT OUT AND VOTE TO BE HELD

THE GOVERNING BOARD OF FREDERICK AREA SCHOOL DISTRICT #06-2 do state that the above said board is unable to operate under the tax limitation measure currently in statute for the GENERAL fund. We therefore OPT OUT of such tax limitation in the amount of \$200,000 starting with calendar year 2021 taxes payable in the calendar year 2022. This opt out will be for 3 years, which will be through taxes payable in the calendar year 2024. This action has been taken by the board and approved by at least a two-thirds vote of the board.

Also, be it resolved that the GOVERNING BOARD OF FREDERICK AREA will conduct an election to approve or disapprove the tax levy opt out pursuant to SDCL 10-12-43. The election will be held on Tuesday, September 7, 2021.

Signed _____ Rich Schlosser, Board Chairman
_____ Eric Sumption, Board Member
_____ Richard Achen, Board Member
_____ Jon Ellwein, Board Member
_____ Alex Hart, Board Member

Date 7/12/2021

Action 22-004 Motion by Ellwein, second by Achen to approve two Conflict of Interest Disclosures per SDCL 23-3 for Jeff Kosters and Eric Sumption. All aye, carried.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal

Action 22-005 Motion by Ellwein, second by Achen to approve the following Custodial Duties for the 2021-2022 fiscal year:

- a. Set date and time of regular school board meetings as the second Monday each month at 7:00 p.m. in the School library;
- b. Designate Business Manager as custodian of all district funds, and to serve as School Board Secretary and Investment Officer;
- c. Authorize Business Manager to continue existing funds and establish new accounts and to invest/reinvest funds in local institutions which serve the greatest advantage to the District;
- d. Establish Custodial Accounts for Lake Region Conference, Clearing, and Imprest;
- e. Acknowledge the designation First National Bank of Frederick and Plains Commerce Bank as the official depositories of funds for the district;
- f. Authorize participation in the South Dakota Public Funds Investment Trust;
- g. Authorize Business Manager to electronically transfer funds-notice of transfer will be provided to Superintendent and/or Board President prior to transfer;
- h. Authorize Business Manager to prepay bills that have early payment discounts and to make monthly credit card payments;
- i. Authorize the Board President to counter sign checks;
- j. Authorize Business Manager to act as Official Representative of all federal funds;
- k. Authorize Business Manager to transfer interest earned on all funds, including Custodial, to General Fund;
- l. Designate Groton Daily Independent as official newspaper;
- m. Authorize Business Manager to publish 2021-2022 staff salaries;
- n. Designate Rodney Freeman Jr. as 2021-2022 school attorney;
- o. Set board member salary at \$60.00 per meeting, plus mileage at current state rate;
- p. Set substitute teacher and secretary salary at \$100.00/day for certified (includes current or lapsed, but not revoked) and \$85.00/day for non-certified; substitute kitchen and custodian salary at \$11.00/hour;
- q. Set 2021-2022 lunch prices: adult \$4.00 and milk at \$0.35;
- r. Identify Frederick Area School District #6-2 as an Equal Opportunity Employer;
- s. Approve Public Notices of Non-Discrimination and Federal Programs Assurances;
- t. Authorize Superintendent as:
 - i. Representative for Special Education and to administer all federal programs
 - ii. Liaison for Homeless Children and Youth
 - iii. Truancy officer
 - iv. Public Records officer
 - v. Asbestos Compliance officer;
- u. Authorize K-8 Principal as Coordinator of Federal Law/Section 504 of the Rehabilitation Action of 1973, as amended;
- v. Authorize Business Manager as Title IX officer;
- w. Designate Superintendent and/or Business Manager in the purchase of federal and state property;
- x. Designate Superintendent and/or Principal to cancel and/or close school due to inclement weather or other emergencies;
- y. Set travel reimbursement rate per state rates for mileage and meals; and lodging at state or best possible rate for staff and students;
- z. Designate Superintendent to authorize DOE Child and Adult Nutrition Service application;
- aa. Appoint board members to the following committees:
 - i. Negotiations: Rich Schlosser and Jon Ellwein
 - ii. Athletic Co-op: Alex Hart and Richard Achen
 - iii. Voting member of the North Central Special Education Cooperative Governing Board for 2021-2022 school year: Eric Sumption
 - iv. ASBSD delegate: Rich Schlosser;
- bb. Designate Division of Criminal Investigation as background check provider;
- cc. Adopt Title I School Improvement Plan;
- dd. Adopt Handbooks:
 - i. 2021-22 Technology Handbook

- ii. 2021-22 Student Handbook
- iii. 2021-22 Titan Student Activity Handbook
- iv. 2021-22 Leola/Frederick Sports Coop Agreement. All aye, carried.

Action 22-006 Motion by Hart, second by Achen to approve consent agenda which included the following items as presented: June 2021 financial report, custodial accounts and investments; FY2021 District bills, June 2021 payroll and FY2022 District bills. All aye, carried.

June 30, 2021	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	CUSTODIAL / SCHOLARSHIP FUND
Beginning checking Balance	\$51,419.52	\$511,761.29	\$176,451.87	(\$11,307.14)	\$289.92	\$728,615.46	\$3,070.31
Revenue:							
Taxes	\$124,003.59	\$68,134.60	\$31,585.99				
Local Sources	\$4,670.36						\$2,649.76
Intermediate Sources	\$976.40						
Interest	\$36.47						\$0.31
Federal & State	\$94,395.00			\$1,443.30			
Total Revenue	\$224,081.82	\$68,134.60	\$31,585.99	\$1,443.30	\$0.00	\$325,245.71	\$2,650.07
Disbursements							
Bills	\$24,931.71	\$11,299.40	\$1,099.27	\$202.43	\$193.06		\$167.00
Payroll	\$111,984.33		\$8,613.23	\$610.88	\$1,500.18		
Total Disbursements	\$136,916.04	\$11,299.40	\$9,712.50	\$813.31	\$1,693.24	\$160,434.49	\$167.00
<u>Transfers</u>							
Transfer-from Gen Fund to Food Service	(\$19,215.00)			\$19,215.00			
Transfer-from Gen Fund to Driver's Education	(\$2,530.00)				\$2,530.00		
Transfer-from Cap Out to Gen Fund	\$366,125.00	(\$366,125.00)					
Total Net Transfers	\$344,380.00	(\$366,125.00)	\$0.00	\$19,215.00	\$2,530.00	\$0.00	\$0.00
Total checking balance	\$482,965.30	\$202,471.49	\$198,325.36	\$8,537.85	\$1,126.68	\$893,426.68	\$5,553.38
Beginning investment balance	\$518,373.14	\$1,933,634.20	\$1,446,175.05			\$3,898,182.39	\$18,974.79
Interest	\$305.12						
Total investment balance	\$518,678.26	\$1,933,634.20	\$1,446,175.05			\$3,898,487.51	\$18,974.79
Ending Balance	\$1,001,643.56	\$2,136,105.69	\$1,644,500.41	\$8,537.85	\$1,126.68	\$4,791,914.19	\$24,528.17

Claims approved: June 2021 Payroll – General Fund salaries 62,316.72; Special Education salaries 6,498.80, Driver's Education 1,139.82. EFTPS, federal income tax/Social Security/Medicare 19,057.95; AFLAC, supplemental insurance 917.74; American Funds, retirement 1,315.26; Delta Dental, insurance 1,693.50; The Standard, life insurance 271.71; Security Benefits, retirement 1,060.26; Optilegra, vision insurance 391.38; Wellmark, health insurance 16,490.00; SD Retirement 11,090.22; SD Retirement Supplemental, 465.26.

FY2021 Bills General Fund: Amazon Capital Services, supplies 359.38; Blumhardt Chevrolet Inc, repairs 753.17; Custodial Fund, Imprest reimbursement 167.00; Dakota Broadcasting, advertising 500.00; DIGI Security Systems LLC, key cards 340.43; Double D Body Shop, repairs 379.70; Executive Mgmt. Finance Office, records storage 109.83; Farnam's Genuine Parts Inc, repairs 1,393.22; GDI News, publishing 169.64; Great Plains Lutheran School, region golf share 24.61; Hub City Radio, advertising 500.00; Innovative Office Solutions LLC, supplies 17.68; Kosters, Jeffrey,

SDHSCA dues reimbursement 51.50; Meidinger, Melissa, Kindergarten Academy travel 246.48; Menards, repairs 19.16; Merchant Services, online lunch payment fees 5.00; Mid-American Research Chemical, gym floor supplies 3,276.19; Montana-Dakota Utilities Co, electric 2,542.38; O'Reilly Auto Parts, repairs 107.14; Pantorium Cleaners Inc, supplies 111.21; Pomp's Tire Service Inc, repairs 66.00; Scrubber City, Inc, repairs 28.28; Spellman Painters, parking lot striping 672.02; Town of Frederick, utilities 640.29; Watch Game Film, viewing program 100.00. **Special Education Fund:** Avera St Luke's, occupational therapy 297.10. **Driver's Education Fund:** Agtegra, fuel 20.06; Blumhardt Chevrolet Inc, repairs 165.00. **FY2021 Bills General Fund:** Amazon Capital Services, supplies 1,840.12; Arthur J Gallagher Risk Management Services, Inc, Cyber insurance premium 2,114.00; ASB Property/Liability Fund, property/liability insurance 32,505.00; Associated School Boards of South Dakota, membership dues 886.02; BSN Sports, LLC, supplies 280.73; Cole Papers Inc, copier paper 1,279.20; Curriculum Associates, supplies 402.36; Dakota Electronics, alarm maintenance 240.00; eBoard Solutions Inc, policy software 300.00; Emedco, supplies 328.93; Frederick Forward, cost share 1,800.00; Gaggle Net Inc, safety management 668.25; GDI News, annual subscription 393.96; Gopher Sport, supplies 160.92; Goverlan Inc, maintenance support 291.00; Innovative Office Solutions LLC, supplies 343.17; Interactive Educational Services Inc, website hosting fee 850.00; James Valley Telecommunications, telephone 240.84; Kusters, Jeffrey, membership dues 133.90; Markerboard People, The, supplies 144.70; NCS Pearson Inc, Aimsweb Plus Reading Program 520.00; Pomp's Tire Service Inc, repairs 66.00; Riddell/All American Sports Corp, sports equipment reconditioning 1,858.17; Rochester 100 Inc, supplies 135.00; SASD, memberships 1,302.00; School Specialty, LLC, supplies 394.02; SchoolMate, planners 225.00; SD Teacher Placement Center, enrollment fee 435.00; SDBCA, membership 25.00; SDSTE, membership 30.00; Technology & Innovation in Education, membership 1,000.00; Workers' Compensation Fund, premium 5,758.00. **Capital Outlay Fund:** A&B Business Solutions, managed print contract 670.70; Apple, Inc, ipad cases 9,995.00; Ems Linq Inc, menu software 250.00; JJ & ZAK, ICU Database Renewal 999.00; Myers, Eric, flooring installation 6,735.00; Renaissance, online curriculum 2,400.00; rSchool Today, activity scheduler-renewal 300.00; Savvas Learning Company LLC, enVision Math 2.0 Common Core 1,078.20; SHI International Corp, licensing 1,931.72; Software Unlimited Inc, accounting software 5,945.00. **Special Education Fund:** Amazon Capital Services, supplies 15.99; Innovative Office Solutions LLC, supplies 205.91; NCS Pearson Inc, KTEA-3 77.00; School Specialty, LLC, supplies 43.16; TeachTown, Inc, online curriculum 2,214.97; Workers' Compensation Fund, premium 663.00. **Food Service Fund:** SNA of SD, Conference Registration 260.00; Workers' Compensation Fund, premium 675.00. **Driver's Education Fund:** Workers' Compensation Fund, workers' comp premium 66.00.

Action 22-007 Motion by Achen, second by Hart to approve the Employment Agreements for Tamie Nickelson and Traci Reineke for Paraprofessionals with salaries to be published in July. All aye, carried.

Action 22-008 Motion by Ellwein, second by Sumption to approve Coaching Contract for Alex Sumption for Assistant Boys Basketball with salary to be published in July. All aye, carried.

Action 22-009 Motion by Sumption, second by Ellwein to approve the FY2021 audit engagement letter from Eide Bailly. All aye, carried.

Action 22-010 Motion by Achen, second by Hart to approve the North Central Special Education Cooperative Comprehensive Plan. All aye, carried.

Action 22-011 Motion by Sumption, second by Ellwein to approve the 2020-2021 financial statement for the Ovid Stevens scholarship trust. All aye, carried.

Action 22-012 Motion by Sumption, second by Achen to approve items presented as surplus and approve items to be discarded. All aye, carried.

Action 22-013 Motion by Hart, second by Ellwein to offer coaching contracts to Kennedy Kusters-JH Football and Sarah Sumption-Assistant Cross Country. All aye, carried.

Congratulations to Isaac Sumption and Morgan Sumption for being named to the 2021 All-Area Track and Field team.

Action 22-014 Motion by Ellwein, second by Hart to adjourn at 8:42 p.m. All aye, carried.

Rich Schlosser, President

Janel Wagner, Business Manager