

OFFICIAL BOARD PROCEEDINGS
FREDERICK AREA SCHOOL DISTRICT #6-2
NOVEMBER 11, 2019

The meeting was called to order on November 11, 2019, at 6:00 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Richard Achen and Alex Hart. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg, and Business Manager Janel Wagner. Visitor present was teacher Marty Morlock.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 19-039 Motion by Achen, second by Nickelson to approve the agenda as amended: change contract to contracts on #7; change #12 to Accept Resignation; change original #12 to #13 and original #13 to #14. All aye, carried.

Action 19-040 Motion by Hart, second by Ellwein to approve consent agenda which included the following items as presented: minutes of meeting held October 14, 2019; October 2019 financial report, agency accounts and investments; District bills and October 2019 payroll. All aye, carried.

Ending October 31, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
Beginning checking Balance	\$229,497.82	\$190,892.99	\$305,862.55	\$7,798.67	\$2,693.57	\$669.82	\$33,593.02
<u>Revenue:</u>							
Taxes	\$21,210.04	\$8,914.84	\$5,957.17				
Local Sources	\$2,516.96	\$2.10			\$4,736.80		\$19,600.13
Intermediate Sources	\$715.75						
Interest	\$28.90						\$1.68
Federal & State	\$41,675.54		\$32.27		\$3,996.57		
Total Revenue	\$66,147.19	\$8,916.94	\$5,989.44	\$0.00	\$8,733.37	\$0.00	\$19,601.81
<u>Disbursements</u>							
Bills	\$33,579.49	\$9,088.37	\$237.00		\$5,484.98		\$2,601.75
Payroll	\$145,103.67		\$17,626.16		\$4,470.99		
Total Disbursements	\$178,683.16	\$9,088.37	\$17,863.16	\$0.00	\$9,955.97	\$0.00	\$2,601.75
Total checking balance	\$116,961.85	\$190,721.56	\$293,988.83	\$7,798.67	\$1,470.97	\$669.82	\$50,593.08
Beginning investment balance	\$419,572.14	\$1,493,634.20	\$956,175.05	\$17,189.23			
Interest	\$1,568.84						
Total investment balance	\$421,140.98	\$1,493,634.20	\$956,175.05	\$17,189.23			
Ending Balance	\$538,102.83	\$1,684,355.76	\$1,250,163.88	\$24,987.90	\$1,470.97	\$669.82	

Claims approved: October 2019 Payroll – General Fund salaries 87,007.95; Special Education salaries 11,650.29; Food Service salaries 2,375.43. EFTPS, federal income tax/Social Security/Medicare 26,715.17; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,265.02; Delta Dental, insurance 1,693.50; Express Collections, garnishment 497.50; Reliastar Life, insurance 261.78; Security Benefits, retirement 950.26; VSP, vision insurance 278.88; Wellmark, health insurance 17,616.00; SD Retirement 15,586.77; SD Retirement Supplemental, 465.26.

General Fund: Agtegra, diesel/gasoline/heating fuel 7,300.59; Amazon, supplies 178.70; Bonn Express, gasoline 17.04; Casey's, gasoline 37.66; Cole Papers Inc, supplies 785.00; Crawford Trucks & Equipment Inc, repairs 169.69; CWD, FFVP 533.04; Dakota Outdoors, repairs 189.98; Duenwald, Dan, asbestos inspection 400.00; Deubrook Area School District, Cross Country region shared expenses 59.18; Double D Body Shop, repairs 67.00; Farnam's Genuine Parts Inc, repairs 81.63; Fire Safety First LLC, inspection 231.40; Foreman Sales & Service, repairs 137.55; GDI News, publishing 115.84; Harney Hardware, repairs 230.03; Interactive Educational Services Inc, website setup 725.00; James Valley Telecommunications, telephone 175.70; JHC Services LLC, repairs 388.05; JM Electric Inc, repairs 95.74; Langford Area School District, LRC dues 300.00; Mac's Inc, repairs 18.17; Main Street Station, repairs 690.00; Menards, repairs 371.88; Merchant Services, fees 84.63; Mid-American Research Chemical, supplies 559.30; Midwest Pest Control, pest control

69.00; Montana-Dakota Utilities Co, electricity 3,303.27; O'Reilly Auto Parts, repairs 31.98; Pantorium Cleaners Inc, supplies 148.95; Playscripts Inc, play script 231.67; Pomp's Tire Service Inc, tires 393.86; School Specialty, supplies 25.40; Sewer Duck Inc, portable toilet rental 870.00; Taylor Music Inc, supplies 111.00; Town of Frederick, utilities 340.45; Trust & Agency Account, Imprest reimbursement 705.96; Typing Club, typing program 99.75; Woodman Refrigeration, Inc, repairs 700.00. **Capital Outlay Fund:** A&B Business Solutions, managed print 649.56; Apple, laptop 1,049.00; Taylor Music Inc, music equipment 342.00. **Special Education Fund:** Americinn Bismarck, travel 143.98; Anliker, Jennifer, mileage 25.20. **Food Service Fund:** Blue Ribbon Maintenance Supplies, supplies 94.43; Child & Adult Nutrition, food 94.00; Community Store, food 9.45; CWD, food/supplies 3,415.25; Pantorium Cleaners Inc, supplies 34.50; School Nutrition Association, membership fees 48.50.

The following reports were presented:

- A. Jeff Kusters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Dan Nickelson – North Central Special Education Cooperative

Action 19-041 Motion by Achen, second by Ellwein to approve coaching contract for Sarah Sumption, Assistant Girls Basketball coach at \$3,632.14 and Holly Lapka, Jr High Girls Basketball coach at \$2,164.86 to be administered by Leola School District. All aye, carried.

Action 19-042 Motion by Nickelson, second by Hart to transfer remaining funds from Trust and Agency Fund to General Fund for the following accounts: Golf \$7.54, Miscellaneous Student \$140.31 and JH Girls Basketball \$0.03. All aye, carried.

Action 19-043 Motion by Nickelson, second by Ellwein to close Trust and Agency Fund accounts for Golf, Miscellaneous Student and JH Girls Basketball. All aye, carried.

Action 19-044 Motion by Nickelson, second by Hart to appoint Rich Schlosser as board representative to the ASBSD Legislative Action Network. All aye, carried.

Action 19-045 Motion by Hart, second by Nickelson to approve the following policies: AA – School District Legal Status; BBAA – Board Member Authority; BBE – School Board Member Vacancy; BBEA – Unexpired Term Fulfillment Procedure; BBF – Board Member Code of Ethics; BBFA – Board Member Conflict of Interest; BCB – Board Officers and GCBCC – Tax Sheltered and Annuity Program. All aye, carried.

Action 19-046 Motion by Ellwein, second by Achen to accept the resignation and early retirement from Janel Bergan effective at the end of the 2019-2020 school year. All aye, carried.

The school board would like to congratulate the Football, Volleyball and Cross Country teams for finishing out excellent seasons. Congratulations to State Cross Country participants Johnathan Bretsch, placing 56th and Morgan Sumption, placing 62nd. Congratulations to the 8th grade MathCounts team of Morgan Sumption, Olivia Morlock, Laura Sumption and Sofi Losure for a second place finish at the Roncalli competition. Also congratulations go to North Border football players Isaac Sumption, Wil Nordine and Chance Mehlhaff for being selected for the Lake Region All-Conference team and Cheyloh Brockel for receiving an Honorable Mention.

Action 19-047 Motion by Achen, second by Hart to adjourn at 6:27 p.m. All aye, carried.

Rich Schlosser, President

Janel Wagner, Business Manager