

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

April 10, 2023

A regular meeting of the Frederick Area Board of Education was called to order on April 10, 2023, at 7:00 p.m. by President Rich Schlosser. Other members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Tonya Zinter, Jayden Ellwein, Jace Thorpe, Arabella Clark, Jillian Ellwein, Crystal Arthurs, David Clark, Carla Clark, Greta Thorpe, Bryson Thorpe, Bev Myer and Brock Pashen were also in attendance.

The meeting began with all present reciting the Pledge of Allegiance.

Public comment included groups presenting their FCCLA projects that they will present at state: Arabella Clark /Jillian Ellwein and Jayden Ellwein/Jace Thorpe.

Motion 2023-095 Motion by Achen, second by Ellwein to approve the agenda with the addition of an action item: Accept Resignation and the removal of a discussion item: Safety Protocol. All aye, carried.

No conflict of interest disclosures.

Motion 2023-096 Motion by Ellwein, second by Sumption to approve the following consent agenda items. All voted Aye. Motion carried.

- a. March 13, 2023 Regular Meeting Minutes
- b. March 2023 Financial Report, Custodial Accounts and Investments
- c. March 2023 Payroll
- d. April 2023 Bills

Financial Report:

General Fund- Checking: Bal 3-1-23: \$289,481.77; Receipts: \$101,782.71; Disbursements: \$175,622.09; Bal 3-31-23 \$216,642.39. **Investments:** Bal 3-1-23: \$288,896.07; Interest: \$13,168.35; Bal 3-31-23: \$302,064.42. **Ending Fund Balance:** \$517,706.81.

Imprest Fund: Bal 3-1-23: \$3,967.52; Receipts: \$0; Disbursements: \$772.00; Bal 3-31-23 \$3,195.52.

Capital Outlay Fund- Checking: Bal 3-1-23: \$637,260.02; Receipts: \$36,814.45; Disbursements: \$19,203.75; Bal 3-31-23 \$654,870.72. **Investments:** Bal 3-1-23: \$1,933,634.20. **Ending Fund Balance:** \$2,588,504.92.

Special Education Fund- Checking: Bal 3-1-23: \$63,798.43; Receipts: \$12,576.81; Disbursements: \$39,234.00; Bal 3-31-23 \$39,234.00. **Investments:** Bal 3-1-23: \$1,446,175.05. **Ending Fund Balance:** \$1,485,409.05.

Food Service Fund: Bal 3-1-23: \$9,331.80; Receipts: \$23,364.90; Disbursements: \$8,968.97; Bal 3-31-23 \$23,727.73.

Drivers Ed Fund: Bal 3-1-23: 66.35; Receipts: \$2,100.00; Disbursements: \$0; Bal 3-31-23 \$2,166.35.

Custodial Fund: Bal 3-1-23: \$20,729.01; Receipts: \$11,596.60; Disbursements: \$6,893.48; Bal 3-31-23 \$25,432.13.

Ovid J Stevens Scholarship: Bal 3-1-23: \$.85; Receipts: \$0; Disbursements: \$0; Bal 3-31-23 \$.85. **Investments:** Bal 3-1-23: \$26,471.58; **Ending Fund Balance:** \$26,472.43.

Claims approved: March 2023 Payroll – General Fund salaries 72,585.81, Special Education salaries 14,159.86, Food Service salaries 2,521.96. EFTPS, federal income tax/Social Security/Medicare 24,499.10; AFLAC, supplemental insurance 1,530.49; American Funds, retirement 1,536.18; Delta Dental, insurance 1,923.06; The Standard, life insurance 254.84; Security Benefits, retirement 1,333.22; Optilegra, vision insurance 422.72; Wellmark, health insurance 18,059.00; SD Retirement 14,265.88; SD Retirement Supplemental, 4,478.22. Total: \$157,570.34.

Bills approved: General Fund: Aberdeen Awards-fb/gbb plaques, 150.00; Agtegra-fuel, 3,268.12; Amazon-tech supplies, 354.95; Arthurs, Crystal-education reimbursement, 191.97; ASBSD-board training, 634.81; CWD-FFVP, 464.38; Century Business Products-copier overage, 229.77; Cole Papers-supplies, 1,036.51; Community Store-FACS supplies, 22.52; FASD Imprest Fund-misc, 835.25; GDI News-publishing, 213.30; Glazier Drive-fb renewal, 80.00; JHC Services-van/bus maintenance, 321.20; JVT-telephone, 245.55; Kesslers-FACS supplies, 74.45; McLeod's Printing & Office Supply-election supplies, 140.72; MDU-utilities, 5,773.81; Menards-maintenance supplies, 171.66; Merchant Services-lunch processing fees, 3.00; Mid-American Research Chemical-maintenance supplies, 451.99; Midstates Group-

bbb trophies, 62.25; O'Reilly Auto Parts-expedition parts, 81.56; Pantorium Cleaners-supplies, 217.65; Pashen, Jennifer-cooperating teacher for NSU student teacher, 200.00; Pauer Sound-sound system service, 137.00; Pioneer Athletics-fb field paint, 815.45; Porta Phone Co-fb headset reconditioning, 649.00; School Specialty-art supplies 28.94; SDASBO-conference registration, 100.00; State of SD-medicaid admin fee, 26.50; Town of Frederick-utilities, 636.83; Waverly-South Shore School District-region 1b gbb cost share, 291.98. **Capital Outlay Fund:** Century Business Products-copier lease, 306.66; Interior Design Concepts-carpet tile prek/3/4, 14,150.61; Johnson Controls-building efficiency north entrance, 3,235.15; NSU-spring 23 digital textbooks, 71.00. **Special Education Fund:** ABAeCARE-consultations, 540.00; FASD Food Service-prek screening adult meals, 29.10; Geffre, Wendy-mileage, 51.00. **Food Service Fund:** Cash-Wa Direct-food, 17.98; CWD Fargo-food/supplies, 4,417.85; CWD Kearney-food, 28.20; Child and Adult Nutrition-commodities processing, 307.84; Community Store-food, 16.25; FASD General-leftover concession food, 371.07; Pantorium Cleaners-supplies, 56.75; **Custodial Fund:** Cox, Chandler-powerlifting club, 122.10; Geffdog-bbb fund, 280.94; Kessler's-FCCLA, 56.00; Kosters, Jeff-region 1b bbb site admin-500.00; Pizza Ranch-LRC, 138.72; Reporter Farmer-region 1b bbb sodak 16 plaques, 57.00; SDFCCLA-FCCLA, 225.00; SDHSAA-region 1b bbb share, 4,808.00; Severson, Shauna-region 1b bbb secretary, 100.00; Webster Area School District-region 1b bbb site, 225.00. **Imprest Fund:** Brown Co. Sheriff-fingerprints, 20.00; Division of Criminal Investigation-background check, 43.25; Kosters-Jeff, AD conference meals, 102.00; NSU TF-NSU track meets, 600.00; Region Music Contest-large group contest, 70.00.

The 5-year Capital Outlay Plan was presented to the board and discussed. No action taken.

A special meeting for the 2023 school board election canvass was discussed. No action taken.

Make-up days for the recent school closure days were discussed. No action taken.

The following reports were presented:

Jeff Kosters: Superintendent/9-12 Principal/Athletic Director

Jessica Ringgenberg: K-8 Principal

Shauna Severson: Business Manager

Sumption: NCSEC

Achen/Hart: Building/Athletic Co-op

Motion 2023-096 Motion by Ellwein, second by Hart to offer and approve the Work Agreement to Kristi Feil, Assistant Custodian for the remaining 2022-2023 school year \$14.00/hr. All voted Aye. Motion carried.

Motion 2023-097 Motion by Hart, second by Sumption to amend the appointed 2023 school board election workers and replace Kathy Schaunaman with Julie Brotzel. All voted Aye. Motion carried.

Motion 2023-098 Motion by Sumption, second by Hart to approve the Pre-School Policy and set out of district tuition to \$80/month. All voted Aye. Motion carried.

Motion 2023-099 Motion by Hart, second by Ellwein to adopt the 2023-2024 SDHSAA Membership Resolution. Roll call vote: Achen-Aye, Hart-Aye, Ellwein-Aye, Sumption-Aye, Schlosser-Aye. carried.

Motion 2023-100 Motion by Ellwein, second by Achen to approve the 2023-2024 North Central Special Education Cooperative District Membership Agreement. All voted Aye. Motion carried.

Motion 2023-101 Motion by Sumption, second by Hart to approve the 2023-2024 Northern Plains Insurance Pool Joint Powers Agreement. All voted Aye. Motion carried.

Motion 2023-102 Motion by Sumption, second by Ellwein to adopt the Associated School Boards Protective Trust Bylaws Resolution and approve the 2023-2024 ASBPT Workers' Compensation Fund Participation Agreement and Renewal. Roll call vote: Achen-Aye, Hart-Aye, Ellwein-Aye, Sumption-Aye, Schlosser-Aye. Motion carried.

Motion 2023-103 Motion by Achen, second by Sumption to accept the resignation from Chandler Cox, Strength and Conditioning Coach. All voted Aye. Motion carried.

The board would like to congratulate the Math Counts team for placing 6th at state which consisted of Katie Bretsch, Jayden Ellwein, Jax Holmes and Titus Kippley. They would also like to recognize the science fair competitors and congratulate the following: Sofi Losure and Laura Sumption earned honorable mention and a USA Air Force award, Arabella Clark and Allysen Larsen received honorable mention and Winston Clark for second place in Physics and Earth Science; Junior High quiz bowl also received first place in the quiz bowl. The following students competed at regions and received Gold and will be competing at state FCCLA: Arabella Clark, Jayden Ellwein, Jillian Ellwein and Jace Thorpe. Finally, they congratulated Jeff Kosters for being voted Region I coach of the year.

Motion 2023-104 Motion by Sumption, second by Achen to go into executive session at 8:05 p.m. for SDCL 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlusser declared the board out of executive session at 8:24 p.m.

Motion 2023-105 Motion by Sumption, second by Achen to go into executive session at 8:24 p.m. for SDCL 1-25-2 (4) Negotiations. All voted Aye. Motion carried.

Schlusser declared the board out of executive session at 8:45 p.m.

Motion 2023-106 Motion by Achen, second by Hart to approve the 2023-2024 Negotiated Agreement. All voted Aye. Motion carried.

Motion 2023-107 Motion by Hart, second by Sumption to offer 2023-2024 Certified Contracts to the following staff members. All voted Aye. Motion carried. Jennifer Anliker, Crystal Arthurs, Janelle Barondeau, Jennifer Dallmann, Morgan Johnson, Christine Kosters, Sharon Langley, Jennifer Little, Melissa Meidinger, Marty Morlock, Brock Pashen, Jennifer Pashen, Caitlin Podoll, Ashley Schmidt, Shauna Severson, Sarah Sumption, Paula Tschosik, Maggie Ulmer and Tonya Zinter.

Motion 2023-108 Motion by Hart, second by Sumption to offer a 2023-2024 Certified Contract to Ashley Gibbs, Preschool/Title Interventionist. All voted Aye. Motion carried.

Motion 2023-109 Motion by Achen, second by Hart to offer the following 2023-2024 Non-Certified Employee Work Agreements. All voted Aye. Motion carried. Rich Bakeberg-Transportation, Mark Christianson-Transportation, Michelle Dosch-Paraprofessional, Janet Elsen-Paraprofessional, Kristi Feil- Assistant Custodian, Ashley Gunther-Assistant Cook, Faye Gunther-Head Cook, Jeff Kosters-Transportation, Zachary Kosters-Maintenance, Marie Knutson-Paraprofessional, Lance Podoll-Transportation, Traci Reineke-Paraprofessional, Jessica Mardian-Paraprofessional, Keith Underberg-Transportation.

Motion 2023-110 Motion by Achen, second by Hart to offer a work agreement to Amanda Wolbeck, Paraprofessional. All voted Aye. Motion carried.

Motion 2023-111 Motion by Ellwein, second by Achen to offer the following 2023-2024 Administrative Contracts. Achen, Ellwein, Hart, Schlusser- Aye, Sumption abstained. Motion carried. Julie Brotzel-Technology Coordinator, Christine Kosters-Special Education Director, Jeff Kosters-Superintendent/9-12 Principal/Athletic and Transportation Director, Jessica Ringgenberg-PK-8 Principal, Shauna Severson-Business Manager, Stacey Sumption-Administrative Assistant.

Motion 2023-112 Motion by Ellwein, second by Achen to approve the 2022-2023 contract addendums for Jeff Kosters and Shauna Severson. All voted Aye. Motion carried.

Motion 2023-113 Motion by Hart, second by Achen to offer 2023-2024 FASD Coaching and Extra-Curricular Contracts to the following. All voted Aye. Motion carried. Crystal Arthurs-FCCLA Advisor, Janelle Barondeau-Head Cross Country/Assistant Track, Wayne Haas-Assistant Track, Jeff Kosters-Head Golf, Marty Morlock-Head Track, Brock Pashen-Yearbook Advisor, Megan Russo-Assistant Track, Shauna Severson-Concessions Manager, Sarah Sumption-Assistant Cross Country/Science Fair.

Motion 2023-114 Motion by Ellwein, second by Hart to offer 2023-2024 Leola/Frederick Co-op Coaching Contracts to the following. All voted Aye. Motion carried. Alura Johnson-Assistant Volleyball, Jeff Kusters-Head Football/ Head Girls Basketball, Marty Morlock-Assistant Football, Don Nickelson-Junior High Boys Basketball, Brock Pashen-Head Boys Basketball, Troy Podoll-Junior High Football/Junior High Girls Basketball, Alex Sumption-Assistant Boys Basketball, Sarah Sumption-Assistant Girls Basketball, Warren Sumption-Junior High Boys Basketball, Bryson Thorpe-Junior High Boys Basketball, Leesa Ware-Head Volleyball.

Motion 2023-115 Motion by Achen, second by Sumption to adjourn at 9:13 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager