

**FREDERICK AREA SCHOOL DISTRICT #6-2**

Regular Board of Education Meeting

June 13, 2023

A regular meeting of the Frederick Area Board of Education was called to order on June 13, 2023, at 7:00 p.m. by President Rich Schlosser. Other members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson.

The meeting began with all present reciting the Pledge of Allegiance.

No public comment.

Motion 2023-142 Motion by Achen, second by Sumption to approve the agenda with the addition of: include SY2324-5 to Open Enrollment action item. All aye, carried.

No conflict of interest disclosures.

Motion 2023-143 Motion by Ellwein, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. May 8, 2023 Regular Meeting Minutes
- b. May 2023 Financial Report, Custodial Accounts and Investments
- c. May 2023 Payroll
- d. June 2023 Bills
- e. Transfers: \$2000.00 from Ovid Stevens Fund Savings to Checking and \$376,810.00 from Capital Outlay Fund to General Fund.

**Financial Report:**

**General Fund- Checking:** Bal 5-1-23: \$224,455.85; Receipts: \$296,436.29; Disbursements: \$196,219.76; Bal 5-31-23 \$324,672.38. **Investments:** Bal 5-1-23: \$303,272.55; Interest: \$2,077.05; Early Withdrawal Penalties from CDs (\$473.93); Bal 5-31-23: \$304,875.67. **Ending Fund Balance:** \$629,548.05.

**Imprest Fund:** Bal 5-1-23: \$3,976.00; Receipts: \$1,067.25; Disbursements: \$3,364.00; Bal 5-31-23 \$1,679.25.

**Capital Outlay Fund- Checking:** Bal 5-1-23: \$784,163.28; Receipts: \$164,544.95; Disbursements: \$708.81; Bal 5-31-23 \$947,999.42. **Investments:** Bal 5-1-23: \$1,933,634.20; Early Withdrawal Penalties from CDs (\$3,023.24). **Ending Fund Balance:** \$2,878,610.38.

**Special Education Fund- Checking:** Bal 5-1-23: \$41,666.57; Receipts: \$81,056.44; Disbursements: \$34,188.90; Bal 5-31-23 \$88,534.11. **Investments:** Bal 5-1-23: \$1,446,175.05; Withdrawal Penalties from CDs (\$2,261.38). **Ending Fund Balance:** \$1,532,447.78.

**Food Service Fund:** Bal 5-1-23: \$17,036.97; Receipts: \$10,273.93; Disbursements: \$11,652.60; Bal 5-31-23 \$15,658.30.

**Drivers Ed Fund:** Bal 5-1-23: \$2,516.35; Receipts: \$0.00; Disbursements: \$2,284.98; Bal 5-31-23 \$231.37.

**Custodial Fund:** Bal 5-1-23: \$27,606.99; Receipts: \$10,565.96; Disbursements: \$9,282.65; Bal 5-31-23 \$28,890.30.

**Ovid J Stevens Scholarship:** Bal 5-1-23: \$.85; Receipts: \$2000.00; Disbursements: \$0; Bal 5-31-23 \$2000.85.

**Investments:** Bal 5-1-23: \$26,471.58; Interest \$18.88; Transfers to Checking (\$2000.00); **Ending Fund Balance:** \$26,472.43.

**Claims approved:** May 2023 Payroll – General Fund salaries 100,582.52, Special Education salaries 16,830.63, Food Service salaries 3,482.21, Drivers Education salaries \$1,469.87. EFTPS, federal income tax/Social Security/Medicare \$33,687.41 ; AFLAC, supplemental insurance 1,147.27; American Funds, retirement 1,536.18; Delta Dental, insurance 1,789.98; The Standard, life insurance 222.44; Security Benefits, retirement 1,308.22; Optilegra, vision insurance 415.28; Wellmark, health insurance 18,716.00; SD Retirement 17,551.78; SD Retirement Supplemental, 4,478.22. Total: \$203,218.01.

**Bills approved:** **General Fund:** Aberdeen School District-Atec, 5,486.40; Agtegra-fuel, 3,632.03; Amazon-supplies, 484.90; Best Western Ramkota-state track, \$1,785.00; BP-fuel track, 65.70; CWD-FFVP, 193.80; Century Business Products-copier overage, 309.43; Churchill, Manolis, Freeman, Kludt & Burns-legal correspondence, 838.63; Cole

Papers-maintenance supplies, 958.76; Community Store-FACS supplies, 2.71; Dakota Broadcasting-radio ads, 1,000.00; DSG-maintenance supplies, 827.74; Farmers Union Oil Co.-expedition/bus maintenance, 485.79; FASD Imprest Fund-misc, 3,364.00; GDI News-publishing/election notices, 139.63; Howard Wood Dakota Relays-registration state track, 500.00; Hub City Radio-radio ads, 1,075.00; HyVee-fuel track, 84.00; IES-mobile app design/development, 1,200.00; IRS-late filing, 8.69; JVT-telephone, 248.68; Johnson Controls Fire Protection-fire maintenance, 1,182.21; Jostens-diplomas, 91.45; Kesslers-FACS supplies, 39.78; Kosters, Christine-JVT annual meeting driver, 75.00; MDU-utilities, 3,644.29; Menards-maintenance supplies, 376.05; Merchant Services-lunch processing fees, 149.38; Mid-American Research Chemical-maintenance supplies, 3,100.82; Midstates Group-BBB/music/track awards, 410.80; Midwest Pest Control-pest control, 48.00; O'Reilley Auto Parts-wipers, 40.78; Pantorium Cleaners-supplies, 211.90; Prorate Services-drug testing, 81.55; Parkview Nursey-graduation flowers, 110.18; School Nutrition Association-conference registration, 320.00; School Specialty-supplies, 490.04; SDHSAA-22/23 rulebook, 140.00; SD School District Benefits Fund-health insurance termination fee, 18,716.00; TestOut-testing materials, 123.45; Titan Machinery-grasshopper service, 454.65; Town of Frederick-utilities, 651.31; USA Clean-maintenance supplies, 80.50; USPS-stamped envelopes/annual box fee, 530.45; Wal-Mart-graduation baskets, 42.51. **Capital Outlay Fund:** Century Business Products-copier lease, 306.66; CommTech-cameras and access, 3,932.50; Precision Floors & Interiors-carpet installation 3 elementary rooms, 3,240.00; Savvas-elementary math curriculum, 20,755.00; Schwan Electric-ER/exit lights/bleachers, 3,914.18. **Special Education Fund:** ABAeCARE-consultations, 1,215.00; Avera-PT/OT, 3,876.96. **Food Service Fund:** CWD Fargo-food/supplies, 1,759.30; CWD Fargo-freezer-SD CANS grant, 7,603.50; Clark, Vern-lunch money refund, 21.80; Community Store-food, 28.89; Flinn, Jason-lunch money refund, 29.20; Haugen, Angie-lunch money refund, 24.80; King, James-lunch money refund, 5.80; Pantorium Cleaners-supplies, 37.75; Vetter, Chad-lunch money refund, 26.60; Voeller, Jamie-lunch money refund, 9.45. **Drivers Ed Fund:** Agtegra-fuel, 333.01. **Custodial Fund:** Aberdeen Awards-LRC, 2,404.00; Achen, Stephen-Sam Kenser Scholarship, 1,000.00; Bauer, Dave-LRC, 250.00; Donat, Eric-LRC, 271.00; Econo Lodge-FB camp hotel, 212.06; Graphic Edge-track, 1,222.20; Jensen, Nolan-Mark Nuese Scholarship, 1,000.00; Geffdog-bbb, 721.06; Ringgenberg, Jessica-teacher slush, 30.00; Runnings-teacher slush, 28.72; Vetter, Sam-Alex Bowman Scholarship, 1,000.00. **Imprest Fund:** Cattail Crossing Golf Course-pre-region/region golf meets, 36.00; Eureka Golf Course-golf meet, 20.00; Faulkton School District-golf meet, 15.00; First National Bank-state track meals, 2,288.00; Ipswich Athletic Booster Club-track meet, 75.00; Miller School District-track meet, 100.00; Oakes Public School-track meets, 350.00; Prairie Winds Golf Course-pre-region/region golf meets, 40.00; Rolling Hills Golf Club-golf meet, 40.00; Sisseton School District-track meet, 150.00; Waubay School-track meet, 150.00; Wolsey-Wessington School District-track meet, 100.00.

The following reports were presented:

Jeff Kosters: Superintendent/9-12 Principal/Athletic Director

Jessica Ringgenberg: K-8 Principal

Shauna Severson: Business Manager

Board requested that new contracts over \$5,000 be brought to meeting for approval, otherwise will be approved with the budget.

Sumption: NCSEC

Thank you to retiring Business Manager, Mike Weber, for his years of service with the North Central Special Education Coop.

Achen/Hart: Building/Athletic Co-op

The 2023-2024 budget was discussed. No action taken.

Motion 2023-144 Motion by Ellwein, second by Hart to approve the 2023-2024 Associated School Boards Protective Trust Property and Liability Fund Participation Agreement and Renewal. All voted Aye. Motion carried.

Motion 2023-145 Motion by Achen, second by Hart to approve Cahill Bauer & Associates FY2023 Audit Contract. All voted Aye. Motion carried.

Motion 2023-146 Motion by Hart, second by Ellwein to set the FY2023 closeout meeting date and time to be June 28, 2023 at 10:00 a.m. All voted Aye. Motion carried.

Motion 2023-147 Motion by Sumption, second by Achen to set the FY2024 budget hearing data and time to be July 10, 2023 at 7:00 p.m. All voted Aye. Motion carried.

Motion 2023-148 Motion by Hart, second by Sumption to approve the following Open Enrollments: SY2324-2, SY2324-3, SY2324-4 and SY2324-5. All voted Aye. Motion carried.

Motion 2023-149 Motion by Ellwein, second by Sumption to approve the resignation of Marie Knutson, paraprofessional. All voted Aye. carried. The board would like to thank Marie for her two years at the Frederick Area School District.

Motion 2023-150 Motion by Hart, second by Ellwein to offer a 2023-2024 work agreement to Tanya Pies, Paraprofessional. All voted Aye. Motion carried.

Motion 2023-151 Motion by Achen, second by Hart to approve the hiring of JLG Architects to engage in offering options for a possible building project. All voted Aye. Motion carried.

The building of a new crow's nest at the football field was discussed and a quote was presented. No action taken.

The board would like to congratulate the Track team on their success at the state track meet. The following individuals and teams placed in the top 8: Relay team- Stephen Achen, Gavin Nickelson, Brayden Sumption and Johnathan Bretsch placed 3<sup>rd</sup> in the Boys 4x400 Meter Relay, Sofia Losure 6<sup>th</sup> place in Girls High Jump, Johnathan Bretsch 6<sup>th</sup> place in the Boys 400 Meter Dash, Relay Team- Winston Clark, Stephen Achen, Brayden Sumption and Johnathan Bretsch placed 6<sup>th</sup> in the Boys 4x800 Meter Relay.

Motion 2023-152 Motion by Achen, second by Sumption to adjourn at 7:43 p.m. All voted Aye. Motion carried.

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Rich Schlosser, President

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Shauna Severson, Business Manager