

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting
December 11, 2023

A regular meeting of the Frederick Area Board of Education was called to order on December 11, 2023, at 6:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Tonya Zinter.

The meeting began with all present reciting the Pledge of Allegiance.

No conflict of interest disclosures.

2024-047 Motion by Achen, second by Ellwein to approve the agenda as presented. All voted Aye. Motion carried.

2024-048 Motion by Achen, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. November 14, 2023 Regular Meeting Minutes
- b. November 2023 Payroll
- c. November 2023 Financial Report
- d. December 2023 Bills

Financial Report:

General Fund- Checking: Bal 11-1-23: \$77,042.61; Receipts: \$362,487.00; Disbursements: \$208,357.92; Transfers from Investments: \$250,000.00; Bal 11-30-23 \$481,171.69. **Investments:** Bal 11-1-23: \$719,327.67; Interest: \$37,625.65; Transfer to Checking: \$250,000.00; Bal 11-30-23: \$506,953.32. **Ending Fund Balance:** \$988,125.01.

Imprest Fund: Bal 11-1-23: \$2,904.03; Receipts: \$2,130.97; Disbursements: \$155.40; Bal 11-30-23 \$4,879.60.

Capital Outlay Fund- Checking: Bal 11-1-23: \$886,592.95; Receipts: \$187,529.64; Disbursements: \$41,217.14; Bal 11-30-23 \$1,032,905.45. **Investments:** Bal 11-30-23: \$1,553,800.96. **Ending Fund Balance:** \$2,586,706.41.

Special Education Fund- Checking: Bal 11-1-23: \$13,781.33; Receipts: \$92,371.45; Disbursements: \$28,798.29; Bal 11-30-23 \$77,354.49. **Investments:** Bal 11-30-23: \$1,443,913.67. **Ending Fund Balance:** \$1,521,268.16.

Food Service Fund: Bal 11-1-23: \$13,860.71; Receipts: \$7,239.40; Disbursements: \$15,359.74; Bal 11-30-23 \$5,740.37.

Drivers Ed Fund: Bal 11-30-23 \$.04.

Custodial Fund: Bal 11-1-23: \$47,997.75; Receipts: \$12,043.96; Disbursements: \$10,892.46; Bal 11-30-23 \$49,149.25.

Ovid J Stevens Scholarship: Checking: Bal 11-30-23 \$.85. **Investments:** Bal 11-1-23: \$25,499.86; Interest: \$262.14; Bal 11-30-23: \$25,762.00. **Ending Fund Balance:** \$25,762.85.

Claims approved: General Fund salaries 85,474.36; Special Education salaries 16,569.03; Food Service salaries 3,947.57. EFTPS, federal income tax/Social Security/Medicare 28,884.21; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 638.89; Delta Dental, insurance 2,219.30; Northern Plains Insurance Pool 15,610.47; The Standard, life insurance 241.27; Security Benefits, retirement 2,177.78; Optilegra, vision insurance 470.57; SD Retirement 15,818.44; SD Retirement Supplemental, 4,478.22. Total: \$177,656.92.

Bills approved: **General Fund:** Agtegra-fuel, 3,697.68; Barondeau, Janelle-education reimbursement, 300.00; Beef Login-build your base, 169.32; Cahill Bauer & Associates-FY23 audit, 8,050.00; CWD-FFVP, 826.08; Century Business Products-copier overage, 528.53; Churchill, Manolis, Freeman, Kludt & Burns LLP-legal advice, 503.35; Cole Papers-custodial supplies, 812.32; Dallmann, Jennifer-education reimbursement, 40.00; Farmers Union Oil-bus maintenance, 106.75; FCCLA-dues, 408.00; FASD Imprest Fund-misc., 155.40; GDI News-publishing, 89.13; Holiday-fuel, 64.00; Innovative Office Solutions-supplies, 87.60; JHC Services-bus maintenance, 693.20; Jostens-graduation gowns, 126.00; JVT-phone, 235.83; Kesslers-FACS supplies, 89.00; Merchant Services-cc processing fees and fraud protection, 195.91; Mid-American Research Chemical-maintenance/custodial supplies, 1,342.01; Montana-Dakota Utilities-utilities, 4,073.95; Pantorium Cleaners-supplies, 133.40; Pashen, Jennifer-education reimbursement, 124.99; Push Pedal Pull-fitness center service, 1,305.91; Red Roof Inn-FB travel, 91.00; Runnings-supplies, 107.38; School Specialty-supplies,

234.33; Sumption, Alex-DOT physical reimbursement, 120.00; Teachers Pay Teachers-curriculum supplements, 55.09; Town of Frederick-utilities, 654.36; USPS-stamps, 62.30. **Capital Outlay Fund:** Amazon-library books, 42.59; Century Business Products-copier lease, 306.66; Schmidt Construction-gravel at bus stop, 570.00. **Special Education Fund:** Avera-OT/PT, 4,935.44; Event Brite-conference registration, 220.00. **Food Service Fund:** CWD-food/supplies, 3,852.64; Community Store-food, 23.04; Pantorium Cleaners-kitchen supplies, 84.85; SD Child and Adult Nutrition-commodities processing, 112.52; SNA SD-membership, 53.00. **Imprest Fund:** Region IV FCCLA-region FCCLA registration, 155.40. **Custodial Fund:** Amazon-FCCLA fall fest supplies, 98.10; Brotzel, Julie-SADD expenses, 168.86; Carey, Haley-volunteer VB coach, 2,600.00; Kessler's-concessions/FCCLA, 328.51; KW Prints-GBB warmups, 1,155.00; Leola School District-powerlifting club transfer, 328.51; Nelson Nursery-music fundraiser, 4,357.10; Pizza Ranch-LRC meeting, 137.11; Ole & Lena's Pizzeria-SADD fundraiser, 2,435.50.

The following reports were presented:

JLG Architects – Surveys will be mailed out to all in-district and open enrollments households.
Jeff Kosters: Superintendent/9-12 Principal/Athletic Director
Shauna Severson: Business Manager
Achen/Hart: Building/Co-op

A discussion was had regarding report cards and school to home communication. No action taken.

The ARP ESSER Safe Return Plan was discussed. No action taken.

Our current opt out and the need for a new opt out beginning tax year 2025 was discussed. The current \$200,000 opt out has been used the following: Tax year 2022 - \$200,000 (taking the full amount is required the first year); Tax year 2023 - \$100,000; Tax year 2024 - \$170,000.

2024-049 Motion by Sumption, second by Ellwein to approve the \$10,685.00 transfer from General Fund to Capital Outlay Fund and \$14.73 from Custodial Fund to General Fund. All voted Aye. Motion carried.

2024-050 Motion by Hart, second by Sumption to set the Driver Education rate at \$175.00 per student. All voted Aye. Motion carried.

2024-051 Motion by Sumption, second by Achen to set the date and time for the 2024 School Board and Opt Out Election to April 9, 2024 from 7:00 a.m. to 7:00 p.m. All voted Aye. Motion carried.

2024-052 Motion by Sumption, second by Ellwein to approve the Frederick Area School District Certified Staff Evaluation Policy. All voted Aye. Motion carried.

2024-053 Motion by Sumption, second by Hart to accept the resignation from Paula Tschosik, Title Teacher and thank her for sixteen years with the district. All voted Aye. Motion carried.

The Board would like to recognize the following accomplishments: Sofia Losure for being named Honorable Mention with her business, Hometown Helpers, at the Big Idea Competition; Leah Grotelueschen for receiving Gold and Ruby Dallmann for receiving Silver at Region FCCLA.

2024-0054 Motion by Hart, second by Achen to adjourn at 6:52 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager