

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting  
August 14, 2023

A regular meeting of the Frederick Area Board of Education was called to order on August 14, 2023, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Melissa Meidinger and Dan Miller.

The meeting began with all present reciting the Pledge of Allegiance.

No one was present for public comment.

2024-015 Motion by Achen, second by Ellwein to amend the agenda to include the approval of volunteer coaches. All voted Aye. Motion carried.

No conflict of interest disclosures.

2024-016 Motion by Ellwein, second by Hart to approve the following FY2023 consent agenda items. All voted Aye. Motion carried.

- a. July 10, 2023 Regular/Reorganizational Meeting minutes
- b. July 2023 Payroll
- c. July 2023 Financial Report
- d. August Bills

### **Financial Report:**

**General Fund- Checking:** Last checking balance: \$420,447.03; End of Fiscal Year Receipts: \$400.00; Bal 7-1-23: \$420,847.03; Receipts: \$122,691.07; Disbursements: \$128,247.82; Bal 7-31-23 \$415,290.28. **Investments:** Bal 7-1-23: \$683,375.03; Interest: \$8.71; Bal 7-31-23: \$683,383.74. **Ending Fund Balance:** \$1,098,674.02.

**Imprest Fund:** Bal 7-1-23: \$5,000.00; Disbursements: \$409.00; Bal 7-31-23 \$4,591.00.

**Capital Outlay Fund- Checking:** Bal 7-1-23: \$1,030,667.53; Receipts: \$2,215.15; Disbursements: \$32,148.34; Bal 7-31-23 \$983,111.04. **Investments:** Bal 7-31-23: \$1,553,800.96. **Ending Fund Balance:** \$2,536,912.00.

**Special Education Fund- Checking:** Last checking balance: \$113,215.15; End of Fiscal Year Disbursements: \$409.52; Bal 7-1-23: \$112,805.63; Receipts: \$1,091.20; Disbursements: \$23,994.60; Bal 7-31-23 \$89,902.23. **Investments:** Bal 7-1-23: \$1,443,913.67. **Ending Fund Balance:** \$1,533,815.90.

**Food Service Fund:** Bal 7-1-23: \$6,142.67; Receipts: \$0; Disbursements: \$871.01; Bal 7-31-23 \$5,271.66.

**Drivers Ed Fund:** Bal 7-31-23 \$0.04.

**Custodial Fund:** Bal 7-1-23: \$35,254.25; Receipts: \$3,994.63; Disbursements: \$1,898.29; Bal 7-31-23 \$37,350.59.

**Ovid J Stevens Scholarship: Checking:** Bal 7-31-23 \$1000.85. **Investments:** Bal 7-31-23: \$24,499.86. **Ending Fund Balance:** \$25,500.71.

**Claims approved:** General Fund salaries 62,510.34; Special Education salaries 11,220.41. EFTPS, federal income tax/Social Security/Medicare 20,520.16; AFLAC, supplemental insurance 1,147.27; American Funds, retirement 1322.52; Delta Dental, insurance 1,856.52; Northern Plains Insurance Pool 16,195.01; The Standard, life insurance 280.03; Security Benefits, retirement 1,098.89; Optilegra, vision insurance 415.28; SD Retirement 11,603.52; SD Retirement Supplemental, 328.22. Total: \$128,498.17.

**Bills approved: General Fund:** Agtegra-fuel, 794.91; Amazon-music/tech/math supplies, 811.34; AmericInn Mitchell-business manager travel, 263.86; Arrowwood Resort & Conference Center-supt travel, 232.90; ASB Property/Liability Fund-property/liability insurance, 61,955.00; ASBPT-Workers Compensation Fund-workers compensation, 7,909.00; Barondeau, Janelle-first aid, health & safety course, 35.00; Bledsoe Family Chiropractic-DOT physicals, 180.00; BP-fuel, 171.80; Century Business Products-copy overage, 40.32; Coffee Cup-fuel, 57.33; Cole Papers-custodial supplies, 172.35; Curriculum Associates-phonics textbooks, 453.60; FASD Imprest Fund-misc., 409.00; Fenworks-E-sports fee, 1000.00; GDI News-publishing, 248.29; Hauff Mid America Sports-athletic supplies, 419.55; Holiday-fuel, 13.04; Houghton Mifflin Harcourt-science/ss workbooks, 466.03; Innovative Office Solutions-maintenance/all-school supplies, 883.13; Intrado Interactive Services-school messenger, 1,755.00; JVT-phone, 234.20; Jostens-yearbooks, 1,428.00; Lake Region

Conference-23-24 dues, 300.00; Learning A-Z-ed licenses, 1,895.40; M-F Athletics-track supplies, 871.70; Macs-maintenance supplies, 9.48; Menards-maintenance supplies, 190.57; Merchant Services-lunch processing fees, 38.28; MARC-maintenance supplies, 1,822.17; MDU-utilities, 2,149.76; NCS Pearson-title subscriptions, 420.00; NFHS-first aid, health & safety courses, 105.00; Pantorium Cleaners-supplies, 153.40; Pierson Ford-expedition service, 518.85; Ramsey Solutions- personal finance workbooks, 849.73; Risk Program Administrators-cyber liability insurance, 6,447.99; Runnings-supplies, 77.98; Savvas-science workbooks, 1,165.32; Schoolmate-planners, 217.50; Schwan Electric-fb field/supt house electric work, 624.60; SDBCA-bball coach dues, 32.98; SDHSCA-coach dues, 104.00; SF Airport-principal travel, 63.00; State of SD-medicaid admin fee, 23.63; Supreme School Supplies-office supplies, 48.67; Target-office supplies, 56.28; Town of Frederick-utilities, 618.54; Training Room-athletic supplies, 1,798.10; USPS-stamped envelopes, 434.80; Watch Game Film-game film renewal, 300.00. **Capital Outlay Fund:** Amazon-PE equipment (wrong amount last month), .01; Century Business Products-copiers, 306.66; Connecting Point-activpanels and setup, 21,907.44; Hauff Mid America Sports-VB uniforms, 2,888.95; Heggerty-PreK curriculum, 189.00; Houghton Mifflin Harcourt-science licenses, 600.00; MARC-gym floor finish, 671.40; Savvas-ss courseware, 1,530.00; Staples-TVs, 7,343.01; Vevor-ice machine, 806.99; York Barbell-weights, 1,091.62. **Special Education Fund:** ABAeCARE-direct therapy, 1,694.00; Amazon-spel supplies, 314.36; Attainment Company-math curriculum, 1,371.30; Avera St. Lukes-OT/PT, 974.10; Geffre, Wendy-mileage, 71.40; Pro-Ed Inc-reading kits, 502.70; Research Press-social skills curriculum, 336.78; Special Educator Academy-subscription, 250.00. **Food Service Fund:** Amazon-supplies, 45.73; CWD-holding cabinet CANS grant, 8,581.60; Gunther, Ashley-SNA travel, 54.00; Gunther, Faye-SNA travel, 54.00; Ramkota Hotel-SNA travel, 224.48. **Imprest Fund:** First National Bank-principal, supt, business manager travel, 404.00; Pies, Tanya-background check, 5.00; **Custodial Fund:** China Buffet-GBB, 219.89; Hauff Mid America Sports-GBB, 314.75; Kippley, Noah-BBB, 200.00; Losure, Sofi-BBB, 200.00; Pashen, Brock-BBB, 1,363.39; Riddell-FB, 82.42; Sumption, Brayden-BBB, 200.00; Sumption, Laura-BBB, 200.00; Valley Athletics-FB, 449.70.

The following reports were presented:

Dan Miller: JLG Architects

Jeff Kusters: Superintendent/9-12 Principal/Athletic Director

Jessica Ringgenberg: PreK-8 Principal

2024-017 Motion by Sumption, second by Achen to submit a bid in the amount of \$26,892.50 to the Warner School District for the 2015 International school bus. All voted Aye. Motion carried.

2024-018 Motion by Hart, second by Ellwein to approve the FBLA Advisor contract offered to Shauna Severson, \$1500.00. All voted Aye. Motion carried.

2024-019 Motion by Achen, second by Sumption to amend the Preschool Policy to no-charge for admission. All voted Aye. Motion carried.

2024-020 Motion by Sumption, second by Ellwein to set Live Ticket film & production rates at \$15/game for volleyball and basketball; \$25/game for football. All voted Aye. Motion carried.

2024-021 Motion by Ellwein, second by Hart to amend the 2023-2024 School Calendar; September 8, 2023 will be a 1:45 p.m. dismissal. All voted Aye. Motion carried.

2024-022 Motion by Achen, second by Sumption to approve the additional fee of \$1.50/athlete for concussion testing for the 2023-2024 school year and absorb the full concussion testing fee in future years. All voted Aye. Motion carried.

2024-023 Motion by Ellwein, second by Sumption to approve the following Open Enrollments: SY2324-6 and SY2324-7. All voted Aye. Motion carried.

2024-024 Motion by Hart, second by Ellwein to approve the following 2023-2024 volunteers: John Bender, Haley Carey and Kennedy Kusters. All voted Aye. Motion carried.

2024-025 Motion by Achen, second by Hart to adjourn at 8:22 p.m. All voted Aye. Motion carried.

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Rich Schlosser, President

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Shauna Severson, Business Manager