

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting  
September 11, 2023

A regular meeting of the Frederick Area Board of Education was called to order on September 11, 2023, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Sharon Langley; Dan Miller and Lee Dobrinz via Zoom.

The meeting began with all present reciting the Pledge of Allegiance.

No one was present for public comment.

2024-029 Motion by Achen, second by Sumption to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2024-030 Motion by Ellwein, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. August 8, 2023 Regular Meeting and August 25, 2023 Special Meeting Minutes
- b. August 2023 Payroll
- c. August 2023 Financial Report
- d. September Bills
- e. Transfer \$1000.00 from Ovid Stevens Checking to Savings

### **Financial Report:**

**General Fund- Checking:** Bal 8-1-23: \$415,290.28; Receipts: \$93,982.32; Disbursements: \$211,177.39; Bal 8-31-23 \$298,095.21. **Investments:** Bal 8-1-23: \$683,383.74; Interest: \$8.99; Bal 8-31-23: \$683,392.73. **Ending Fund Balance:** \$981,487.94.

**Imprest Fund:** Bal 8-1-23: \$4,591.00; Receipts: \$409.00; Disbursements: \$2,252.50; Bal 8-31-23 \$2,747.50.

**Capital Outlay Fund- Checking:** Bal 8-1-23: \$983,111.04; Receipts: \$1,660.72; Disbursements: \$64,227.57; Bal 8-31-23 \$920,544.19 **Investments:** Bal 8-31-23: \$1,553,800.96. **Ending Fund Balance:** \$2,474,345.15.

**Special Education Fund- Checking:** Bal 8-1-23: \$89,902.23; Receipts: \$372.70; Disbursements: \$19,590.44; Bal 8-31-23 \$70,684.49. **Investments:** Bal 8-1-23: \$1,443,913.67. **Ending Fund Balance:** \$1,514,598.16.

**Food Service Fund:** Bal 8-1-23: \$5,271.66; Receipts: \$9,010.00; Disbursements: \$10,551.95; Bal 8-31-23 \$3,729.71.

**Drivers Ed Fund:** Bal 8-31-23 \$0.4.

**Custodial Fund:** Bal 8-1-23: \$37,350.59; Receipts: \$3,280.30; Disbursements: \$8,743.97; Bal 8-31-23 \$31,886.92.

**Ovid J Stevens Scholarship: Checking:** Bal 8-31-23 \$1000.85. **Investments:** Bal 8-31-23: \$24,499.86. **Ending Fund Balance:** \$25,500.71.

**Claims approved:** General Fund salaries 62,906.77; Special Education salaries 8,789.13; Food Service salaries 590.09. EFTPS, federal income tax/Social Security/Medicare 20,086.76; AFLAC, supplemental insurance 1,147.27; American Funds, retirement 1,342.52; Delta Dental, insurance 1,856.52; Northern Plains Insurance Pool 15,610.47; The Standard, life insurance 219.55; Security Benefits, retirement 1,098.89; Optilegra, vision insurance 415.28; SD Retirement 11,423.48; SD Retirement Supplemental, 328.22. Total: \$125,814.95.

**Bills approved: General Fund:** Agtegra-fuel, 1,901.47; Amazon-supplies, 345.24; Arthurs, Crystal-education reimbursement, 150.01; CWD-FFVP, 894.47; Cengage Learning-workbooks, 335.50; Century Business Products-copier overage, 415.06; Cole Papers-custodial supplies, 1,908.88; DSG-water filters, 982.57; Dunhams-PE supplies, 139.96; FASD Imprest Fund-misc., 2,252.50; GDI News-publishing, 11.04; Innovative Office Solutions-supplies, 543.98; Kens Alignment-bus alignment, 141.95; Kosters, Christine-education reimbursement, 40.00; Kosters, Jeff-fuel, 46.85; KW Prints-band shirts, 51.00; MDU-utilities, 2,602.46; Menards-maintenance supplies, 16.99; Merchant Services-lunch processing fees, 38.28; Morlock, Marty-education reimbursement, 500.00; NFHS-first aid, health & safety courses, 70.00;

NCSEC-1<sup>st</sup> half local share assessment, 6,000.00; Pantorium Cleaners-supplies, 142.15; Pashen, Jennifer-education reimbursement, 114.44; Podoll, Caitlin-education reimbursement, 500.00; Price Plumbing-repairs, 110.00; Runnings-supplies, 52.34; SASD-AI training, 100.00; Sams Club-membership, 52.60; Schwan Electric-electric work, 947.25; SDASBO-fall conference, 100.00; SDBCA-bball coach dues, 32.98; SD Council of Admin-counselor workshop, 55.00; SDHSCA-coaching memberships, 270.40; Sewer Duck-porta potty delivery, 67.50; Taylor Music-repairs, 44.00; Teachers Pay Teachers-curriculum supplements, 62.10; Time Management Systems-Red Rover, 4,890.05; Town of Frederick-utilities, 631.20; VanMeter Entertainment-prom DJ, 1,100.00; WalMart-FFVP, medical, hoco supplies, 194.29; Woodman Refrigeration-freezer repairs, 591.30. **Capital Outlay Fund:** AbeBooks-textbooks, 44.65; Amazon-textbooks, 13.73; Cengage Learning-textbooks, 717.30; Century Business Products-copiers, 306.66; Generation Genius-lesson subscription, 125.00; Jensen Rock & Sand-parking lot repairs, 3,242.24; Johnson Controls-building efficiency, 17,715.36; Lenovo-computer, 704.60; Pauer Sound-speakers/install, 5,705.00; Warner School District-2015 International School Bus, 26,892.50. **Special Education Fund:** ABAeCARE-direct therapy, 707.00; LessonPix-subscription, 36.00; NCSEC-first half local share assessment, 10,224.44; Parent-mileage, 40.40; USD Center for Disabilities-conference/training, 425.00. **Food Service Fund:** Cash Wa Direct-supplies, 63.11; CWD-food/supplies, 7,566.46; Community Store-food, 14.99; Hubbs, Amanda-lunch refund, 4.30; Pantorium Cleaners-kitchen supplies, 70.00; SNA-membership, 51.00; WalMart-supplies/shelf, 180.88. **Imprest Fund:** DeVine, Valeree-VB ref (2), 200.00; Dickey County Sheriff-fingerprints, 10.00; Division of Criminal Investigation-background check, 43.25; First National Bank-admission cash boxes, 1000.00; Hanson, Justin-FB ref, 125.00; Hoven School District-XC meet, 35.00; Jondahl, Tanner-FB ref/mileage, 137.75; Leonhardt, Elizabeth-VB ref/mileage (2), 251.00; Nelson, Clay-FB ref, 125.00; Planteen, Dave-FB ref/mileage, 150.50; Redfield School District-XC meet, 50.00; Rohrbach, Matt-FB ref, 125.00. **Custodial Fund:** Amazon-XC, 79.98; Barondeau, Janelle-XC, 120.00; Coca Cola-concessions, 1,723.50; CWD Direct-concessions, 83.94; CWD-concessions, 1,110.01; DSS-XC, 1,658.00; First National Bank-concessions cash box, 500.00; Kbethos-XC, 87.46; Kens-concessions, 140.56; Kesslers-concessions, 140.24; Kosters, Jeff-LRC chair, 300.00; Lisa's Embroidery-XC, 112.00; Geffdog(MB LLC)-VB, 422.90; Pashen, Brock-BBB, 1,798.92; Pizza Ranch-LRC, 123.39; Sams Club-concessions, 390.48; Severson, Shauna-LRC treasurer, 300.00; WalMart-XC, 29.50; Ware, Leesa-VB, 242.67;

The following reports were presented:

- Dan Miller and Lee Dobrinz: JLG Architects via Zoom
- Jeff Kosters: Superintendent/9-12 Principal/Athletic Director
- Jessica Ringgenberg: PreK-8 Principal
- Shauna Severson: Business Manager

The Farm to School Program was discussed. The board is committed to implementing the program into our Food Service Program. The goal is to provide 100% locally grown and processed beef in our school lunch program. Beef and monetary donations, as well as questions regarding the program can be directed to Mrs. Severson.

2024-031 Motion by Sumption, second by Ellwein to adopt the 2023-2024 Budget and certify real tax levy request. All voted Aye. Motion carried.

**General Fund:** 1.320 mills per 1000 ag valuation, 2.954 mills per 1000 non-ag owner-occupied valuation, 6.113 mills per 1000 non-ag other/utilities valuation; **Opt Out:** \$150,000 (Perpetual), \$170,000 **Total Opt Out:** \$320,000; .686 mills per 1000 ag valuation, 1.535 mills per 1000 non-ag owner-occupied valuation, 3.177 mills per 1000 non-ag other/utilities valuation; **Capital Outlay:** \$627,800; **Special Education:** .680 mills per 1000 valuation.

FISCAL YEAR 2024 FREDERICK AREA SCHOOL DISTRICT #6-2 BUDGET

	EXPENDITURES	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	FOOD SERVICE	DRIVERS EDUCATION	TOTAL
1110	Elementary Programs	\$460,627	\$61,525				\$522,152
1120	Middle/Junior High Programs	\$203,850	\$26,523				\$230,373
1130	High School Programs	\$271,255	\$28,111				\$299,366
1140	Preschool Programs	\$29,635	\$2,032				\$31,667
1220	Special Education Programs			\$320,938			\$320,938
1270	Title I Program	\$97,669					\$97,669
2120	Guidance Services	\$63,969					\$63,969
2140	Psychological Services			\$4,499			\$4,499

2150	Speech Pathology Services			\$11,656			\$11,656
2170	Student Therapy Services			\$35,000			\$35,000
2210	Improvement of Instruction Services	\$4,740					\$4,740
2220	Educational Media Services	\$114,013	\$96,519				\$210,532
2310	Board of Education Services	\$108,510					\$108,510
2320	Office of the Superintendent Services	\$139,927	\$1,424				\$141,351
2410	Office of the Principal Services	\$136,416	\$1,469				\$137,885
2440	Title I Program Administration	\$1,891					\$1,891
2490	Other Support Services	\$200					\$200
2520	Fiscal Services	\$105,888	\$6,150				\$112,038
2530	Facilities Acquisition and Construction Services		\$10,000				\$10,000
2540	Operation & Maintenance of Plant Services	\$236,779	\$89,210				\$325,989
2550	Student Transportation Services	\$151,914	\$26,893				\$178,807
2560	Food Services	\$7,050	\$2,895		\$107,607		\$117,552
2710	Special Education Administrative Costs			\$6,422			\$6,422
2730	Special Education Transportation Costs			\$400			\$400
2740	Special Education Transportation Costs			\$1,000			\$1,000
3900	Other Community Services					\$4,708	\$4,708
6100	Male Activities	\$51,639	\$10,443				\$62,082
6200	Female Activities	\$34,515	\$7,737				\$42,252
6500	Transportation	\$13,638					\$13,638
6900	Combined Activities	\$105,416	\$1,898				\$107,314
7000	Contingencies	\$25,000					\$25,000
8110	Transfers Out to General Fund		\$300,000				\$300,000
8110	Transfers Out to Food Service	\$36,107					\$36,107
8110	Transfers Out to Drivers Education	\$2,258					\$2,258
	<b>TOTAL EXPENDITURES</b>	<b>\$2,402,906</b>	<b>\$672,829</b>	<b>\$379,915</b>	<b>\$107,607</b>	<b>\$4,708</b>	<b>\$3,567,965</b>

	MEANS OF FINANCE	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	FOOD SERVICE	DRIVERS EDUCATION	TOTAL
1000	Local Sources	\$1,103,954	\$596,761	\$276,990	\$45,500	\$2,450	\$2,025,655
2000	Intermediate Sources	\$7,378					\$7,378
3000	State Sources	\$839,789					\$839,789
4000	Federal Sources	\$156,286	\$101,861		\$26,000		\$284,147
	<b>TOTAL REVENUE</b>	<b>\$2,107,407</b>	<b>\$698,622</b>	<b>\$276,990</b>	<b>\$71,500</b>	<b>\$2,450</b>	<b>\$3,156,969</b>
5110	Transfers in from General Fund				\$36,107	\$2,258	\$38,365
5110	Transfers In from Capital Outlay	\$300,000					\$300,000
	<b>TOTAL INTER-FUND TRANSFERS</b>	<b>\$300,000</b>			<b>\$36,107</b>	<b>\$2,258</b>	<b>\$338,365</b>
	<b>CASH RESERVES</b>	<b>-\$4,501</b>	<b>-\$25,793</b>	<b>\$102,925</b>			<b>\$72,631</b>
	<b>TOTAL MEANS OF FINANCE</b>	<b>\$2,402,906</b>	<b>\$672,829</b>	<b>\$379,915</b>	<b>\$107,607</b>	<b>\$4,708</b>	<b>\$3,567,965</b>

2024-032 Motion by Hart, second by Achen to approve the submission of the FY2023 Annual Report pursuant to SDCL 13-8-47. All voted Aye. Motion carried.

2024-033 Motion by Sumption, second by Achen to approve the following Open Enrollments: SY2324-8, SY2324-9 and SY2324-10. All voted Aye. Motion carried.

The board would like to recognize the following accomplishments: The Cross Country teams for their success at the Webster meet; Boys for placing 1<sup>st</sup> and Girls for placing 2<sup>nd</sup>; Andrew Schlosser placed 1<sup>st</sup> in the Junior High division. Congratulations to Jocelynn Ellwein for getting her 1,000<sup>th</sup> assist during the Aberdeen Christian game in August. Jocelynn Ellwein and Sofia Losure were named to the All Tournament team in the Wolsey-Wessington volleyball tournament. Finally, the FASD School Board received the ASBSD School Board Award of Excellence.

2024-034 Motion by Achen, second by Hart to adjourn at 8:00 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager